

**ILLINOIS  
CRIMINAL JUSTICE  
INFORMATION  
AUTHORITY**



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**Meeting Notice**

***Budget Committee***

Thursday, June 21, 2018, at 10:00 a.m.  
Illinois Criminal Justice Information Authority  
300 W. Adams, Suite 200, Large Conference Room  
Chicago, Illinois, 60606

**Agenda**

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- Budget Committee**
- Cynthia Hora  
*Chair*
- Hon. Amy Campanelli
- Sheriff Tom Dart
- Hon. Kimberly Foxx
- Cynthia Hora
- Pamela Paziotopoulos
- Director Leo Schmitz
- Paula Wolff
- 
- 
- Illinois Criminal Justice  
Information Authority**
- Elizabeth Robb  
*Chair*
- Patrick Delfino  
*Vice-Chair*
- John Maki  
*Executive Director*
- ▶ Call to Order and Roll Call
  - 1. Minutes of the February 28, 2018 Budget Committee Meeting: p.2
  - 2. State Appropriated Programs: p.9
    - A. Chicago Project for Violence Prevention: p.14
    - B. Community Based Violence Intervention and Prevention: p.17
    - C. Illinois Family Violence Coordinating Councils: p.41
    - D. Safe From the Start: p.43
  - 3. Justice Assistance Grants: p.46
  - 4. Victim Assistance Discretionary Grant Training: p.63
  - 5. Victims of Crime Act: p.65
  - 6. Violence Against Women Act – Sexual Assault Service Providers: p.130
  - 7. Public Comment
  - ▶ Old Business
  - ▶ New Business
  - ▶ Adjourn

This meeting will be accessible to persons with disabilities in compliance with Executive Order #5 and pertinent State and Federal laws upon anticipated attendance. Persons with disabilities planning to attend and needing special accommodations should contact by telephone or letter Mr. John Klaer, Office of Administrative Services, Illinois Criminal Justice Information Authority, 300 West Adams Street, Suite 200, Chicago, Illinois 60606 (telephone 312/793-8550). TDD services are available at 312-793-4170.



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300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

**MINUTES**

**ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY  
BUDGET COMMITTEE MEETING**

February 28, 2018, at 10:00 a.m.  
300 West Adams, Suite 200  
Large Conference Room  
Chicago, Illinois 60606

**Call to Order and Roll Call**

Budget Committee Chair Cynthia Hora called the meeting to order at 10:05 a.m. General Counsel Angie Weis called the roll.

Meeting attendance was as follows:

| <b>Budget Committee Member Attendance</b>                                       | <b>Present</b> | <b>Telephone</b> | <b>Absent</b> |
|---|----------------|------------------|---------------|
| Cook Co. Public Defender Amy Campanelli   | X              |                  |               |
| Kathryn Dunne for Cook County Sheriff Tom Dart                                  | X              |                  |               |
| Nicole Kramer for Cook County State’s Attorney<br>Kimberly Foxx                 | X              |                  |               |
| Cynthia Hora for Attorney General Lisa Madigan                                  |                |                  | X             |
| Pamela Paziotopoulos  |                |                  | X             |
| Jim O’Grady for Illinois State Police Director Leo<br>Schmitz                   | X              |                  |               |
| Jennifer Vollen-Katz  | X              |                  |               |
| Paula Wolff   |                |                  | X             |
| <b>Other Authority Member Attendance</b>  | <b>Present</b> | <b>Telephone</b> | <b>Absent</b> |
| Illinois Department of Corrections Director John R.<br>Baldwin                  |                |                  | X             |
| McLean County Public Defender Carla Barnes                                      | X              |                  |               |
| Cook County Circuit Court Clerk Dorothy Brown                                   |                |                  | X             |
| State’s Attorney’s Appellate Prosecutor’s Office Director<br>Patrick Delfino    |                |                  | X             |
| Illinois Law Enforcement Training and Standards Board<br>Director Brent Fischer |                |                  | X             |
| Chicago Police Department Superintendent Eddie Johnson                          |                |                  | X             |
| DeKalb County Circuit Court Clerk Maureen Josh                                  |                |                  | X             |

|   |   |  |   |
|---|---|--|---|
| Effingham County State’s Attorney Bryan Kibler                              |   |  | X |
| State Appellate Defender’s Office Director Michael J. Pelletier             |   |  | X |
| Cook County Board President Toni Preckwinkle                                |   |  | X |
| Authority Chair Hon. Elizabeth Robb   | X |  |   |
| Illinois Department of Public Health Director Nirav Shah                    |   |  | X |
| Illinois Department of Children and Family Services Director Beverly Walker |   |  | X |

Also in attendance were:

- ICJIA Strategic Policy Advisor Reshma Desai
- ICJIA Federal & State Grants Unit Associate Director Kevin Givens
- ICJIA Program Supervisor Shataun Hailey
- ICJIA Program Supervisor Shai Hoffman
- Rebecca Janowitz, Cook County Justice Advisory Council
- Rick Krause, Illinois Department of Corrections
- ICJIA Federal & State Grant Unit Administrative Assistant Jude Lemrow
- ICJIA Program Supervisor Ron Reichgelt
- ICJIA General Counsel Angie Weis
- Chief Barbara West, Chicago Police Department
- Other ICJIA staff members and guests.

**1. Minutes of the December 13, 2017, Budget Committee Meeting**

**Motion:** Ms. Campanelli moved to approve the minutes of the December 13, 2017, Budget Committee Meeting. Ms. Kramer seconded the motion.

**Vote:** The motion passed by unanimous voice vote.

**Executive Director’s Remarks**

Executive Director Maki discussed recent media attention focused on ICJIA regarding a grant the Kane County State’s Attorney’s Office (SAO) applied for but did not receive. He said ICJIA staff released a notice of funding opportunity for the grant and conducted a competitive grant awarding process compliant with the Grant Accountability and Transparency Act (GATA), the results of which did not produce a recommendation to fund the Kane County SAO’s proposal. Executive Director Maki noted ICJIA policy of not commenting on unsuccessful grant applications. ICJIA has been forthcoming and transparent regarding the shift in recent years from a practice of funding legacy programs to the adoption of a competitive process for awarding grant funds, but some organizations that have been accustomed to the older legacy system have not come to fully understand the new GATA environment, he said. He added that in his capacity as executive director, he does not become personally involved in determining which applicant receives funding; ICJIA staff makes those determinations in accordance with GATA and other established policies and procedures. Executive Director Maki said the Kane County SAO appealed

the rejection of its application, but the appeal was denied because ICJIA adhered to GATA requirements and guidelines. Further discussions between ICJIA and the Kane County SAO are anticipated and it is reasonable to assume that in the future similar situations might arise regarding other rejected applications.

## **2. SFY18 Prescription Pill and Drug Disposal Fund**

Associate Director Givens referred to a memo dated February 28, 2018, regarding the SFY18 Prescription Pill and Drug Disposal (PPDD) Fund. He said that the Illinois General Assembly passed Public Act 097-0545, which established the PPDD Fund. The Act states, “Monies in the Fund shall be used for grants by the Illinois Criminal Justice Information Authority to local law enforcement agencies for the purpose of facilitating the collection, transportation, and incineration of pharmaceuticals from residential sources that are collected and transported by law enforcement agencies.” ICJIA asked the Illinois Sheriff’s Association (ISA) to consider procuring approximately 70 drug disposal kits/lock boxes with grant funding on behalf of its agencies. Staff recommends designating \$150,000 in SFY18 PPDD funds to the ISA to support this effort.

**Motion:** Ms. Vollen-Katz moved to approve the recommended designation. Ms. Kramer seconded the motion.

Executive Director Maki said the PPDD program was a mandate and that developing it has consumed considerable staff time.

Associate Director Givens said the PPDD program needed to be coordinated with the Illinois Environmental Protection Agency to ensure regulated materials are properly disposed.

**Vote:** The motion passed by unanimous voice vote.

## **3. FFY17 Violence Against Women Act Plan Introduction**

Associate Director Givens referred to a memo dated February 28, 2018, regarding the FFY17 Violence Against Women Act Plan Introduction. He said the FFY17 VAWA award to Illinois is \$5,160,091 with an expiration of June 30, 2019. Staff recommended designating the award’s formula service provider funds to the Illinois Coalition Against Domestic Violence (ICADV) and Illinois Coalition Against Sexual Assault (ICASA) in equal amounts of \$696,613.

**Motion:** Ms. Kramer moved to approve the recommended designations. Ms. Kramer seconded the motion.

**Vote:** The motion passed by unanimous voice vote.

#### **4. FFY15 and FFY16 Victims of Crime Act Plan Adjustments**

Associate Director Givens referred to a memo dated February 28, 2018, regarding FFY15 and FFY16 Victims of Crime Act Plan Adjustments.

##### 1. Designation Reductions

Associate Director Givens called attention to a chart describing \$279,908 in FFY15 and FFY16 funds recently returned to ICJIA. He said staff recommended reducing the original designations by their respective returned amounts and making those funds available for other programming.

**Motion:** Ms. Dunne moved to approve the recommended designation reductions. Ms. Campanelli seconded the motion.

**Vote:** The motion passed by unanimous voice vote, with a recusal by Ms. Kramer.

##### 2. Recommended Designations

###### *A. Transitional Housing*

Associate Director Givens called attention to a chart describing \$1,070,954 in FFY15 funds recommended for designation to transitional housing programs. He said the funds would allow the programs to operate until August 31, 2018.

**Motion:** Ms. Kramer moved to approve the recommended designations. Ms. Vollen-Katz seconded the motion.

**Vote:** The motion passed by unanimous voice vote.

###### *B. Lead Entities*

Associate Director Givens said that staff recommended the following designations of FFY16 funds to Lead Entities:

Illinois Coalition Against Domestic Violence (ICADV): \$17,300,000  
Illinois Coalition Against Sexual Assault (ICASA): \$16,300,000  
Children's Advocacy Centers of Illinois (CACI): \$7,100,000

**Motion:** Ms. Barnes moved to approve the recommended designations. Ms. Dunne seconded the motion.

Executive Director Maki said that ICJIA has historically used these Lead Entities as pass-through agencies for grant funding. They provide subject-matter expertise that is beyond the scope of ICJIA's work, he said.

ICJIA Program Manager Ron Reichgelt said staff works with the Lead Entities to structure their policies and procedures to reflect those of ICJIA. Staff also reviews their requests for proposals and approves funding recommendations, he said. ICJIA also serves as a final tier of appeal in the event that an applicant to a Lead Entity request for proposals is denied funding, he said.

Further discussion produced the proposal of the creation of a statewide interactive victim services resource list that identifies which programs provide what services and in what locations.

**Vote:** The motion passed by unanimous voice vote.

### *C. Trauma Recovery Centers*

Associate Director Givens said Trauma Recovery Center (TRC) hospital-based model programs support comprehensive direct services for historically underserved or marginalized victims of violent crime and their families through implementation of a TRC. This model borrows greatly from the University of California-San Francisco's TRC model, he said. Staff recommended two designations of \$1,100,000 in FFY16 funds; one to Advocate Christ Medical Center and one to OSF Health Care System, dba St. Francis Medical Center to develop and implement the TRC program for 15 months. He said three months will be intended for development of mandatory protocols and 12 months of direct services would then be supported.

Executive Director Maki said TRC pilot programs intended to address underserved victims.

ICJIA Strategic Policy Advisor Reshma Desai said staff have received technical assistance from the founder of the TRC model, and technical assistance will also be provided to the grantees.

General Counsel Weis said the funding at this point is intended to set up and establish the pilot programs. Even though the two programs are in different settings with different populations, the numbers of persons entering these programs at their respective locations will be very similar, as both programs will have the same numbers of staff.

Executive Director Maki said working with hospitals has presented unique challenges because they are structured very differently than the victim service agencies or government agencies.

**Motion:** Ms. Barnes moved to approve the recommended designations. Ms. Dunne seconded the motion.

**Vote:** The motion passed by unanimous voice vote.

## **5. Sex Offender Registration and Notification Act (SORNA)**

Associate Director Givens referred to a memo dated February 28, 2018, regarding Sex Offender Registration and Notification Act (SORNA) designations. At the September 28, 2017, Budget Committee meeting, the committee approved a notice of funding opportunity for SORNA penalty funds to purchase equipment that would allow electronic submission of sex offender documents to Illinois State Police. He called attention to a chart describing \$203,001 in FFY16 funds recommended for the purchase of scanning and storage equipment to facilitate electronic transmission of sex offender documentation between local registration agencies and ISP and acquisition of Livescan stations that capture and transmit sex offender palm prints.

Associate Director Givens also called attention to a chart describing recommended designations of FFY16 pending fund availability and FFY17 funds pending approval from the U.S. Department of Justice.

ICJIA Program Manager Shai Hoffman said that colleges and universities that have their own police departments and sworn officers were eligible to receive funds. He said that 13 of 19 grant applicants were recommended and in most cases the funds would be used to replace equipment that is between five and 15 years old. He said in three cases, grantees would be making initial equipment purchases.

Mr. O'Grady said that he was surprised to not see more grants to entities downstate, where many small agencies are still processing information on paper.

Executive Director Maki said that there are many challenges in reaching out to smaller under-funded agencies that lack grant-writing ability and/or capacity. ICJIA disseminates information about funding opportunities to various statewide associations and in other ways, but staff is open to suggestions about ways to share information.

General Counsel Weis said that many smaller entities do not have staff who are dedicated to grant writing and that is a structural issue.

A discussion ensued around outreach on funding opportunities and problems agencies have in responding to such opportunities. Executive Director Maki said that the issues might be better addressed by the Strategic Opportunities Committee.

**Motion:** Ms. Barnes moved to approve the recommended designations. Ms. Vollen-Katz seconded the motion.

**Vote:** The motion passed by unanimous voice vote.

### **Public Comment**

None.

**Old Business / New Business**

None.

**Adjourn**

**Motion:** Ms. Kramer moved to adjourn the meeting. Ms. Dunne seconded the motion and the motion passed by unanimous voice vote. The meeting was adjourned at 11:20 a.m.





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**MEMORANDUM**

**TO:** Budget Committee Members

**FROM:** Greg Stevens, Acting Associate Director, Federal and State Grants Unit

**DATE:** June 21, 2018

**RE:** **State Appropriated Programs:**

- A. SFY 2019 CeaseFire / Chicago Project for Violence Prevention**
- B. SFY 2019 Community-Based Violence Prevention and Intervention**
- C. SFY 2019 Illinois Family Violence Coordinating Councils**
- D. SFY 2019 Safe From the Start**

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This memo describes proposed designations for SFY19 CeaseFire / Chicago Project for Violence Prevention, Community-Based Violence Intervention and Prevention, Illinois Family Violence Coordinating Councils, and Safe from the Start funds.

**CeaseFire / Chicago Project for Violence Prevention**

The mission of CeaseFire Illinois, a unit at the University of Illinois at Chicago School of Public Health, is to: a) work with community and government partners to reduce violence in all forms; and b) help design interventions required to better define what should be included in a community or city anti-violence plan. CeaseFire is an evidence-informed public health approach to reduce violence. CeaseFire reverses the spread of violence by using methods and strategies associated with disease control: identification and detection of potentially violent events, individuals, and groups; interrupting transmission of violence and risk reduction; and changing behaviors and social norms of the communities where violence occurs. Data collection and ongoing evaluation (internal & external) help to inform and enhance program impact.

A total of \$5,484,870 has been made available via state appropriation to support CeaseFire (Chicago Project for Violence Prevention - CPP) in SFY19. Staff recommends designating \$5,484,870 in SFY19 CPP funds to the University of Illinois at Chicago School of Public Health to support this program. Further details are provided in the attached Grant Recommendation Form.

## **Community-Based Violence Prevention and Intervention**

Staff had expected Illinois's SFY19 State budget to include \$7,805,000 for Community-Based Violence Prevention and Intervention (CB-VIP) grants and administration. Staff originally recommended designating approximately \$7,219,716.70 toward continuing CB-VIP programs for a second year as described in the attached Grant Recommendation Report. Staff now anticipates that budgets will be reduced by approximately four percent to reflect a lower appropriation than anticipated.

The target population will be youth and young adults, including, but not limited to, those who are identified as being at heightened risk or those who engage in high risk behavior or violence.

Program Design: ICJIA is interested in funding community-based violence prevention initiatives. Completed applications must be reflective of the following mandatory elements:

- Convene or expand an existing community coalition to engage service providers, governmental agencies (local and/or statewide agencies), law enforcement, faith-based, and general community members. The purpose of the coalition is to ensure that service providers and all potential participants are aware of violence prevention resources available in community; to develop collaborative partnerships to ensure that client's immediate needs are met; and to provide pro-social activities for the community.
- Educate public about program services through wide distribution and various types of program materials, public presentations, and awareness events.
- Implementation of at least one of the following direct service categories (additional points will be given for applications that reflect more than one category):
  - Street Intervention/Interruption-Active Outreach and Engagement – Programs that target at-risk youth and young adults to provide crisis intervention and de-escalation of high stress situations. Examples of promising programs include Richmond Comprehensive Homicide Initiative, CureViolence, Operation Ceasefire, and Safe Streets.
  - Counseling and Therapy - Developmentally and culturally appropriate therapeutic services provided by a mental health professional. Effective programs incorporate cognitive-behavioral therapy (CBT) and/or include contingency management approaches. These programs are often individual or family-based, such as Multisystemic Therapy, Functional Family Therapy, Multidimensional Family Therapy, Aggression Replacement Training, Assisted Outpatient Treatment, and Coping Power Program, CBT for Trauma in Schools, and Good Behavior Game.
  - Case Management - Supporting youth and their families in identifying and accessing resources. Individuals at risk for involvement in street-level violence can be difficult to engage in services. Case management approaches that actively engage youth and families (i.e., active reaching out, meeting youth/families in the home, community engagement) are

more effective at long-term client retention and developing trust than more passive case management approaches (i.e., requiring youth/families to meet in office locations).[1]

- Youth Development - Engaging young people to develop their emotional, physical, social and intellectual selves. Program provides opportunities for youth to practice conflict resolution and prosocial life skills. Promising programs include the Life Skills Training (LST).
- Staffing Requirements - Any staff (or volunteers) that work directly with participants must be able to document they have received trauma-informed training. Any staff that provide counseling or therapy must be a licensed counselor, licensed social worker, or equivalent.
- Applicant must budget for one ICJIA-coordinated one full-day meeting in Chicago.

Applicant must comply with all prescribed assessment tools and reporting requirements.

### **Illinois Family Violence Coordinating Councils**

The Illinois Family Violence Coordinating Councils (IFVCC) comprises 13 local family violence coordinating councils that offer local forums to share and discuss information promoting a coordinated response to family violence in communities. Annually, up to 15,000 professionals from across Illinois participate in council trainings and projects. These include family violence training and education of criminal justice and community professionals; development of criminal justice procedures, protocols, and services related to family violence; and the facilitation of coordinated community response to family violence in local areas. Local councils provide opportunities for communication between criminal justice professionals and community service providers and encourage information sharing and resources to develop a network of safety and assistance for family violence victims.

Funds are used to support a part-time local council coordinator for each council and coordination of committee work, training, travel, and other related activities as determined by the local council planning/steering committees. The planning/steering committee and local council coordinator establish the goals and objectives for the upcoming year. All local council activities are approved by the Illinois Family Violence Coordinating Council.

### **Recommended Designation**

Staff recommends designating a maximum of \$439,950 in SFY19 IFVCC funds to entities as described in the table. Further detail is provided in the attached Designation Recommendation Report.

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[1] <https://www.ncjrs.gov/pdffiles1/ojjdp/231200.pdf>

| Judicial Circuit   | Implementing Agency/Fiscal Agent                   | DUNS Number | Amount           |
|--|--|-------------|------------------|
| 3 <sup>rd</sup>  | County of Madison                                  | 040140154   | \$32,550         |
| 5 <sup>th</sup>  | Regional Office of Education #11                   | 790352785   | \$32,550         |
| 8 <sup>th</sup>  | West Central Illinois Area Agency on Aging         | 194815853   | \$32,550         |
| 10 <sup>th</sup>   | County of Peoria                                   | 071436208   | \$32,550         |
| 12 <sup>th</sup>   | Will County  | 020035838   | \$32,550         |
| 17 <sup>th</sup>   | Winnebago County                                   | 010243822   | \$32,550         |
| 18 <sup>th</sup>   | DuPage County                                      | 135836026   | \$32,550         |
| 21 <sup>st</sup>   | Iroquois-Kankakee Regional Office of Education #32 | 825390479   | \$32,550         |
| 22 <sup>nd</sup>   | McHenry County                                     | 082044694   | \$32,550         |
| 4 <sup>th</sup> , 6 <sup>th</sup> , 7 <sup>th</sup> , 16 <sup>th</sup> /23 <sup>rd</sup> | Cra-Wa-La Volunteers in Probation, Inc.            | 833221112   | \$147,000        |
| <b>TOTAL</b>   |  |             | <b>\$439,950</b> |

**Safe From the Start**

The Safe From the Start (SFS) grant program is designed to assist in the development, implementation, and evaluation of comprehensive and coordinated community-based models to identify, assess, and serve children, primarily ages 0-5, who have been exposed to violence in their home and/or community.

Staff recommends designating a maximum of \$1,031,400 in SFY19 SFS funds to entities as described in the table below:

| Implementing Agency   | Geographic Area   | Amount    |
|---|---|-----------|
| Children's Advocacy Center of North & Northwest Cook County | Cook/Kane (Elk Grove, Hanover, Maine, Palatine, Schaumburg, and Wheeling Townships; Prospect Heights; Carpentersville; E. Dundee) | \$121,500 |
| Center for Prevention of Abuse                              | Peoria, Tazewell and Woodford   | \$121,500 |
| Casa Central  | Chicago (Austin, Belmont Cragin, Hermosa, Humboldt Park, Logan Square, Near West Side, South Lawndale, West Town)                 | \$75,000  |
| Child Abuse Council   | Rock Island, Henry and Mercer   | \$121,500 |
| Children's Home + Aid Society of Illinois                   | McLean  | \$121,500 |
| Family Focus, Inc.  | Cook (Englewood and W Englewood)  | \$75,000  |
| Heartland Human Care Services                               | Cook (Pilsen, Little Village, Brighton Park, Back of the Yards, McKinley Park)  | \$75,000  |
| Metropolitan Family Services                                | Cook (Roseland, Pullman, West Pullman)  | \$75,000  |

|                                     |   |                    |
|-------------------------------------|---|--------------------|
| South Suburban Family Shelter, Inc. | Cook and Will (Townships include: Bloom, Bremen, Calumet, Orland, Palos, Rich, Thornton, Worth, Crete, Frankfort, Manhattan, Monee, New Lennox, Peotone and Washington) | \$121,500          |
| University of Illinois at Chicago   | Near West Side  | \$123,900          |
| <b>TOTAL</b>                        |   | <b>\$1,031,400</b> |

See the attached Grant Recommendation Reports for further detail on these programs.

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

**Program Name:** Chicago Project for Violence Prevention / CeaseFire

**Program Agency DUNS:** 098987217

**Funding Source:** SFY19 Chicago Project for Violence Prevention: \$5,484,870

**Agency Budget:** \$5.64 billion (University of Illinois at Chicago)

**Request Type:** Line Item Appropriation

### **Program Description**

CeaseFire, a partner of Cure Violence, is an evidence-informed public health approach to reduce violence. The Chicago Project for Violence Prevention/CeaseFire (hereinafter referenced as CeaseFire) was first implemented by the University of Illinois at Chicago (UIC) School of Public Health in West Garfield Park in 2000 which led to a 67 percent reduction in shootings. CeaseFire reverses the spread of violence by using methods and strategies associated with disease control: identification and detection of potentially violent events, individuals, and groups; interrupting transmission of violence and risk reduction; and changing behaviors and social norms of the communities where violence occurs. Data collection and ongoing evaluation (internal & external) help to inform and enhance program impact.

### **Program Activities**

CeaseFire's work revolves around the efforts of hospital responders, violence interrupters, case managers and outreach workers who are professionally-trained and streetwise individuals who are familiar with street violence in the communities where CeaseFire and its Community Partners/Sub-contractors are active. Hospital responders (at local trauma centers) and violence interrupters (on the streets) interact with individuals involved in violence at critical moments to prevent retaliations and influence behavior change. Both roles coordinate referrals to case management staff, case managers in the hospital setting, and outreach workers in the community setting. Case managers and outreach workers help with on-the-spot problem solving and exploring nonviolent means to address problems while simultaneously connecting participants with resources and supports (employment, continued education, social service, healthcare or housing resources, etc.). In addition to work focused on individuals, CeaseFire staff also conduct group level events, such as focus groups and peace summits. Focus groups are small events that provide opportunities for participants from a range of communities to have deeper conversations about issues connected with violence while peace summits are larger events in which the planning stage is the main force for community-level behavior change

For the purposes of this grant period, Cure Violence will directly implement the intervention in several high need communities. This includes expansion of existing efforts and new implementation sites. This funding will allow for continuation of the South Shore community site, West Englewood, and Greater Grand Crossing community area, as well as supporting hospital response services to trauma patients treated at Advocate Christ Medical Center, Northwestern Memorial Hospital, John H. Stroger Hospital, Mount Sinai Hospital,

Communities served will include Hermosa, Humboldt Park, South Lawndale (Little Village), Rogers Park, Uptown, Auburn-Gresham, Chatham, Chicago Lawn, West Lawn, North Lawndale, Roseland, Washington Heights, Grand Crossing, South Shore and West Englewood.

**Goals**

**Goal 1:** Reduce the number of shootings and homicides in targeted areas by 10 percent, as compared to SFY18.

**Goal 1a:** Reduce the number of shootings in targeted areas by engaging highest-risk individuals to interrupt and change violent behavior compared to FY2018 and a three-year average for shootings in target area during timeframes when community-based sites are up and running. The Chicago Police Department’s City Portal website will be accessed to monitor shooting data in Chicago.

**Goal 1b:** Reduce the number of homicides in targeted areas by engaging highest-risk individuals to interrupt and change violent behavior compared to FY2018 and a three-year average for homicides in target area during timeframes when community-based sites are up and running. Chicago Police Department’s City Portal website will be accessed to monitor homicide data in Chicago.

**Goal 2:** Change group and community norms associated with violent behavior.

**Goal 3:** Develop a professionalized staff to effectively implement the Cure Violence Model.

**Goal 4:** Disseminate descriptive and analytical information on the Cure Violence program and its clients.

**Goal 5:** Monitor program implementation to ensure fidelity to the model

**Priorities**

CeaseFire stops the spread of violence in communities by using the methods and strategies associated with disease control, detecting and interrupting conflicts, identifying and treating the highest risk individuals, and changing social norms to help young people avoid involvement in the criminal justice system.

**Past Performance**

Numbers below represent an analysis of CeaseFire interventions efforts and progress across SFY17 and SFY18.

| <b>Activity</b>                 | <b>SFY2017 (10/14/16 -12/31/16)</b>  | <b>SFY2018 (9/1/2017-3/31/2018)</b>   |
|---------------------------------|--|---|
| # of successful mediations      | 87 (39%) successfully resolved<br>46 (20%) resolved as long as conditions met<br>54 (24%) temporarily resolved | 174 (38%) successfully resolved<br>93 (20%) resolved as long as conditions met<br>92 (20%) temporarily resolved |
| # of Participants               | 112  | 290   |
| # of contacts                   | 7,200  | 7,207   |
| # Hours spent with participants | 8990 hours<br>(Average of 80 hours per participant)  | 9568 hours<br>(Average of 32 hours per participant)   |

**Budget Detail**

| <b>Budget Item</b>  | <b>Total</b>       |
|---|--------------------|
| <b>Personnel:</b> Salary and fringe for 47 direct service workers (including violence interrupters, hospital responders, outreach workers, hospital case managers, field supervisors), partial funding 18 support staff, including program management/implementation support staff, evaluation/monitoring, and fiscal operations. | \$2,011,668        |
| <b>Commodities:</b> These include office supplies and programmatic supplies.  | \$37,712           |
| <b>Travel:</b>  | \$0                |
| <b>Contractual:</b> To fund eight community-based organizations sites to implement CeaseFire activities in targeted communities (see Sub-Grantee Designations below); background checks, programmatic management services; implementation of phone app technology; rent and utilities; telephone services                         | \$2,804,563        |
| <b>Indirect Costs:</b> UIC federally approved indirect rate, 26 percent (to be negotiated)  | \$630,927          |
| <b>Total:</b>   | <b>\$5,484,870</b> |

**Sub-Grantee Designations:**

| <b>Program Agency</b>                   | <b>Community</b>                     | <b>Designation</b> | <b>Maximum Amount</b> |
|---|--------------------------------------|--------------------|-----------------------|
| Alliance of Local Service Organizations | Hermosa/Humboldt                     | Sub-Grantee        | \$150,000             |
| ENLACE                                  | South Lawndale (Little Village)      | Sub-Grantee        | \$150,000             |
| Grand Boulevard Prevention Services     | Washington Park/Grand Boulevard      | Sub-Grantee        | \$250,000             |
| UIC                                     | South Shore/Grand Crossing/Englewood | Sub-Grantee        | \$800,000             |
| ONE                                     | Rogers Park/Uptown                   | Sub-Grantee        | \$250,000             |
| TARGET Area Development Corporation     | Auburn-Gresham/Chatham               | Sub-Grantee        | \$500,000             |
| The Southwest Organizing Project        | Chicago Lawn/West Lawn               | Sub-Grantee        | \$300,000             |
| UCAN                                    | North Lawndale/Roseland              | Sub-Grantee        | \$150,000             |
| <b>TOTAL</b>                            |                                      |                    | <b>\$2,550,000</b>    |



## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

**Program Name:** Community-Based Violence Intervention and Prevention

**Funding Source:** SFY19 General Revenue Funds: \$7,219,716.70

**Agency Budgets:** See table

**Request Type:** Renewal

### **Program Description**

Community violence includes a wide range of crimes, such as murder, gun violence, interpersonal and domestic violence, sexual violence, robbery, and aggravated or simple assault and battery. Violence is important to address because experiencing or witnessing this type of violence can increase fear and distrust among community members, and often leads to a feeling that communities are unsafe. It can also result in post-traumatic stress disorder and other short- and long-term negative outcomes for individuals and communities.

Locations that experience high levels of violence also often experience high concentrations of other social inequalities, including poverty and low social capital. Social capital is important to neighborhood cohesion as it represents the networks individuals depend on to help them meet basic needs, such as employment and model civil engagement. These networks are where norms of reciprocity are communicated

Over the last 40 years, great advancements have been made in the field of violence prevention. Violence is now seen as a learned behavior that can be addressed through focused attention on increasing protective factors and reducing risk factors. Protective factors, such as positive connections to family and friends, can foster resilience to violence, while risk factors, such as exposure to violence, create a vulnerability to violence both risk and protective factors exist within the individual, peer, family, community, and societal domains.

### **Goals**

Each program must complete the following:

- Convene or expand an existing community coalition to engage service providers, governmental agencies (local and/or statewide agencies), law enforcement, faith-based, and general community members to ensure that service providers and all potential participants are aware of violence prevention resources available in community; develop collaborative partnerships to ensure that clients' immediate needs are met; and provide pro-social activities for the community.
- Educate the public about program services through wide distribution and various types of program materials, public presentations and awareness events.
- Provide at least one of the four following direct services:
  - Street Intervention/Interruption-Active Outreach and Engagement – These programs provide crisis intervention and de-escalation of high stress situations to at-risk youth and young adults.

- Counseling and Therapy – These developmentally and culturally appropriate therapeutic services are provided by a mental health professional.
- Case Management – Case management approaches that are more effective at long-term client retention and developing trust between agency and youth/families require actively engaging participants (i.e., active reaching out, meeting youth/families in the home, community engagement).
- Youth Development – Engaging young people to develop their emotional, physical, social, and intellectual selves provides opportunities for youth to practice conflict resolution and prosocial life skills.

**Priorities**

In 2012, ICJIA’s enabling statute was expanded to include additional responsibilities related to violence prevention. These responsibilities include distributing grants to community and statewide organizations, other units of local and state government, and public school districts that address violence prevention in a comprehensive and collaborative manner.

**Funding Prospectus**

ICJIA anticipates recommending funding past one year contingent on future state fiscal year appropriations and satisfactory performance.

**Budget Detail**

| <b>Category</b>                  | <b>Maximum</b>        |
|----------------------------------|-----------------------|
| Personnel and Fringe (82.83 FTE) | \$3,535,098.00        |
| Fringe                           | \$791,211.31          |
| Travel                           | \$80,766.00           |
| Equipment                        | \$8,100.00            |
| Supplies                         | \$181,541.14          |
| Contractual                      | \$2,158,545.30        |
| Indirect Costs                   | \$464,454.95          |
| <b>Total:</b>                    | <b>\$7,219,716.70</b> |

**Designations** - Note: The amount for each agency will be reduced by four percent to account for a lower appropriation that anticipated.

| Applicant  | Geographic Area                    | Unduplicated Number | Maximum Amount      |
|--|------------------------------------|---------------------|---------------------|
| <b>Alternatives, Inc.</b>  | <b>Chicago (All neighborhoods)</b> | <b>130</b>          | <b>\$330,114.20</b> |
| <p>Alternatives, Inc., will work to reduce the risk of violence by building conflict resolution skills and employment experience while fostering a more supportive surrounding environment. The program will use restorative justice trainings and practices to building the knowledge and skills of its youth leaders and its youth constituents across the dispersed network of homeless shelters and transitional living centers.</p> <p>The target population is young adults ages 16 to 25 who are homeless or unstably housed and living in transitional living centers and shelters in the City of Chicago.</p> <p>Start Date: 1/18/2018</p> <p>Current Performance:</p> <ul style="list-style-type: none"> <li>• Case Management               <ul style="list-style-type: none"> <li>○ # Served/Projected as of 3/31/2018: 6/50</li> <li>○ # Successfully discharged: 0</li> <li>○ # Unsuccessfully discharged: 0</li> </ul> </li> <li>• Counseling/Therapy               <ul style="list-style-type: none"> <li>○ # Served/Projected as of 3/31/2018: 0/20</li> <li>○ # with an increase of at least one protective factor: 0</li> <li>○ # with a decrease of at least one risk factor: 0</li> </ul> </li> <li>• Youth Development               <ul style="list-style-type: none"> <li>○ # Served/Projected as of 3/31/2018: 39/50</li> </ul> </li> </ul> <p>* Note on current performance: The grantee reported that program start-up was slow due to lack of capacity that came about as a direct result of major changes to their service provision that was required during the transition to the new Coordinated Point of Entry system mandated by the City of Chicago. Despite those challenges, the grantee enlisted 14 of 15 collaborative partners and had two coalition meetings.</p> <p>* Changes Requested: Restorative Justice will take a much more prominent role in the program in FY19, leading to more of a focus on youth development with ongoing participants.</p> |                                    |                     |                     |

| Category                               | Maximum             |
|--|---------------------|
| Personnel (6.83 FTE)                   | \$255,828.20        |
| Fringe                                 | \$42,817.00         |
| Travel (Mileage)                       | \$1,459.00          |
| Equipment                              | \$0.00              |
| Supplies (Program supplies)            | \$0.00              |
| Contractual (Payroll, Insurance, Rent) | \$0.00              |
| Indirect Costs                         | \$30,010.00         |
| <b>Total:</b>                          | <b>\$330,114.20</b> |

| Big Brothers Big Sisters of Metropolitan Chicago  | Chicago (All municipalities and neighborhoods); DuPage (Aurora) and Lake (Waukegan) | 240 | \$303,490.10 |
|---|---|-----|--------------|
| <p>Big Brothers Big Sisters will provide community-based mentoring and site-based mentoring programs. Mentoring programming provides youth with positive adult relationships. Positive relationships with adults and peers are vital to the development of youth, helping them to overcome trauma and empowering them to navigate life's decisions in an effective manner. Protective factors supported by programming include but are not limited to: development of effective negotiating, conflict resolution, problem solving, and anger management skills; development of empathy for others and connection to the community through focus on improved peer relations and community improvement projects; encouraging strong development of relations with parents and other adults.</p> <p>The target population is youth ages 7 to 19 with moderate to high exposure to external risk factors (which include poverty, children with an incarcerated parent, previous exposure to violence, and/or children living in single-parent homes) and moderate to high personal need (poor family relationships, poor academic progress, or misconduct).</p> <p>Start Date: November 1, 2017</p> <p>Current Performance</p> <ul style="list-style-type: none"> <li>• Youth Development           <ul style="list-style-type: none"> <li>○ # Served/Projected as of 3/31/2018: 210/230</li> </ul> </li> </ul> <p>* Note on current performance: None<br/>           * Changes Requested: None</p> |   |     |              |

| Category                                     | Maximum             |
|--|---------------------|
| Personnel (5.55 FTE)                         | \$220,445.00        |
| Fringe                                       | \$33,067.00         |
| Travel                                       | \$0.00              |
| Equipment (Fingerprint scanner)              | \$8,100.00          |
| Supplies (Program supplies)                  | \$0.00              |
| Contractual (Background checks, rent, other) | \$41,878.10         |
| Indirect Costs                               | \$0.00              |
| <b>Total:</b>                                | <b>\$303,490.10</b> |

|   |                              |            |                     |
|---|------------------------------|------------|---------------------|
| <b>Bright Star Community Outreach, Inc.</b> | <b>Chicago (Bronzeville)</b> | <b>167</b> | <b>\$730,937.90</b> |
|---|------------------------------|------------|---------------------|

Bright Star will provide case management through the Truancy Education and Mentoring (TEAM) program, which serves youth ages 13 to 18 that are chronically truant, suspended, or expelled from school, or are at especially high risk for violent behavior or victimization. TEAM provides a safe, productive environment for youth to receive help completing assignments missed during their suspensions and counseling services aimed at addressing issues that resulted in suspension or expulsion. TEAM is intended to improve student attendance, increase academic performance, strengthen families, and reduce truancy. Counseling will also be provided to high-risk and justice-involved youth. The GREAT Schools and Families program was developed for middle school youth and their families to decrease violence by promoting youth academic and social competence and improve parental skills, support, and involvement with the schools. The program includes 16 sessions and is delivered through multiple family groups (4-6 families per group). The intervention was found to have positive effects for participating youth and families, and a positive ecological effect on school-level aggression because the decreasing aggressive behavior among youth participating in the program had an impact on the behavior of other students in the same grade. Multisystemic therapy (MST) is offered to youth ages 12-17 who exhibit criminal and non-criminal violent, delinquent, and antisocial behaviors. MST provides services, delivered by therapists to youth and their families to restructure the home, school, and community environments. The aim of MST is to decrease problem youth behaviors and promote the development and utilization of productive and prosocial youth behaviors. Randomized controlled trial results show MST reduces short- and long-term criminal behaviors and out-of-home placements for serious juvenile offenders.

The target population is chronically truant, suspended, or expelled youth in middle and high school and their families.

Start Date: 11/17/2017

**Current Performance**

- Case Management
  - # Served/Projected YTD: 75/84
  - # Successfully discharged: 0
  - # Unsuccessfully discharged: 0

- Counseling/Therapy
  - # Served/Projected YTD: 10/83
  - # with an increase of at least one protective factor: 0
  - # with a decrease of at least one risk factor: 0

\* Note on current performance: The grantee had difficulty hiring MST staff, which were eventually hired during the 3<sup>rd</sup> quarter.

\* Changes Requested: None.

| Category  | Maximum             |
|---|---------------------|
| Personnel (6.2 FTE)   | \$512,425.00        |
| Fringe  | \$98,026.00         |
| Travel (MST Training for one new supervisor, one new staff, and one existing supervisor)                                  | \$5,818.00          |
| Equipment   | \$0.00              |
| Supplies (Program supplies, two laptops, bus cards, food for youth engagement, incentives for reaching therapeutic goals) | \$49,190.00         |
| Contractual (MST Registration, IT services, software, staff training, program evaluation)                                 | \$65,478.90         |
| Indirect Costs  | \$0.00              |
| <b>Total:</b>   | <b>\$730,937.90</b> |

|                                |                                    |           |                     |
|--------------------------------|------------------------------------|-----------|---------------------|
| <b>Cabrini Green Legal Aid</b> | <b>Chicago (all neighborhoods)</b> | <b>30</b> | <b>\$180,718.40</b> |
|--------------------------------|------------------------------------|-----------|---------------------|

Through the Supporting Successful Transition Program, Cabrini Green Legal Aid will serve at-risk youth leaving the Illinois Department of Juvenile Justice to provide ongoing legal services (representation at parole hearing and criminal records relief), social supports, accompaniment, and intensive case management through successful completion of aftercare and the end of their involvement with the juvenile justice system. Through interdisciplinary teams of lawyers and social workers, CGLA works with clients to address not only the presenting legal issue, but simultaneously support them in stabilizing key domains of wellness that mitigate risk for future system involvement. CGLA's stability and self-sufficiency assessment tool allows them to identify needs and interventions required to strengthen clients' legal outcomes and address instability in five key domains: legal standing, economic opportunity, housing stability, social and family connections, and behavioral health. CGLA engages with collaborative partners to provide critical services that impact these stability domains.

The target population is youth who are returning home to Cook County from IDJJ, whose host sites are primarily in the City of Chicago.

Start Date: 11/9/2017

**Current Performance**

- Case Management
  - # Served/Projected as of 3/31/2018: 12/30
  - # Successfully discharged: 0
  - # Unsuccessfully discharged: 0

\* Note on current performance: Staffing and training occurred in November and December 2017. Services began in January. The grantee stated they anticipate meeting their numbers by June 30, 2018.

\* Changes Requested: None.

| <b>Category</b>   | <b>Maximum</b>      |
|---|---------------------|
| Personnel (3.0 FTE)   | \$142,547.40        |
| Fringe  | \$26,386.00         |
| Travel (Mileage)  | \$9,025.00          |
| Equipment   | \$0.00              |
| Supplies (Office supplies and criminal history transcripts)                                   | \$660.00            |
| Contractual (Trauma-informed training, background checks, and CBT training for social worker) | \$2,100.00          |
| Indirect Costs  | \$0.00              |
| <b>Total:</b>   | <b>\$180,718.40</b> |

| <b>Catholic Charities of the Archdiocese of Chicago</b>  | <b>Chicago (Austin, Humboldt Park, Garfield Park) and Waukegan</b> | <b>95</b> | <b>\$594,372.90</b> |
|--|--|-----------|---------------------|
| <p>Catholic Charities will provide case management, supportive counseling, and therapy services to individuals and their families. Case management services help clients and their families obtain resources in the community, links the clients to resources in the community, helps with locating and maintaining stable housing, and employment education/placement services. Supportive counseling is designed for the case manager to provide brief counseling services to the client and their family. Supportive counseling helps with parenting education, understanding the circle of violence, and cognitive barriers to a healthy lifestyle. Therapy utilizes a strength-based trauma focused approach. The therapist works with the client to identify his/her own strengths that will help them with areas of their life that have been identified as problematic. The therapists use cognitive behavioral therapy, didactic behavioral therapy, psychodynamic approaches, and play therapy as interventions with their work with clients. Each service can be provided in the community, at a Catholic Charities location, or in the home if the environment is identified as a safe location for services.</p> <p>The target population is youth and young adults, specifically those who are identified as being at heightened risk for committing violent acts, those who engage in high-risk behavior or violence, and those who have been victims of street-level violence.</p> |  |           |                     |

Start Date: 12/1/2017

Current Performance

- Case Management
  - # Served/Projected as of 3/31/2018: 78/120
  - # Successfully discharged: 5
  - # Unsuccessfully discharged: 3
  
- Counseling/Therapy
  - # Served/Projected YTD: 78/120
  - # with an increase of at least one protective factor: 0
  - # with a decrease of at least one risk factor: 0

\* Note on current performance: Grantee had some difficulty filling all six counseling/case management positions. As of 3/3/18, four of six positions were filled.

\* Changes Requested: None

| Category   | Maximum             |
|--|---------------------|
| Personnel (7.75 FTE)   | \$354,864.90        |
| Fringe   | \$143,072.00        |
| Travel (Mileage)   | \$10,561.00         |
| Equipment  | \$0.00              |
| Supplies (Program and office supplies)   | \$8,992.00          |
| Contractual (Rent, utilities, client transportation, data maintenance, liability insurance, cell phones) | \$30,067.00         |
| Indirect Costs   | \$46,816.00         |
| <b>Total:</b>  | <b>\$594,372.90</b> |

| Children's Home + Aid Society of Illinois | Chicago (Englewood and W. Englewood) | 50 | \$106,329.60 |
|---|--------------------------------------|----|--------------|
|---|--------------------------------------|----|--------------|

Children's Home + Aid will provide a therapeutic response with intervention and outreach to address the problem of community violence in Englewood and West Englewood. The program will target youth most likely to be involved with violence as a perpetrator or a victim: those who have prior justice system involvement, youth who are disconnected from school and work, and youth who are coping with symptoms of trauma. This program will provide trauma-focused cognitive behavioral therapy to help them manage their symptoms of trauma and pro-social learning to help them fully participate in school and out of school activities. They also need help resolving crises and persistent support to engage with school, so this program will also provide intensive, individualized case management. The case manager, therapist, youth, and family will work together as a team to address individual protective factors by helping youth develop a resilient



temperament, positive social orientation or mood, conflict resolution and anger management skills, ability to think clearly about problems including generating alternative solutions, capacity for empathy and respect for all people and their value. The program will provide mentoring and pro-social learning for at-risk youth. Youth frequently ask their case managers to accompany them to school meetings, help them reconnect with school, attend court, and communicate with probation officers.

The target population is youth ages 13 to 18 with prior justice system involvement, who are disconnected from school, or who are at risk of disconnecting from school due to chronic truancy or severe behavioral/disciplinary problems.

Start Date: 11/17/2017

**Current Performance**

- Case Management
  - # Served/Projected as of 3/31/2018: 36/50
  - # Successfully discharged: 0
  - # Unsuccessfully discharged: 0
  
- Counseling/Therapy
  - # Served/Projected as of 3/31/2018: 36/40

\* Note on current performance: The grantee did not complete hiring for case management until the end of Q3, which resulted in fewer served than projected.

\* Changes Requested: None.

| Category   | Maximum             |
|--|---------------------|
| Personnel (1.75 FTE)   | \$69,738.60         |
| Fringe   | \$18,948.00         |
| Travel (Mileage)   | \$1,308.00          |
| Equipment  | \$0.00              |
| Supplies (Program supplies)                                    | \$382.00            |
| Contractual (Cell phone, rent, utilities, liability insurance) | \$3,887.00          |
| Indirect Costs   | \$12,066.00         |
| <b>Total:</b>  | <b>\$106,329.60</b> |

| Gary Comer Youth Center  | Chicago (Greater Grand Crossing) | 500 | \$840,354.30 |
|--|----------------------------------|-----|--------------|
| <b>Program Activities:</b> Out-of-School Programs for youth ages 8 to 14 (middle school) are designed to increase decision-making skills and responsible behaviors in school, personal, and community interactions. Activities include programs for middle school youth after school, on school holidays, and on Saturdays. The youth center |                                  |     |              |

will offer a full day of Saturday programming for this age group and expand trips that provide an escape from the violence the youth face, spark new passions/educational pursuits, and provide experiences they are not aware exist (or feel are accessible to them). Gary Comer will also provide camps and specialty programs during days off from school, during which time youth can engage in a wide variety of programming, including fitness and recreation programs, dance programming, and video production classes. These programs are a gateway to other programming, including academic supports. The Teen Empowerment Program for Ages 14-18 programming includes teen employment opportunities, age-appropriate field trips, teen pro-social events and more advanced programs in media, sound engineering, and visual and performing arts. Social Development Groups will provide group mentoring for teen boys, teen girls, and LGBTQ members. Programming focuses on managing positive relationships (peers, family, authority figures, and community) and pro-social skills. Individual Social Emotional Coaching/Mentorship provides a team of caring adults assigned to all teens in the youth center. Coaches will serve as a person to personally connect teens to programs and services offered by Gary Comer Youth Center and partners for school, employment, legal advocacy, social emotional and trauma counseling services, and other areas. Coaches will check in with the youth twice a month and will track youth progress.

The target population is school-aged youth (8-18).

Start Date: 12/7/2017

Current Performance

- Youth Development
  - # Served/Projected as of 3/31/2018: 465/400

\* Note on current performance: None.

\* Changes Requested: None.

| Category  | Maximum             |
|---|---------------------|
| Personnel (18 FTE)  | \$615,409.30        |
| Fringe  | \$101,401.00        |
| Travel (National Afterschool Conference and Illinois Network)   | \$7,498.00          |
| Equipment   | \$0.00              |
| Supplies (for visual arts, pro-social recreation, homework, employment, parent, and technology programming) | \$18,800.00         |
| Contractual (Conference registration, data management contractor, and programmatic evaluation)              | \$20,850.00         |
| Indirect Costs  | \$76,396.00         |
| <b>Total:</b>   | <b>\$840,354.30</b> |

|                           |                                 |            |                     |
|---------------------------|---------------------------------|------------|---------------------|
| <b>Heartland Alliance</b> | <b>Chicago (North Lawndale)</b> | <b>350</b> | <b>\$687,206.30</b> |
|---------------------------|---------------------------------|------------|---------------------|

Heartland Alliance will implement a program that offers street outreach and engagement, transitional jobs, and cognitive behavior therapy program targeting young adults at highest risk of being victims or perpetrators of gun violence. Participants will meet with coaches for employment and life coaching, family/child relationship support, education goal setting, job search assistance, and to identify and address ongoing needs and challenges. Once engaged, participants can receive up to two years of intensive CBT and other supportive services - including 18 months in a subsidized transitional job – plus six months of follow-up support to promote more lasting pro-social behavior, attachment to the workforce, and access to opportunity. Continued support is critical to sustaining behavior changes, offering support during difficult experiences, and helping participants transition and stabilize in unsubsidized employment. Additional group sessions will focus on career pathing, parenting, asset building, and conflict management, among others. Lastly, a clinician and a READI coach or outreach worker will co-facilitate group CBT sessions using the University of Cincinnati’s CBT-IMT curriculum and Seeking Safety.

The target population are young adult males over the age of 18 who are at high risk of involvement in gun violence and likely have some history of criminal justice involvement.

Start Date: 12/19/2017

**Current Performance**

- Case Management
  - # Served/Projected as of 3/31/2018: 39/160
  - # Successfully discharged: 0
  - # Unsuccessfully discharged: 0
  
- Counseling/Therapy
  - # Served/Projected as of 3/31/2018: 73/250
  
- Street Intervention
  - # Served/Projected as of 3/31/2018: 73/40

\* Note on current performance: The numbers for case management are artificially low due to a reporting issue on the part of the subcontractor. The Q3 number will be revised upward once the subcontractor aligns their data system with the required ICJIA metrics. Counseling service provisions was impacted by a delay initiating the mental health provider subcontract. The grantee focused on completing coalition meetings (they held 13 meetings) and staff trainings.

\* Changes Requested: None.

| Category                                       | Maximum             |
|--|---------------------|
| Personnel (2.15 FTE)                           | \$177,483.00        |
| Fringe   | \$44,354.00         |
| Travel   | \$0.00              |
| Equipment                                      | \$0.00              |
| Supplies                                       | \$0.00              |
| Contractual (Subcontracts for direct services) | \$416,985.30        |
| Indirect Costs                                 | \$48,384            |
| <b>Total:</b>                                  | <b>\$687,206.30</b> |

| Illinois Association of Juvenile Justice Councils  | St. Clair, Saline, Marion, Jefferson, Jackson & Franklin Counties | 750 | \$967,871.50 |
|--|---|-----|--------------|
| <p>Illinois Association of Juvenile Justice Councils will provide trauma focused cognitive behavioral therapy, case management, and youth development for youth with moderate to high risk for criminal behavior or violence who do not meet criteria for Juvenile Redeploy. This program is a 16-session individual treatment program that combines cognitive, behavioral, and family therapy. The project will utilize the Cognitive Behavioral Intervention for Trauma in the Schools model, which is a brief trauma-focused intervention that can address the needs of victims of violence and other traumas. This treatment can be conducted by school mental health providers. Youth also will be provided multisystemic therapy, functional family therapy, and aggression replacement training. These programs support reduction of youth criminal behaviors and antisocial behaviors, such as drug abuse, and decrease out-of-home placements. Youth Development includes Botvin Life Skills and Ripple effects programming will be implemented with youth that show moderate to severe risk for future violence and will be provided within the school setting either during or after the school day by teachers or other support staff within the school. Individuals that dropout of school will be connected to Youthbuild program, which support life skills, independent living skills, and vocational training. Lastly, individual &amp; family case management will be provided by Family Resource Developers that have lived experiences navigating the justice system or mental health system for themselves or a family member. The program supports will provide outreach and engagement within the community and client's homes. These individuals will help individuals and families connect with the community, develop stability, obtain employment, develop skills, and build support networks.</p> <p>The target population is youth and young adults ages 14 to 24 who are identified as being at heightened risk for committing violent acts or who have engaged in high risk behavior or violence.</p> <p>Start Date: 12/29/2017</p> <p>Current Performance</p> <ul style="list-style-type: none"> <li>• Case Management           <ul style="list-style-type: none"> <li>○ # Served/Projected as of 3/31/2018: 0/212</li> </ul> </li> </ul> |   |     |              |

- Counseling/Therapy
  - # Served/Projected as of 3/31/2018: 0/212
  
- Youth Development
  - # Served/Projected as of 3/31/2018: 0/560

\* Note on current performance: The grantee’s performance has been impacted by multiple issues: The grantee released a request for proposals for direct services. The resulting subcontracts were completed after Q3. Two of the six entities providing direct services for counseling/therapy and case management will provide services during Q4. Youth development services will not occur during FY18 because the subcontract for this service was completed a few weeks before school was dismissed, which didn’t leave enough time to complete the programming. Accomplishments to date include enlisting collaborative partners and completing trauma-related training for contractual staff. Public awareness activities occurred in four of the six counties, and events are scheduled in June for the other two counties. These activities have reached 500 of the projected 1,000 people.

\* Changes Requested: No changes are requested.

| Category   | Maximum             |
|--|---------------------|
| Personnel (0 FTE)  | \$0.00              |
| Fringe   | \$0.00              |
| Travel (Mileage for Local Travel and Mileage, lodging, parking for coordinator’s meeting in Chicago)   | \$32,296.00         |
| Equipment  | \$0.00              |
| Supplies (Public awareness materials, SEL curriculum, Botvin Lifeskills facilitator training, and violence risk assessment tool training)  | \$51,405.00         |
| Contractual (Contractual staffing [project director, clinical director, executive director for a total of 1.5 FTE]; four juvenile justice council coordinators; care coordinator; evaluation and fiscal oversight; Direct Service subcontracts for six local entities) | \$796,188.50        |
| Indirect Costs   | \$87,982.00         |
| <b>Total:</b>  | <b>\$967,871.50</b> |

| Lake County Crisis Center/DBA A Safe Place   | Lake County (Waukegan) | 225 (counseling/case management/street intervention); and 6,000 (youth development) | \$488,637.40 |
|--|------------------------|---|--------------|
| A Safe Place programming will include individual counseling (bi-lingual counseling, cognitive behavioral therapy, eye movement desensitization and reprocessing (EMDR) trauma counseling, and anger management) to be provided at five middle schools and three high schools. Youth development services will include healthy relationships education and weekly groups focused on psychoeducation, life skills, and trauma. A case manager will ensure that students can access services that the student needs, including those that address their |                        |   |              |

physical, mental, economic, social well-being, and educational needs. The case manager will facilitate students into the program's services and other needed services. The schools will contact Lake County Crisis Center for Street Intervention services.

The target population is youth in grades 6 to 12 from five middle schools and three high schools.

Start Date: 11/9/2017

Current Performance

- Case Management
  - # Served/Projected as of 3/31/2018: 0/100
  
- Counseling/Therapy
  - # Served/Projected as of 3/31/2018: 0/75
  
- Street Intervention
  - # Served/Projected as of 3/31/2018: 0/50
  
- Youth Development
  - # Served/Projected as of 6/4/2018: 5,100/6,000

\* Note on current performance: Multiple factors have hampered the grantee's efforts to provide direct services. Jobs were posted after grant execution. They had some difficulty hiring bilingual staff and two of the five positions had to be reposted during the grant period. The grantee has stated they anticipate being able to meet their projected counseling and case management quotas by the end of the performance period. Other outcomes achieved as of 3/31/2018 include enlisting 46 collaborative partners (42 projected), and holding three coalition meetings (four projected), and completing various staff trauma-related trainings.

\* Changes Requested: None.

| Category                                      | Maximum             |
|---|---------------------|
| Personnel (4.45 FTE)                          | \$218,050.00        |
| Fringe  | \$62,192.31         |
| Travel (Mileage)                              | \$1,800.00          |
| Equipment                                     | \$0.00              |
| Supplies (Program supplies)                   | \$1,207.14          |
| Contractual (Subcontract for direct services) | \$174,563.00        |
| Indirect Costs                                | \$30,824.95         |
| <b>Total:</b>                                 | <b>\$488,637.40</b> |

|   |                                |            |                     |
|---|--------------------------------|------------|---------------------|
| <b>Northeast DuPage Family and Youth Services</b> | <b>Addison (DuPage County)</b> | <b>115</b> | <b>\$137,894.20</b> |
|---|--------------------------------|------------|---------------------|

Northeast DuPage Family and Youth Services will provide trauma-focused community mental health counseling services and case management to adolescents and their families in Addison and Glendale Heights. Clinical framework is rooted in Family Systems Theory and Metaframeworks.

The target population is youth and young adults ages 5 to 24 and their families, as determined by a validated risk assessment tool.

Start Date: 11/17/2017

**Current Performance**

- Case Management
  - # Served/Projected as of 3/31/2018: 30/34
  - # Successfully discharge: 5
  - # Unsuccessfully discharge: 0
  
- Counseling/Therapy
  - # Served/Projected as of 3/31/2018: 25/50
  - # with an increase of at least one protective factor: 10
  - # with a decrease of at least one risk factor: 10
  
- Youth Development
  - # Served/Projected as of 3/31/2018: 30/30

\* Note on current performance: None

\* Changes Requested: The grantee does not plan to continue providing youth development services in FY19. The grantee said providing therapy was a better use of resources as another agency in their geographic area provides similar youth development services.

| <b>Category</b>                        | <b>Maximum</b>      |
|--|---------------------|
| Personnel (3.82 FTE)                   | \$119,647.20        |
| Fringe                                 | \$13,161.00         |
| Travel (Mileage)                       | \$1,166.00          |
| Equipment                              | \$0.00              |
| Supplies (Program supplies)            | \$1,380.00          |
| Contractual (Payroll, Insurance, Rent) | \$2,540.00          |
| Indirect Costs                         | \$0.00              |
| <b>Total:</b>                          | <b>\$137,894.20</b> |

|  |  |   |                     |
|--|--|---|---------------------|
| <b>Pilsen-Little Village Community Mental Health Center, Inc. d/b/a Pilsen Wellness Center, Inc.</b> | <b>Chicago (Brighton Park, Gage Park, Lower West Side [Pilsen], and South Lawndale [Little Village])</b> | <b>63 (counseling/case management); and 1,000 (youth development)</b> | <b>\$261,286.10</b> |
|--|--|---|---------------------|

Pilsen Wellness Center will provide counseling, case management, and youth development strategies to mitigate the effects of existing trauma, while providing youth and their families with skills that will increase community resources and support around violence prevention in the future. Case management and counseling are provided by psychotherapists to help encourage engagement in services and relationship-building. The psychotherapist will conduct at least one home visit. Cognitive-Behavioral Intervention for Trauma in Schools will serve as the counseling component of this program. This model identifies children who have been exposed to violence and show symptoms of posttraumatic stress disorder. The program will take an active approach to case management in which the team psychotherapists encourage engagement in services and relationship building. The LifeSkills Training - curriculum, the youth development component of the program, is a classroom-based, middle school substance abuse prevention program to prevent teenage drug and alcohol abuse, adolescent tobacco use, violence and other risk behaviors.

The target population is middle and high school-aged youth.

Start Date: 11/20/2017

**Current Performance**

- Case Management
  - # Served/Projected as of 3/31/2018: 32/63
  - # Successfully discharged: 0
  - # Unsuccessfully discharged: 0
  
- Counseling/Therapy
  - # Served/Projected as of 3/31/2018: 40/63
  - # with an increase of at least one protective factor: N/A
  - # with a decrease of at least one risk factor: N/A
  
- Youth Development
  - # Served/Projected as of 3/31/2018: 510/1,000

\* Note on current performance: Some schools that were to refer students to the youth development program opted not to begin the program so late in the school year. The grantee said they will work with schools during the summer to increase referrals for the next school year. Accomplishments include enlisting all 10 collaborative partners, holding all coalition meetings, and completing staff training. Grantee also engaged in public awareness activities during Q1 and Q2.

\* Changes Requested: None.



| <b>Category</b>   | <b>Maximum</b>      |
|---|---------------------|
| Personnel (4.15 FTE)  | \$157,850.10        |
| Fringe  | \$35,505.00         |
| Travel (Mileage)  | \$1,251.00          |
| Equipment   | \$0.00              |
| Supplies (Office supplies, program supplies, and transit cards)                         | \$14,670.00         |
| Contractual (Liability insurance, accounting services, background checks, and printing) | \$28,257.00         |
| Indirect Costs  | \$23,753.00         |
| <b>Total:</b>   | <b>\$261,286.10</b> |

| <b>Rockford Metropolitan Agency for Planning</b>  | <b>Winnebago (Rockford)</b> | <b>32</b> | <b>\$209,253.70</b> |
|---|-----------------------------|-----------|---------------------|
| <p>Rockford Metropolitan Agency for Planning will implement a trauma-focused approach targeting criminal justice-involved youth and youth identified as high risk for future justice-involvement who have experienced trauma due to violence. The proposed service delivery system will feature principles of positive youth development. Youth will receive trauma-focused cognitive behavioral therapy, a hybrid treatment model that utilizes both cognitive-behavioral and social learning theory principles to help traumatized youth more effectively manage their thoughts and feelings related to their trauma experience, examine and change inaccurate or unhelpful cognitions, and build skills to relax, regulate emotions, and enhance safety. The program will also work with youth's non-offending parent or caregiver on building parenting skills, enhancing safety, growth, and family communication and increasing supportive parent-child communication.</p> <p>Comprehensive case management services will be offered to youth and family on site in the community at home, school, or a location of their choice to encourage improved engagement with staff. Team members will have a presence in client homes, schools, and neighborhood Strong Houses, and will accompany them to court, medical appointments, and anywhere else they may go where they can serve as an advocate or support system to help youth succeed. The project addresses cultural competence for youth with special needs, including those who are pregnant and parenting; gay, lesbian, transgender, or questioning their sexual orientation, and; physically, emotionally or developmentally challenged. Employment assistance and educational goal setting also will be provided to participants. Opportunities for youth development services include: Rockford Police Department's Police Athletic Club, a youth crime prevention program that utilizes mentorship and educational, athletic, and recreational activities to foster trust and understanding between police officers and youth; Center for Nonviolence and Conflict Transformation (CNCT), a movement to help transform inner-cities that have been affected by gang and drug-related violence that will allow interested youth to participate in the Mobile Tech Lab Project, a program that teaches at-risk youth skills in computer literacy, music education and recording, entrepreneurship development, and nonviolence leadership development; Leadership Development, which includes Dr. Martin Luther King, Jr.'s Six Aspects of Nonviolent Leadership Development; and Youth Services Network life skills program and financial literacy program to help youth develop the tools needed to transition to self-sufficiency and to prepare for post-secondary education or vocational training.</p> |                             |           |                     |

The target population is male youth between the ages of 11 to 16 who have experienced trauma due to violence.

Start Date: 11/28/2017

Current Performance

- Case Management
  - # Served/Projected as of 3/31/2018: 17/30
  - # Successfully discharged: 0
  - # Unsuccessfully discharged: 0
  
- Counseling/Therapy
  - # Served/Projected as of 3/31/2018: 14/30
  
- Street Intervention
  - # Served/Projected as of 3/31/2018: 17/40
  
- Youth Development
  - # Served/Projected as of 3/31/2018: 17/30

\* Note on current performance: The grantee began working with an initial group of youth, and then determined that it would be therapeutically inappropriate to engage new participants in the program without the certainty of FY19 funding being continued on July 1, 2018.

\* Changes Requested: None.

| Category                                       | Maximum             |
|--|---------------------|
| Personnel (.1 FTE)                             | \$5,000.00          |
| Fringe   | \$3,307.00          |
| Travel   | \$0.00              |
| Equipment                                      | \$0.00              |
| Supplies                                       | \$0.00              |
| Contractual (subcontracts for direct services) | \$195,898.70        |
| Indirect Costs                                 | \$5,048.00          |
| <b>Total:</b>                                  | <b>\$209,253.70</b> |

|                                 |                    |            |                     |
|---------------------------------|--------------------|------------|---------------------|
| <b>Springfield Urban League</b> | <b>Springfield</b> | <b>100</b> | <b>\$334,143.90</b> |
|---------------------------------|--------------------|------------|---------------------|

Springfield Urban League will apply the Cure Violence model. The model prevents violence through a 3-prong approach: (1) Interrupt Transmission – early detection of an individual’s potential for violence; (2) Identify and change the thinking of the highest potential transmitters; and (3) Change the group norms. Violence Interrupters will implement the following strategies:

- Engage high-risk youth and young adults in the public places where they congregate, build a rapport with them, and recruit them to participate in the program.
- Refer participants for case management, youth development, and supportive services.
- Identify potential violent incidents.
- Facilitate conflict mediation.
- Contribute to changing group norms related to violence.

Three types of events will be offered: community block parties, designed to build relationships with the target population, recruit participants, interrupt violent street activity, substitute peaceful activities for the duration of the event, and facilitate relationship-building among neighbors who seldom interact due to fear and resentment; Safe Haven monthly events that occur during late-night hours when violence is most prevalent and offer an opportunity to meet representatives from social service agencies, gather information about the services they provide, sign-up for on-site sessions about a variety of topics such as anger management, conflict resolution, employment, education, and/or substance use; and Peace Summits, where members of rival groups, emerging gang factions, and gang leaders are invited to focus groups and small group sessions. Outreach workers will provide case management services to assess the baseline needs and strengths of individuals referred to the program and engage participants using Motivational Interviewing, an evidence-based, client-centered counseling style that has been shown to be effective in eliciting behavior change by helping individuals explore and resolve ambivalence. Outreach workers will also refer participants to supportive services within the agency and/or at other agencies. Participants in the street intervention program will have the opportunity to participate in the following youth development activities: Educational (tutoring, homework assistance, academic enrichment, alternative school, GED preparation); Restorative Justice/Community Service/Service-Learning projects; Workforce Development (occupational skills training leading to a credential, workforce readiness classes, job coaching, employment placement); Personal Development (financial literacy classes, healthy relationships classes, goal-setting, communication skills, leadership skills, computer literacy classes). One-on-one and group mentoring will also be provided. The mentoring curriculum consists of six components: 1) time commitment; 2) pro-social behavior; 3) communicating effectively; 4) conflict resolution 5) family engagement; and 6) job training. Mentors will also help their mentees practice impulse control and emotional self-regulation.

The target population is youth and young adults ages 14 to 26 who have a history of violent behavior, substance abuse, and/or gang involvement.

Start Date: 2/21/2018

#### Current Performance

- Case Management
  - # Served/Projected as of 3/31/2018: 0/45
- Street Intervention
  - # Served/Projected as of 3/31/2018: 0/100
- Youth Development
  - # Served/Projected as of 3/31/2018: 0/30

\* Note on current performance: A delay in executing the grant agreement occurred while the grantee awaited an IRS redetermination letter. Some youth development services began prior to 3/31/18, but due to a technical problem with the subcontractor's software, these numbers were not included in the data report. Most services are being provided through a subcontractor that was not approved until May 22, 2018. Other accomplishments included enlisting all collaborative partners, conducting all seven projected coalition meetings, conducting staff training, engaging in eight public awareness activities reaching an estimated 450 of 500 projected.

\* Changes Requested: None.

| Category  | Maximum             |
|---|---------------------|
| Personnel (4.8 FTE)   | \$170,000.90        |
| Fringe  | \$37,081.00         |
| Travel (Mileage)  | \$4,514.00          |
| Equipment   | \$0.00              |
| Supplies (Program supplies)   | \$2,673.00          |
| Contractual (Subcontract for mentoring, cell phone, rent, printing) | \$93,656.00         |
| Indirect Costs  | \$26,219.00         |
| <b>Total:</b>   | <b>\$334,143.90</b> |

| Applicant            | Geographic Area              | Unduplicated Number | Maximum Amount      |
|----------------------|------------------------------|---------------------|---------------------|
| <b>Lawrence Hall</b> | <b>Chicago (South Shore)</b> | <b>70</b>           | <b>\$200,389.20</b> |

Lawrence Hall will provide group and individual trauma-focused cognitive behavioral therapy services to youth enrolled in this program. The majority of these services will be provided during individual appointments and the length of service may vary depending upon the youths' individual characteristics. When feasible, group services will be offered and may focus on shared learning with TF-CBT, psychoeducation on their mental health needs, and prosocial skill development. Case management services will meet youth where they are, emotionally, developmentally and physically. After a formal assessment, a youth-driven case plan will be developed that identify goals and action steps related to education, employment, housing and justice system involvement. These action steps are assigned to the youth, case manager, or youth's support system (family, friends, teachers, mentors, etc.). Additional goals may include record expungement, accessing medical resources, obtaining identification, finding child-care and building family connections.

The target population is youth and young adults ages 14 to 26 who are involved in the juvenile justice system.

Start Date: 1/19/2018

Current Performance

- Case Management
  - # Served/Projected as of 3/31/2018: 16/15

- Counseling/Therapy
  - # Served/Projected as of 3/31/2018: 12/20
  
- Youth Development
  - # Served/Projected as of 3/31/2018: 0/20

\* Note on current performance: This grantee was in the FY18 “contingent designation” list, which led to their later start date. Once the grant was executed, the grantee began hiring staff, completing trauma-informed training, purchasing assessment tools, and notifying community partners. The agency began the hiring process once the agreement was executed. All services began after 3/31/2018.

\* Changes Requested: None.

| Category  | Maximum             |
|---|---------------------|
| Personnel (4.35 FTE)  | \$156,186.20        |
| Fringe  | \$32,133.00         |
| Travel (Mileage)  | \$4,070.00          |
| Equipment   | \$0.00              |
| Supplies (Bus cards)  | \$3,000.00          |
| Contractual (Juvenile record verification and expungement services) | \$5,000.00          |
| Indirect Costs  | \$0.00              |
| <b>Total:</b>   | <b>\$200,389.20</b> |

|  |   |           |                    |
|--|---|-----------|--------------------|
| <b>South Shore Drill Team &amp; Performing Arts Ensemble</b> | <b>Chicago (Greater Grand Crossing)</b> | <b>50</b> | <b>\$95,463.80</b> |
|--|---|-----------|--------------------|

South Shore Drill Team will provide twice-weekly performing arts training, a core curriculum of discussion groups and special speakers, and counseling. South Shore Drill Team instructors help young people direct their ambition towards developing short-term and long-term goals for performing and beyond. The core curriculum includes empirically-tested elements (communication skills, actively listening, decision making) and traditional team discussion topics (teamwork, conflict resolution, goal-setting, self-discipline, self-esteem, and overcoming adversity.) Team instructors use a repeating 12-month curriculum which is both age-appropriate and gender-based to facilitate discussions at rehearsals and when the group travels. Mentors build on the core curriculum with additional activities and one-on-one mentoring. If necessary, the community outreach director or social worker will consult with school authorities at the participant’s school and link youth to tutoring services. Using the Think First curriculum, participants will receive cognitive behavior therapy to increase self-awareness and increase social and emotional skills. The counseling sessions should lead to participants having an improved view of themselves as active agents in personal achievement.

The target population is youth ages 8 to 18 who are at risk for involvement in gangs, drugs, and violence.

Start Date: 1/19/2018

Current Performance

- Counseling/Therapy
  - # Served/Projected as of 3/31/2018: 6/15
  - # with an increase of at least one protective factor: 0
  - # with a decrease of at least one risk factor: 0
  
- Youth Development
  - # Served/Projected as of 3/31/2018: 52/50

\* Note on current performance: This grantee was in the FY18 “contingent designation” list, which led to a later start date. The assessment of those who have participated in youth development led to the determination that only six of the youth needed individual counseling during the 3<sup>rd</sup> quarter.

\* Changes Requested: None.

| Category   | Maximum            |
|--|--------------------|
| Personnel (1.83 FTE)   | \$52,298.00        |
| Fringe   | \$5,047.00         |
| Travel   | \$0.00             |
| Equipment  | \$0.00             |
| Supplies (Program supplies)  | \$23,800.00        |
| Contractual (80 hours of a social worker’s time and rehearsal space) | \$5,643.80         |
| Indirect Costs   | \$8,675.00         |
| <b>Total:</b>  | <b>\$95,463.80</b> |

| Universal Family Connections   | Chicago (Englewood, West Englewood, Washington Heights, Auburn Gresham, Markham, Harvey, Garfield Ridge and Roseland) | 1,500 | \$751,253.80 |
|--|---|-------|--------------|
| <p>Universal Family Connections will provide a variety of services to reduce gang membership and connect at-risk children, youth, and young adults to positive opportunities. Street-level intervention will incorporate the Boston Community Centers' Streetworkers Program along with education and supportive services treatment. The Boston Program provides advocacy for gang members in the courts (when appropriate), helps the probation department with supervision, mediates disputes and gang truces, and refers gang members and their families to existing government and community programs.</p> <p>The program will use Cognitive Behavioral Therapy (TF-CBT) evidence-based programming and the Trauma-Focused Structured Psychotherapy for Adolescents Responding to Chronic Stress (SPARCS) to help reduce negative emotional and behavioral acts born from experiencing traumatic events and train parents to cope with</p> |   |       |              |

the family’s emotional distress and develop skills that support their children utilizing the SPARCS (Structured Psychotherapy for Adolescents Responding to Chronic Stress) Program. Case management will be provided to assist individuals to gain access to needed care and services, maintain and preserve independence, and to promote optimum social, psychological and physical development and functioning. Youth development services will reduce verbal/physical aggression, fighting, and delinquency though providing trainings and workshops about bullying, domestic violence, conflict resolution, etc. Youth will also attend monthly employment/educational/vocational workshops and trainings.

The target population is youth and young adults aged 6 to 24 who have been traumatized by violence in their homes or community.

Start Date: 2/1/2018

**Current Performance**

- Case Management
  - # Served/Projected as of 3/31/2018: 151/240
  - # Successfully discharged: 29
  - # Unsuccessfully discharged: 22
  
- Counseling/Therapy
  - # Served/Projected as of 3/31/2018: 79/150
  
- Street Intervention
  - # Served/Projected as of 3/31/2018: 344/460
  
- Youth Development
  - # Served/Projected as of 3/31/2018: 157/240

Note on current performance: This grantee was in the FY18 “contingent designation” list, which led to a later start date. The services provided reflect two of five months of performance.

\* Changes Requested: None.

| <b>Category</b>                                | <b>Maximum</b>      |
|--|---------------------|
| Personnel (6.60 FTE)                           | \$307,324.80        |
| Fringe   | \$94,714.00         |
| Travel   | \$0.00              |
| Equipment                                      | \$0.00              |
| Supplies (Office and program supplies)         | \$5,382.00          |
| Contractual (Subcontracts for direct services) | \$275,552.00        |
| Indirect Costs                                 | \$68,281.00         |
| <b>Total:</b>                                  | <b>\$751,253.80</b> |

**Agency Budgets**

The information below is the most recent publicly available Form 990, retrieved from Guidestar.com on May 17, 2018. The forms are submitted by the IRS to Guidestar.com monthly.

| <b>Applicant</b>  | <b>DUNS Number</b> | <b>Total Agency Budget</b> |
|---|--------------------|----------------------------|
| Alternatives, Inc.  | 079735593          | \$3,464,767                |
| Big Brothers Big Sisters of Metropolitan Chicago  | 096465422          | \$4,638,926                |
| Bright Star Community Outreach, Inc.  | 828507702          | \$1,675,697                |
| Cabrini Green Legal Aid   | 112179023          | \$2,232,796                |
| Catholic Charities of the Archdiocese of Chicago  | 069958528          | \$169,036,367              |
| Children's Home + Aid   | 068479955          | \$61,268,957               |
| Gary Comer Youth Center   | 043333530          | \$3,228,697                |
| Heartland Alliance  | 066186297          | \$9,953,923                |
| Illinois Association of Juvenile Justice Councils   | 968383286          | \$49,422.00                |
| Lake County Crisis Center/DBA A Safe Place  | 122324247          | \$2,475,500                |
| Lawrence Hall   | 068636646          | \$19,753,316               |
| Northeast DuPage Family and Youth Services  | 801200093          | \$341,138                  |
| Pilsen-Little Village Community Mental Health Center, Inc. d/b/a Pilsen Wellness Center, Inc. | 082554452          | \$15,628,222               |
| Rockford Metropolitan Agency for Planning   | 830041609          | \$1,026,728                |
| South Shore Drill Team & Performing Arts Ensemble   | 034214044          | \$824,390                  |
| Springfield Urban League  | 115811721          | \$11,583,011               |
| Universal Family Connections  | 177893476          | \$1,821,684                |



## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

**Program Name:** Illinois Family Violence Coordinating Council

**Funding Source:** State Fiscal Year 2019 General Revenue Funds - \$439,950

**Agency Budget:** N/A

**Request Type:** State Appropriation

### **Program Description**

The Illinois Family Violence Coordinating Council comprises 13 local family violence coordinating councils that offer local forums to share and discuss information promoting a coordinated response to family violence in communities. Illinois is one of the few states with a systematically organized, statewide infrastructure that operates at both the state and local levels. Since the 1970s, a comprehensive, coordinated approach to preventing family violence has been promoted as the most efficient and effective way to penetrate systems and mobilize them for the greatest change.

### **Program Activities**

Established in 1993, the councils work to improve criminal justice institutional and professional responses to family violence issues. The councils engage in prevention, education, and the coordination of intervention and services for victims and perpetrators of domestic abuse, child abuse, teen dating violence, and abuse against people with disabilities and older adults.

### **Goals**

Family Violence Coordinating Councils, at both the state and local/circuit level, establish a forum to improve the institutional, professional and community response to family violence including domestic abuse, child abuse, teen dating violence, and abuse against people with disabilities and older adults; to engage in education and prevention; the coordination of intervention and services for victims and perpetrators; and to contribute to the improvement of the legal system and the administration of justice.

### **Priorities**

ICJIA brings together key leaders from the justice system and the public to identify critical issues facing the criminal justice system in Illinois, and to propose and evaluate policies, programs, and legislation that address those issues. The agency also works to ensure the criminal justice system in Illinois is efficient and effective.

### **Funding Prospectus**

ICJIA anticipates recommending funding past one year, contingent on future state fiscal year appropriations and satisfactory performance.

**Past Performance**

Annually, up to 15,000 professionals from across Illinois participate in council trainings and projects. These include family violence training and education of criminal justice and community professionals; development of criminal justice procedures, protocols, and services related to family violence; and the facilitation of coordinated community response to family violence in local areas. Local councils provide opportunities for communication between criminal justice professionals and community service providers and encourage information sharing and resources to develop a network of safety and assistance for family violence victims.

Due to state budget impasses in SFY16 and SFY17, the number of active and funded local councils decreased from 23 to 13. The program director will work with inactive local councils to reinstate programming for SFY 2020.

**Budget Detail**

| <b>Judicial Circuit</b>   | <b>Implementing Agency/Fiscal Agent</b>            | <b>DUNS Number</b> | <b>Amount</b>    |
|---|--|--------------------|------------------|
| 3 <sup>rd</sup>   | County of Madison                                  | 040140154          | \$32,550         |
| 5 <sup>th</sup>   | Regional Office of Education #11                   | 790352785          | \$32,550         |
| 8 <sup>th</sup>   | West Central Illinois Area Agency on Aging         | 194815853          | \$32,550         |
| 10 <sup>th</sup>  | County of Peoria                                   | 071436208          | \$32,550         |
| 12 <sup>th</sup>  | Will County  | 020035838          | \$32,550         |
| 17 <sup>th</sup>  | Winnebago County                                   | 010243822          | \$32,550         |
| 18 <sup>th</sup>  | DuPage County                                      | 135836026          | \$32,550         |
| 21 <sup>st</sup>  | Iroquois-Kankakee Regional Office of Education #32 | 825390479          | \$32,550         |
| 22 <sup>nd</sup>  | McHenry County                                     | 082044694          | \$32,550         |
| 4 <sup>th</sup> , 6 <sup>th</sup> , 7 <sup>th</sup> ,<br>16 <sup>th</sup> /23 <sup>rd</sup> | Cra-Wa-La Volunteers in Probation, Inc.            | 833221112          | \$147,000        |
| <b>TOTAL</b>  |  |                    | <b>\$439,950</b> |

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

|                                    |  |
|------------------------------------|--|
| <b><u>Program Name:</u></b>        | <b>Safe from the Start</b>                           |
| <b><u>Program Agency DUNS:</u></b> | <b>See chart below for Grantee/DUNS number list.</b> |
| <b><u>Funding Source:</u></b>      | <b>SFY19 State appropriation: \$1,031,400</b>        |
| <b><u>Agency Budget:</u></b>       | <b>See chart for details.</b>                        |
| <b><u>Request Type:</u></b>        | <b>Continuation</b>                                  |

### **Program Description**

The Safe from the Start (SFS) grant program is designed to assist in the development, implementation, and evaluation of comprehensive and coordinated community-based models to identify, assess, and serve children, primarily ages 0 to 5, who have been exposed to violence in their home and/or community.

### **Program Activities**

- 1: Providing assessment, direct services, and evaluation to children and their families who have been exposed to violence in their home and/or communities.
- 2: Ensuring social service and community engagement in the SFS program through collaboration and training.
- 3: Providing public awareness regarding children exposed to violence via presentations and community events.

### **Goals**

SFS consists of three major components: coalition and collaboration building, direct services, and public awareness. SFS programs focus on collaborating with state and community agencies to provide individual, family, and community level supports. SFS is a unique, multi-disciplinary, research-driven and targeted intervention that reaches urban, suburban, and rural Illinois families.

### **Priorities**

The financial burden of children's exposure to violence on other public systems, including child welfare, social services, law enforcement, juvenile justice, and education is staggering when combined with the loss of productivity over children's lifetimes.<sup>1</sup> Without intervention, young children exposed to violence are at risk for cognitive delays and emotional and social difficulties that can lead to additional victimization and later juvenile justice involvement.

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<sup>1</sup> Listenbee, R. L., Jr., et al. 2012. Report of the Attorney General's National Task Force on Children Exposed to Violence. Washington, DC: U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention.

**Past Performance**

Matched pre and post-intervention assessment data from the Child Behavior Checklist (CBCL) show a significant decrease in symptoms post-intervention. Pre-intervention, 43 percent of SFS child clients scored in the borderline or clinical range of problem behaviors on the CBCL. Post-intervention, only 29 percent of the children scored in the borderline or clinical range, representing a 33-percent CBCL score improvement.

Following services, the percentage of caregivers scoring at or above the borderline-clinical range on the total stress subscale of the Parental Stress Inventory (PSI) dropped from 42 percent to 33 percent, representing a 21 percent improvement on PSI scores.

**Budget Detail**

|  |                    |
|--|--------------------|
| Personnel: Costs are for approximately 11 FTE positions. These positions include positions such as program directors, therapists and outreach specialists which are responsible for service delivery and/or reporting. | \$ 920,624         |
| Commodities: Office and programmatic supplies.   | \$ 8,191           |
| Travel: Annual SFS coordinator's meeting, local travel for service delivery and outreach, long distance travel for childhood trauma and/or domestic violence training  | \$ 3,941           |
| Contractual: Telephone/cell phone, copying/printing, postage, conference registration, rent, utilities, other.   | \$ 15,872          |
| Indirect Costs   | \$ 82,772          |
| <b>Total:</b>  | <b>\$1,031,400</b> |

| <b>Implementing Agency</b>                                  | <b>Geographic Area</b>  | <b>DUNS #</b> | <b>Designation Amount</b> | <b>Total Agency Budget</b> |
|---|---|---------------|---------------------------|----------------------------|
| Children's Advocacy Center of North & Northwest Cook County | Cook/Kane (Elk Grove, Hanover, Maine, Palatine, Schaumburg, and Wheeling Townships; Prospect Heights; Carpentersville; E. Dundee)                                       | 604536383     | \$121,500                 | \$1,275,340                |
| Center for Prevention of Abuse                              | Peoria, Tazewell and Woodford   | 167637503     | \$121,500                 | \$4,347,605                |
| Casa Central  | Chicago (Austin, Belmont Cragin, Hermosa, Humboldt Park, Logan Square, Near West Side, South Lawndale, West Town)   | 964894344     | \$75,000                  | \$16,502,231               |
| Child Abuse Council   | Rock Island, Henry and Mercer   | 604788927     | \$121,500                 | \$1,357,602                |
| Children's Home + Aid Society of Illinois                   | McLean  | 068479955     | \$121,500                 | \$61,268,957               |
| Family Focus, Inc.  | Cook (Englewood and W Englewood)  | 096801998     | \$75,000                  | \$10,894,412               |
| Heartland Human Care Services                               | Cook (Pilsen, Little Village, Brighton Park, Back of the Yards, McKinley Park)  | 149584877     | \$75,000                  | \$51,365,826               |
| Metropolitan Family Services                                | Cook (Roseland, Pullman, West Pullman)  | 079745246     | \$75,000                  | \$38,953,827               |
| South Suburban Family Shelter, Inc.                         | Cook and Will (Townships include: Bloom, Bremen, Calumet, Orland, Palos, Rich, Thornton, Worth, Crete, Frankfort, Manhattan, Monee, New Lennox, Peotone and Washington) | 624770017     | \$121,500                 | \$1,865,142                |
| University of Illinois at Chicago                           | Near West Side  | 098987217     | \$ 123,900                | \$3,210,422                |
| <b>TOTAL</b>  |   |               | <b>\$1,031,400</b>        |                            |



**ILLINOIS  
CRIMINAL JUSTICE  
INFORMATION AUTHORITY**

300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

**MEMORANDUM**

**TO:** Budget Committee Members

**FROM:** Greg Stevens, Acting Associate Director, Federal & State Grants Unit

**Date:** June 21, 2018

**RE:** **Federal Fiscal Year 2013 Justice Assistance Grants Plan Adjustment**  
**Federal Fiscal Year 2014 Justice Assistance Grants Plan Adjustment**  
**Federal Fiscal Year 2015 Justice Assistance Grants Plan Adjustment**  
**Federal Fiscal Year 2016 Justice Assistance Grants Plan Adjustment**

**DESIGNATION REDUCTIONS**

FFY13

The Southern Illinois Drug Task Force’s Expanding Multi-Jurisdictional Narcotics Unit Program returned \$2,536 at the end of its program performance period due to personnel issues. Staff recommends making these funds available for future programming.

At the August 18, 2016, Budget Committee meeting, the Budget Committee set aside \$557,786 in available Local Formula Funds for a notice of funding opportunity to support medication-assisted treatment for opioid addiction programming. No applications were received and no designations were made from the funds that were set aside. Staff recommends making the unused \$557,786 available for future programming.

FFY14 and FFY15

The table below describes FFY14 and FFY15 funds recently returned to ICJIA. Staff recommends making these funds available for future programming.

| <b>Designee / Program</b>   | <b>Reason for Lapse / Rescission</b>              | <b>FFY14</b> | <b>FFY15</b> |
|---|---|--------------|--------------|
| Kankakee Area Metropolitan Enforcement Group – Expanding Multi-Jurisdictional Narcotics Units | Funds remained at program performance period end. | \$20         |              |
| Winnebago County - Youth Recovery Court   | Contractual expenses less than expected.          | \$35,149     |              |

|   |  |                  |                 |
|---|--|------------------|-----------------|
| West Central Illinois Task Force – Expanding Multi-Jurisdictional Narcotics Units               | Funds remained at program performance period end.  | \$3              |                 |
| State’s Attorney’s Appellate Prosecutor’s Office – Multi-Jurisdictional Drug Prosecution        | Contractual expenses less than expected.   | \$1,054          |                 |
| Southern Illinois Enforcement Group – Expanding Multi-Jurisdictional Narcotics Units            | Funds remained at program performance period end.  | \$105            |                 |
| North Central Narcotics Task Force – Expanding Multi-Jurisdictional Narcotics Units             | One agency removed its officer from the unit.  | \$1,477          |                 |
| Champaign, City of - Partnerships to Reduce Violent Crime                                       | Program Manager hired late due to competitive process. Travel funds only used for two of four sites.   | \$33,005         |                 |
| Peoria Police Department - Partnerships to Reduce Violent Crime                                 | Contractual expenses less than expected.   | \$64,865         |                 |
| St. Clair County - Partnerships to Reduce Violent Crime   | Research partner hired late. Travel funds only used for one of four sites.                             | \$11,915         |                 |
| St. Clair County State’s Attorney’s Office – Multi-Jurisdictional Drug Prosecution              | Personnel issues.  | \$4,805          |                 |
| Springfield, City of - Partnerships to Reduce Violent Crime                                     | Equipment cheaper, fewer all-site meetings held, and contractual positions filled later than expected. | \$10,850         |                 |
| Illinois Department of Corrections - Community-based Residential Treatment for Adults           | Personnel issues.  | \$7,653          |                 |
| Rockford Metropolitan Agency for Planning - Partnerships and Strategies to Reduce Violent Crime | Personnel, commodities and contractual funds not spent.  | \$11,364         |                 |
| Southern Illinois Drug Task Force – Expanding Multi-Jurisdictional Narcotics Units              | Personnel issues.  |                  | \$1,157         |
| Illinois Department of Corrections - Community-Based Transitional Services for Female Offenders | Initial costs overestimated.   |                  | \$44,646        |
| State’s Attorney Appellate Prosecutor - Specialized Prosecution Initiatives                     | Fewer cases processed than expected.   |                  | \$42,342        |
| Coles County - Sex Offender Supervision   | Contractual expenses / juvenile participants less than expected.                                       |                  | \$2,248         |
| <b>Total:</b>   |  | <b>\$182,265</b> | <b>\$90,393</b> |

## **RECOMMENDED DESIGNATIONS**

### **Illinois Partnerships to Reduce Violent Crime**

At its August 18, 2017, and September 16, 2017, meetings, the Budget Committee designated funding to four jurisdictions selected through the competitive Partnerships and Strategies to Reduce Violent Crime Request for Proposals.

The Year One designations supported research-informed planning to identify the drivers of violent crime in each jurisdiction through the formation of local multi-disciplinary teams (MDTs) and the use of community surveys, the Scanning, Analysis, Response and Assessment (SARA) process, and other analytical tools. The Year Two designations supported completion of planning activities and the beginnings of the implementation of focused deterrence strategies that closely target offenders at highest risk of reoffending, offer social supports, and impose swift, certain, and fair sanctions for non-compliance.

Staff recommends designating FFY16 funds as described in the table below to support training needs identified during the research-informed planning activities. These designations will support trainings in evidence-based practices and build upon skills needed to further implement the core components of the focused deterrence (FD) model.

The trainings will build the social service component of FD by providing case managers with a validated evidence-based tool for assessing the needs and services to be delivered for call-in participants. Case managers also will receive evidence-based moral reconnection training relevant to the target population. The law enforcement component of FD will be built by providing officer training in evidence-based practices aimed at reducing implicit bias. The community engagement component of FD will be built by training outreach workers in gang outreach and intervention skills to diffuse and de-escalate situations within the community that may result in gun violence. In addition, outreach workers will be trained in youth diversion strategies to divert and deflect youth from violent crime. Lastly, training in the Michigan State University Violence Reduction Tool will allow grantees to evaluate their capacity to implement FD pre- and post-trainings and implementation.

| <b>Agency</b>                                    | <b>FFY16 Designation</b> |
|--|--------------------------|
| City of Peoria                                   | \$44,046                 |
| Rockford Metropolitan Agency for Planning (RMAP) | \$17,100                 |
| <b>Total:</b>                                    | <b>\$61,146</b>          |

### **Notice of Funding Opportunity: JAG Operations**

At the November 16, 2017, Budget Committee meeting, the budget committee approved the use of \$1.35 million in available FFY14, FFY15, and FFY16 JAG funds to issue a competitive notice of funding opportunity in the first quarter of 2018 for a three-pronged strategy for court, prosecution, and defense programs. The strategy was designed to offer



mid-system agencies resources for planning, operations, and implementation of new plan-based programming. The following chart indicates how the funds were earmarked by funding category.

| <b>Program Category</b>                    | <b>Earmark</b>     |
|--|--------------------|
| Operational Effectiveness                  | \$600,000          |
| Planning                                   | \$250,000          |
| Plan-based Evidence-Based Program Projects | \$500,000          |
| <b>Total</b>                               | <b>\$1,350,000</b> |

With the delay in the receipt of the FFY17 JAG award to the state of Illinois, the funding opportunity was limited to continuing support of the Operational Effectiveness funding category and only open to the nine court, public defense, and prosecution programs currently operating with ICJIA-administered JAG funds. Applicants were required to demonstrate effectiveness of and the ongoing need for their program. Funding minimum and maximum values were based on the population served.

The other two categories (Planning & Plan-based EBP Projects) were not offered because staff did not want to designate funding to new programs and exhaust all JAG funds that may be needed by continuing programs. It is anticipated that the categories will be opened for funding once the FFY17 award is received.

Eight applications were received and reviewed by five-person teams of ICJIA staff and subject matter experts following the ICJIA Grant Accountability and Transparency Act (GATA)-compliant merit-based review process. Each application was independently scored based upon the criteria outlined in the notice and ranked by score. Programs were then awarded funding until the available \$600,000 was exhausted.

Of the \$600,000 earmarked for Operational Effectiveness, staff recommends making \$587,513 in designations of FFY14, FFY15, and FFY16 funds as described in the table below. The remaining \$12,487 will be added to the set-aside for the remaining two categories. The attached Designation Recommendation Forms provide detailed descriptions of each of the programs.

| <b>Program</b>                                 | <b>FFY14</b>     | <b>FFY15</b>    | <b>FFY16</b>     |
|--|------------------|-----------------|------------------|
| Winnebago Co. Youth Court                      | \$74,878         |                 |                  |
| Cook Co. Public Defense DNA & Digital Evidence |                  | \$29,771        |                  |
| Cook Co. SAO Community Justice Centers         |                  |                 | \$225,000        |
| Cook Co. SAO Human Trafficking                 |                  |                 | \$124,350        |
| Cook Co. Public Defense Mitigation             | \$133,514        |                 |                  |
| <b>Totals:</b>                                 | <b>\$208,392</b> | <b>\$29,771</b> | <b>\$349,350</b> |

Staff will be available at the meeting to answer any questions.

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

**Program Name:** Winnebago County Youth Recovery Court

**Program Agency DUNS:** 0102438822

**Funding Source:** FFY14 Justice Assistance Grant: \$74,878

**Agency Budget:** \$122,229,716

**Request Type:** JAG Operations Notice of Funding Opportunity #1469-467

### **Program Description**

Winnebago County Youth Recovery Court provides mental health services to a minimum of 25 youths aged 10-17 and their families each year. The youths have committed criminal offenses and have a mental illness, or a mental illness and co-occurring substance use disorder. Unfortunately, they are underserved by private insurance, and thus are at risk for recidivism without proper mental health care. The program focuses on filling the gaps in judicial oversight for youth with mental illness; addressing the lack of alternative dispositions for these youth, such as specialized intensive services for youth with mental illnesses or co-occurring disorders involved in the juvenile justice system; screening adjudicated youth with mental health needs and co-occurring disorders; and coordinating services to families of the youth.

### **Program Activities**

Grant funding will provide court-supervised treatment to juveniles within the justice system who have major mental health disorders. The program includes an outreach case manager (100% FTE), a home-based therapist (FTE 100%), an addictions counselor (50% FTE), and a clinical program coordinator (15% FTE).

|  |   |
|--|---|
| <b>Goals:</b>  |   |
| 1) Provide coordinated case management services to youth.<br>2) Provide mental health treatment to youth to improve overall functioning.<br>3) Provide substance abuse treatment to youth. |   |
| <b>Objectives</b>  | <b>Progress to-date</b>   |
| 1. A.) Maintain (3) integral positions to provide services to a minimum of (25) clients per year.  | We have maintained the three clinical team member positions resulting in a continuation of services to the clients. There have been staff changes to the Substance Abuse Counselor, however during that transition there was not a lapse in substance abuse services to the program. During the program period of October 1, 2016 through December 31, 2017 the YRC program served 41 participants. |
| 1.B.) Provide transportation services to (100%) of clients that demonstrate a need.  | All participants had transportation provided to them when requested to ensure that transportation issues were not a barrier to attending court or treatment services. Team members also arranged for public transportation passes and transportation through insurance for clients as appropriate.  |
| 1.C.) Provide education case management services to youth.   | Education case management was provided to the 24 participants.  |
| 2.A.) Monitor medication compliance and psychiatric appointments.  | YRC participants were referred to psychiatric care and medications as recommended following assessment.   |
| 2.B.) Conduct Columbia Scale mental health assessments on youth entering our program and at 6-month intervals during enrollment.   | Columbia Scale scores were collected on the youth in the program at 6-month intervals and compared to their prior assessments to examine the areas of improvement and the areas that required additional focus.   |

**JAG Goal/Priorities**

Court Program Goal: To support problem solving, specialty, and other courts by providing resources for court programs that provide offender rehabilitation without endangering public safety and afford crime and victims' their constitutional and statutory rights.

**Funding Prospectus**

ICJIA anticipates funding this program for 36 months. Funding in the second and third year will be with 12-month grant agreements and funding is contingent on program performance.

**Past Performance**

The program reported the following activity in previous years of performance:

| <b>Data Element</b>  | <b>2016</b> | <b>2015</b> | <b>2014</b> |
|--|-------------|-------------|-------------|
| Number of IDJJ Commitments of juveniles from Winnebago County  | 57          | 56          | 96          |
| Number of IDJJ Commitments of juveniles from Boone County      | 1           | 3           | 7           |
| Number of Juvenile Delinquency Cases filed in Winnebago County | 423         | 382         | 374         |
| Number of Juvenile Delinquency Cases filed in Boone County     | 97          | 108         | 92          |

**Budget Detail**

|   |                 |
|---|-----------------|
| <b>Contractual:</b> One FTE Outreach Case Manager and Home-Based Therapist, One .5FTE Addictions Counselor, One .15FTE Clinical Program Coordinator | <b>\$74,878</b> |
| <b>Total:</b>   | <b>\$74,878</b> |

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

**Program Name:** Cook County Public Defender's Office - DNA & Digital Evidence

**Program Agency DUNS:** 005525829

**Funding Source:** FFY15 Justice Assistance Grant: \$29,771

**Agency Budget:** \$56,806,753

**Request Type:** JAG Operations Notice of Funding Opportunity #1469-467

### **Program Description**

The caseload numbers indicate a growing number of indigent residents of Cook County face prosecution based on forensic evidence. Since 2014, the number of cases involving forensic evidence has increased year-to-year, including DNA cases, fingerprint cases, and ballistic cases (which make up the vast majority of the caseload).

The combination of inaccurate claims by forensic examiners and/or forensic fraud has resulted in numerous wrongful convictions based on faulty forensic analyses. In this context, where the results of forensic analyses require careful investigation by defense attorneys, a lack of forensically-trained defense attorneys is a threat to the criminal justice system. The DNA & Digital Evidence Program will provide cutting-edge forensic training to attorneys who represent indigent residents of Cook County and much of northern Illinois.

### **Program Activities**

This program funds targeted forensic training of the highest caliber within the Forensic Science Division of the Cook County Public Defender's Office. Training will be provided to the division as follows:

- Small-group intensive forensic training for the eight attorneys in the division.
- Large-group forensic conference, planned and organized by the division, which will provide two days of forensic training for 100 indigent defense attorneys.
- Participation by division attorneys in a two-week-long forensic training conference.
- Small-group trainings taught by trained division attorneys to other defense attorneys.
- Consultation by division attorneys in 250 cases where indigent citizens of Cook County face criminal prosecution based on forensic evidence. This program-targeted training followed by case consultations, directly and effectively addresses the problem of insufficient forensic training leading to wrongful convictions based on faulty forensic evidence.

### **Goals**

The goal of the program is to protect indigent residents of Illinois and the criminal justice system from the tremendous costs (monetary and otherwise) associated with wrongful convictions based on faulty forensic

evidence. The strategy to achieve this goal includes two complementary approaches: training and consultation. By training attorneys in cutting-edge forensic science techniques, the program will arm indigent defense attorneys with the knowledge and resources to identify faulty forensic evidence. Through direct case consultations in hundreds of cases involving indigent residents, these specially trained attorneys will be deployed to review pending cases and litigate instances of faulty forensic evidence.

**Priorities**

To support public and appellate defenders by providing resources and training necessary to assist public and appellate defenders in protecting the fundamental rights, liberties, and due process of the accused and to assist public and appellate defenders in connecting defendants with community-based services when possible and appropriate in order to reduce recidivism.

**Funding Prospectus**

ICJIA anticipates funding this program for 36 months. Funding in the second and third year will be with 12-month grant agreements and funding is contingent on program performance.

**Past Performance**

| <b>Data Element</b>   | <b>2016</b> | <b>2015</b> | <b>2014</b> |
|-----------------------|-------------|-------------|-------------|
| FSD Monthly Caseload  | 355         | 219         | 159         |
| FSD DNA Cases         | 231         | 141         | 130         |
| FSD Fingerprint Cases | 61          | 45          | 25          |
| FSD Ballistic Cases   | 48          | 25          | 14          |

**Budget Detail**

|   |                 |
|---|-----------------|
| Travel: Training and conference travel.     | \$7,471         |
| Contractual: Training and conference costs. | \$22,300        |
| <b>Total:</b>                               | <b>\$29,771</b> |

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

**Program Name:** Cook County State's Attorney's Office - Community Justice Centers

**Program Agency DUNS:** 617086129

**Funding Source:** FFY16 Justice Assistance Grant: \$225,000

**Agency Budget:** \$122,229,716

**Request Type:** JAG Operations Notice of Funding Opportunity #1469-467

### **Program Description**

The Cook County State's Attorney's Office Community Justice Centers (CJC) were founded on the principle that prosecutors have a responsibility to not only prosecute cases but to solve public safety problems, prevent crime, and improve the quality of life for communities. The community justice centers collaborate with police, businesses, faith-based organizations, elected officials, schools, government entities, social service agencies, and community groups for the purposes of prevention, problem-solving, and prosecution.

### **Program Activities**

The grant funds will support two prevention coordinators and two administrative assistants at the West and Central CJs. The prevention coordinators are responsible for helping the neighborhood offices facilitate crime prevention and education programs. The coordinators work with the staff of the neighborhood offices and community stakeholders to identify, develop, and implement programs that addressed the unique needs of each neighborhood. The coordinators also work on countywide initiatives that targeted crime issues addressed by the community prosecutors. The administrative assistants are responsible for the day-to-day administrative duties of the office including supporting prosecution efforts, answering phones, working with walk-ins, assisting with prevention and education programs, and keeping and preparing stats for progress reports.

CJC staff work with law enforcement and citizens to respond to a range of concerns that include quality of life issues and targeted local concerns. They work to solve the cases in a way that will keep the matter from becoming a major court concern. Each CJC utilizes steering committees that are convened to work directly with the Office to identify community-based problems and concerns. These committees draw their membership from the communities they serve, the Chicago Police Department, and various city agencies. The committees work to advise the Office as well as help identify and implement community-based alternative sentences when appropriate. The CJs are founded on the idea that prosecutor offices have a responsibility not only to prosecute cases but to solve public safety problems, prevent crime, and improve the quality of life for the communities they serve.

**Goals**

|  |  |
|--|--|
| <b>Goal:</b> To initiate targeted prosecutions and crime prevention initiatives in community-based efforts that directly addresses and responds to safety issues of local concern. |  |
| <b>Objectives</b>  | <b>Progress to-date</b>  |
| Dedicate prevention coordinators and administrative assistants to the West Side and Central CJs to work directly with the community to address crime and safety issues.            | There are 2 Prevention Coordinators and 2 Administrative Assistants dedicated to the West Side and Central CJs.  |
| Initiate 35 crime prevention or education programs per year in each community served by the West Side and Central CJs.   | <ul style="list-style-type: none"> <li>• 79 prevention/education programs developed.</li> <li>• 114 prevention/education presentations conducted.</li> <li>• 5,136 attendees at the prevention/education presentations.</li> </ul>                                 |
| Initiate 20 problem-solving efforts each year in neighborhoods served by the West Side and Central CJs, with at least one being identified by each Steering Committee              | 32 problem-solving initiatives created and the strategies implemented.   |
| Work in partnership with community stakeholders including residents, business owners, police officers and elected officials.   | <ul style="list-style-type: none"> <li>• 216 stakeholder meetings per reporting period.</li> <li>• 433 Steering Committee members.</li> <li>• 21 Steering Committee meetings per reporting period.</li> <li>• 436 Center walk-ins per reporting period.</li> </ul> |
| Target quality of life crimes and repeat offenders and seek alternatives to traditional incarceration.   | 83 cases were accepted for prosecution by the community prosecutors assigned to the West Side and Central CJs and the outcome of those cases.  |

**Priorities**

*Prosecution Goal:* To support all public prosecutors, including appellate prosecutors, by providing the resources and training necessary to assist them in protecting public safety by holding offenders accountable while ensuring the constitutional rights of the accused and enforcing crime victims’ constitutional and statutory rights.

**Funding Prospectus**

ICJIA anticipates funding this program for 36 months. Funding in the second and third year will be with 12-month grant agreements and funding is contingent upon the performance of the program.

**Past Performance**

The program reported the following activities during the grant period of October 1, 2016, to September 30, 2017.



|   |       |
|---|-------|
| Number of crime prevention/ educational programs developed  | 70    |
| Number of crime prevention/ educational presentations made  | 106   |
| Number of crime prevention/ educational presentations participants  | 4,711 |
| Number of problem solving efforts initiated   | 33    |
| Number of stakeholders Meetings conducted   | 212   |
| Number of steering committee meetings held  | 23    |
| Number of steering committee meetings participants  | 460   |
| Number of walk-ins served at Central and Westside Community Justice Centers   | 398   |
| Number of new cases accepted for prosecution by the misdemeanor and felony prosecutors assigned to the Central and Westside Community Justice Centers | 97    |

**Budget Detail**

|   |                  |
|---|------------------|
| <b>Personnel &amp; Fringe:</b> Two full time prevention coordinators and two full time administrative assistants. | \$225,000        |
| <b>Total:</b>   | <b>\$225,000</b> |

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

**Program Name:** Cook County - Human Trafficking (Outreach Coordinator)

**Program Agency DUNS:** 617086129

**Funding Source:** FFY16 Justice Assistance Grant: \$124,350

**Agency Budget:** \$189,892,822

**Request Type:** JAG Operations Notice of Funding Opportunity #1469-467

### **Program Description**

Multi-disciplinary team collaboration is a best practice for combatting human trafficking. The Human Trafficking Outreach Coordinator Program is a part of the larger Cook County Human Trafficking Task Force that works to provide comprehensive services for victims and provide training to a wide variety of stakeholders. Through a victim-centered approach, the program can flourish between partners in the investigation and prosecution of human trafficking cases. This approach focuses on the concerns and needs of victims by working to minimize re-victimization during the criminal justice process. The human trafficking coordinator provides support and help to empower victims to be active participants in the process to ensure that defendants are brought to justice. Human trafficking cases routinely take more time to prosecute than other types of cases. It is the responsibility of the victim service provider, law enforcement agency, and other members of the task force to provide an environment and feeling of security for the victims throughout the process.

### **Program Activities**

This program funds one full-time human trafficking outreach coordinator responsible for providing services to human trafficking victims as well as educational presentation and training to outside agencies. The coordinator is the point of contact for victims in human trafficking cases as proceedings are often confusing and can last for years. After the trial is completed, the coordinator will keep in contact with service providers who may be caring for human trafficking victims to monitor the victims' well-being.

The coordinator also works as a liaison between many local law enforcement agencies and the State's Attorney's Office, helps to identify potential human trafficking victims, and will help overcome cultural and language barrier between victims and other members of the Human Trafficking Task Force. The trainings will enhance the ability of those who may come into contact with traumatized human trafficking victims to be able to identify these victims and to use a victim-centric approach in needs management.

**Goals**

| <b>Goal: Increase number of services provided to victims of human trafficking.</b>  |  |
|---|--|
| <b>Objectives</b>   | <b>Progress to date (October 1, 2016 - December 31, 2017)</b>  |
| Provide case status information to 15 victims of human trafficking  | Case status information was provided to 40 victims of human trafficking.   |
| Accompany 5 victims to court  | 5 victims were accompanied to court.   |
| Work with service providers to coordinate referral plans to Provide resources such as GED Programs, employment services, legal services, mental health program and substance abuse programs to 25 victims | The coordinator worked with service providers to coordinate referral plans to provide resources such as GED programs, employment services, legal services, mental health program and substance abuse programs to 20 victims. |
| Assess the needs of 20 human trafficking victims.   | The coordinator assessed the needs of 24 human trafficking victims   |
| Provide ongoing support to 20 victims of human trafficking.   | The coordinator provided ongoing support to 22 victims of human trafficking.   |
| Provide community programs and conferences to raise awareness about human trafficking 8 times.  | The coordinator provided community programs and conferences to raise awareness about human trafficking 13 times.   |

**JAG Goal/Priorities**

Prosecution Goal: To support all public prosecutors and appellate prosecutors by providing the resources and training necessary to hold offenders accountable while ensuring the constitutional rights of the accused and enforcing crime victims’ constitutional and statutory rights.

**Funding Prospectus**

ICJIA anticipates funding this program for 36-months. Funding in the second and third year will be with 12-month grant agreements and funding is contingent on program performance.

**Past Performance**

| <b>Data Element</b>   | <b>2016</b> | <b>2015</b> | <b>2014</b> |
|---|-------------|-------------|-------------|
| Offenders Prosecuted  | 24          | 35          | 37          |
| Human Trafficking cases indicted in Suburban Cook County  | 6           | 9           | 5           |
| Victims Served in Cases   | 34          | 66          | 72          |
| Victims provided referrals to service providers to provide resources such as GED Programs, employment services, legal services, mental health program and substance abuse programs for victims. | 17          | 24          | 24          |
| Law Enforcement Trained   | 200         | 682         | 504         |
| Other Professions Trained   | 319         | 821         | 551         |
| Victims Assessed for immediate and short and long-term needs  | 12          | 18          | 26          |

**Budget Detail**

|  |                  |
|--|------------------|
| <b>Personnel and Fringe Benefits:</b> Human Tracking Outreach Coordinator – 1 FTE    | <b>\$101,342</b> |
| <b>Travel:</b> Shared Hope Conference (two-day training on Juvenile Sex Trafficking) | <b>\$6,463</b>   |
| <b>Supplies:</b> Office supplies   | <b>\$150</b>     |
| <b>Contractual services:</b> Conference fees   | <b>\$400</b>     |
| <b>Indirect costs:</b> Base of \$67,443 at rate of 23.72%                            | <b>\$15,995</b>  |
| <b>Total:</b>  | <b>\$124,350</b> |

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

**Program Name:** Cook County Public Defender's Office - Mitigation Initiative

**Program Agency DUNS:** 005525829

**Funding Source:** FFY14 Justice Assistance Grant; \$133,514

**Agency Budget:** \$56,806,753

**Request Type:** JAG Operations Notice of Funding Opportunity #1469-467

### **Program Description**

The Cook County Public Defender's Office Mitigation Initiative provides counsel for its indigent clients who are charged with crimes. One of the office's key duties of the office is to provide mitigation evidence at the sentencing hearing or mitigation information at a Supreme Court Rule 402 pre-trial conference. A 402 pre-trial conference is a plea-bargaining meeting that includes the judge, the prosecutor, and defense counsel. While the death penalty is not a sentencing option in Illinois, a sentence of natural life imprisonment is still available for certain defendants who have been found guilty of first-degree murder. In addition, for certain felony convictions in Illinois, probation is an alternative to imprisonment. Presenting mitigation evidence and information is a core responsibility of office.

### **Program Activities**

This program would fund two full-time experienced mitigators who provide assistance to attorneys and clients. As a result, the office will be able to maintain the mitigation internship program, which has allowed effective mitigation for a higher number of clients without requiring additional funds beyond the grant. Ideally, with local and federal funding, the office would employ six full-time mitigators that would aid in the various divisions and suburban courts. However, due to budget restraints and attrition, the office only has two full-time mitigators to provide support to felony and homicide attorneys.

### **Goals**

The main goal of the program is to provide client-centered and holistic care with/for our clients. Effective representation requires mitigation reports and/or testimony are provided for the thousands of indigent Cook County residents who have been charged with a felony. The principal approach that informs this project is to maintain the mitigation specialists so that they can continue to train interns so that the office can provide more information to the court. The more information the court has before it at sentencing and the more evidence it considers about the specific defendant to be sentenced, the better the position the court will be in to fashion a sentence appropriate to both the crime charged and the defendant who has been convicted of the crime.

**Priorities**

To support public and appellate defenders by providing resources and training necessary to assist public and appellate defenders in protecting the fundamental rights, liberties and due process of the accused and to assist public and appellate defenders in connecting defendants with community-based services when possible and appropriate in order to reduce recidivism.

**Funding Prospectus**

ICJIA anticipates funding this program for 36 months. Funding in the second and third year will be with 12-month grant agreements and funding is contingent on the performance of the program.

**Past Performance**

| <b>Data Element</b>   | <b>2016</b> | <b>2015</b> | <b>2014</b> |
|---|-------------|-------------|-------------|
| Active Adult Cases<br>(Cook County)                             | 21,867      | 25,621      | 32,458      |
| Adult Probation and<br>Social Services Ordered<br>(Cook County) | 6,480       | 6,685       | 6,387       |

**Budget Detail**

|  |                  |
|--|------------------|
| Personnel: Mitigation Specialists – 2 FTE  | \$104,864        |
| Travel: Training travel  | \$3,812          |
| Contractual: Training for the Mitigation specialists, registration fees for conference attendance. | \$12,700         |
| Indirect Costs: 10%  | \$12,138         |
| <b>Total:</b>  | <b>\$133,514</b> |



**ILLINOIS  
CRIMINAL JUSTICE  
INFORMATION AUTHORITY**

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300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

**MEMORANDUM**

**To:** Budget Committee Members  
**From:** Greg Stevens, Acting Associate Director, Federal and State Grants Unit  
**Date:** June 21, 2018  
**Subject:** FFY15 Victim Assistance Discretionary Grant Training Program Introduction

**FFY15 VICTIM ASSISTANCE DISCRETIONARY GRANT TRAINING PROGRAM  
INTRODUCTION**

Under the Victim Assistance Discretionary Grant Training Program, the Office for Victims of Crime made \$25 million available to provide each state and territory with funding to support training and technical assistance for victim assistance grantees and others who work with crime victims. These funds also can support statewide training initiatives, crime victim-related conferences, basic training for new programs for underserved victims, and scholarships to service providers and others who work with crime victims. These funds have an end date of September 30, 2018, with no extensions allowed. Illinois was awarded \$946,913 in FFY15.

**DESIGNATION REDUCTIONS**

The following table details FFY15 funds returned to ICJIA from programs at the ends of their periods of performance. Staff recommends making these and other available funds available for other programming.

| <b>DESIGNEE - PROGRAM</b>                    | <b>REASON FOR<br/>LAPSE / RESCISSION</b>  | <b>FFY15</b>     |
|--|---|------------------|
| Illinois Coalition Against Domestic Violence | Grantee unable to utilize all personnel funds due to delays in filling positions. | \$32,830         |
| Illinois Coalition Against Sexual Assault    | Grantee unable to utilize all personnel funds due to delays in filling positions. | \$69,798         |
| Illinois Office of the Attorney General      | Funds remained unspent at the end of the grant performance period.                | \$1,258          |
| <b>TOTAL RETURNED</b>                        |   | <b>\$103,886</b> |

**RECOMMENDED DESIGNATIONS**

Staff recommends designating \$150,000 in FFY15 Victim Assistance Discretionary Grant Training Program funds to the Illinois Coalition Against Domestic Violence (ICADV) to develop

and hold a statewide conference for VOCA grantees in August 2018. These funds will include the lapsed funds described above and other unused funds.

Since their inception, ICADV trainings have played an important role in helping advocates, counselors, and criminal justice professionals across the state develop their skills. The trainings also help participants learn about emerging and topical issues in the field.

Staff will be at the meeting to answer any questions.





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300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

**MEMORANDUM**

**To:** Budget Committee Members

**From:** Greg Stevens, Acting Associate Director, Federal & State Grants Unit

**Date:** June 21, 2018

**Subject:** **FFY15 Victims of Crime Act Plan Adjustment**  
**FFY16 Victims of Crime Act Plan Adjustment**

This memo describes Victims of Crime Act (VOCA) Plan Adjustments for federal fiscal years 2015 and 2016.

**I. DESIGNATION REDUCTIONS**

FFY15 Funds

The table below details FFFY15 funds returned to ICJIA from programs at the ends of their periods of performance. Staff recommends that these funds be made available for other programming.

| <b>DESIGNEE - PROGRAM</b>   | <b>REASON FOR LAPSE / RESCISSION</b>                          | <b>FFY15</b> |
|---|---|--------------|
| Arlington Heights Police Department - Law Enforcement/Prosecution based Victim Assistance program | Terminated early to accommodate new NOFO competitive process. | \$20,753     |
| Champaign County Child Advocacy Center - Child Advocacy Center Services                           | Terminated early to accommodate new NOFO competitive process. | \$5,613      |
| Cook County State’s Attorney’s Office - Law Enforcement/Prosecution based Victim Assistance       | Unspent funds at the end of the performance period.           | \$21,208     |
| DuPage County Child Advocacy Center - Child Advocacy Center Services                              | Terminated early to accommodate new NOFO competitive process. | \$42,544     |
| Kankakee County State’s Attorney’s Office - Law Enforcement/Prosecution based Victim Assistance   | Unspent funds at the end of the performance period.           | \$15,308     |
| Lake County Child Advocacy Center - Child Advocacy Center Services                                | Terminated early to accommodate new NOFO competitive process. | \$28,119     |

|  |   |                  |
|--|---|------------------|
| Life Span – Cook County Domestic Violence Multidisciplinary Team                                 | Unspent funds at the end of the performance period.             | \$1,278          |
| McLean County State’s Attorney’s Office - Law Enforcement/Prosecution based Victim Assistance    | Unspent funds (personnel) at the end of the performance period. | \$13,229         |
| Metropolitan Family Services - Services to Victim of Domestic Violence                           | Terminated early to accommodate new NOFO competitive process.   | \$43,038         |
| Rape Victims Advocates – Cook County Sexual Assault Multidisciplinary Team                       | Unspent funds at the end of the performance period.             | \$47,357         |
| Rape Victims Advocates – Cook County Sexual Assault Multidisciplinary Team                       | Unspent funds at the end of the performance period.             | \$3,281          |
| St. Clair County State’s Attorney’s Office - Law Enforcement/Prosecution based Victim Assistance | Unspent funds at the end of the performance period.             | \$8,106          |
| <b>TOTAL RETURNED</b>  |   | <b>\$249,834</b> |

### FFY16 Funds

On September 28, 2017, the Budget Committee designated \$150,000 in FFY16 VOCA funds to Casa Central for its Victims of Crime Act Child Abuse, Financial Crime, and Impaired Driving Program. The program was never initiated due to staffing issues. Staff recommends rescinding the designation. Staff recommends making these funds available for future use.

## **II. RECOMMENDED DESIGNATIONS**

### VOCA Comprehensive Legal Assistance

In keeping with the priorities identified by ICJIA’s Ad Hoc Victim Services Committee, staff recommends designating \$5,985,738 in FFY16 funds to continue Comprehensive Legal Assistance programs at the following entities for an additional 12 months. Please see the attached Grant Recommendation Report for more information.

| <b>DESIGNEE</b>                              | <b>FFY16</b>       |
|--|--------------------|
| Chicago Alliance Against Sexual Exploitation | \$200,000          |
| Domestic Violence Legal Clinic               | \$400,000          |
| Erie Neighborhood House                      | \$150,000          |
| Highland Park-Highwood Legal Aid Clinic      | \$160,723          |
| LAF  | \$779,115          |
| Land of Lincoln Legal Assistance Foundation  | \$528,198          |
| Life Span                                    | \$800,000          |
| Metropolitan Family Services                 | \$800,000          |
| Prairie State Legal Services                 | \$729,876          |
| Prairie State Legal Services                 | \$798,473          |
| Prairie State Legal Services                 | \$639,353          |
| <b>TOTAL</b>                                 | <b>\$5,985,738</b> |

Staff will be available at the meeting to answer any questions.

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

**Program Name:** VOCA Comprehensive Legal Assistance / Chicago Alliance Against Sexual Exploitation

**Program Agency DUNS:** 015133948

**Funding Source:** FFY16 Victims of Crime Act: \$200,000; Match: \$50,000

**Agency Budget:** FY18: \$1,393,036

**Request Type:** Notice of Funding Opportunity Program Continuation: #1395-217

### **Program Description**

Chicago Alliance Against Sexual Exploitation (CAASE) will continue to provide comprehensive legal services to the community of survivors of sexual violation throughout Cook County, with a primary focus on the city of Chicago.

### **Program Activities**

CAASE assists those seeking to stabilize their lives in the aftermath of sexual assault or sex trafficking (a form of human trafficking). CAASE provides free legal services to more than 150 survivors of rape and sex trafficking each year. While many have their needs met through brief services and consultations, CAASE attorneys provide comprehensive representation—with a typical duration of between 6 and 16 months—to those who need extended legal aid, whether they are seeking investigation of the crime done to them and investigated and pursuing prosecution, or there is some other crisis or instability in their lives tied to sexual victimization that civil law has the capacity to address.

### **Goals**

Please see Past Performance section for description of goals.

### **Priorities**

This program meets the following ICJIA VOCA/VAWA priorities: #2 Fundamental Needs, #3 Core Services, #4 More advocates in more places, and #5 Underserved.

### **Funding Prospectus**

Staff expects to fund this program an additional two years: After the second year of funding, ICJIA will analyze the grantee to ensure it is meeting its goals and objectives prior to determining whether the grantee will receive an additional/remaining 12 months of funding.

**Past Performance**

In 2017, CAASE served 236 survivors, a record high. Additional funding will help CAASE continue to increase that number, ensuring more survivors have access to trained, competent, and effective legal counsel.

| <b>GOAL: To provide victims comprehensive legal assistance services.</b>   |  |                           |                                       |                                |                           |  |
|--|--|---------------------------|---------------------------------------|--------------------------------|---------------------------|--|
| <b><u>Process Objectives/Standards</u></b>   | <b><u>Process Performance Measures</u></b>   | <b>Year 1 - Projected</b> | <b>Year 1 - Actual (Quarters 1-3)</b> | <b>Year 1 - Objective met?</b> | <b>Year 2 - Projected</b> |  |
| <i>Provide ___(#) of adult clients with comprehensive legal assistance services.</i>   | Number of adult clients who requested services                                     |                           | 89                                    |                                |                           |  |
|  | Number of adult clients who received legal services                                | 200                       | 175                                   | Expect to meet in Q4           | 200                       |  |
| <i>Provide comprehensive legal assistance services to clients at provider's full capacity.</i>   | Number of adult clients denied service due to not meeting eligibility requirements |                           | 7                                     |                                |                           |  |
|  | Number of eligible adult clients denied services due to organizational capacity    |                           | 5                                     |                                |                           |  |
|  | Number of adult clients placed on a waiting list for legal assistance services     |                           | 1                                     |                                |                           |  |
| <b>Emergency legal assistance services:</b>  |  |                           |                                       |                                |                           |  |
| <b><u>ONLY</u> complete if agency has or will implement emergency legal assistance services.</b>   |  |                           |                                       |                                |                           |  |
| <b><u>Process Objectives/Standards</u></b>   | <b><u>Process Performance Measures</u></b>   | <b>Year 1 - Projected</b> | <b>Year 1 - Actual</b>                | <b>Year 1 - Objective met?</b> | <b>Year 2 - Projected</b> |  |
| <i><u>N/A</u> clients will receive assistance with emergency orders of protection, civil no contact orders, or stalking no contact orders.</i> | Number of clients who received assistance with these emergency protective orders   |                           |                                       |                                |                           |  |

| <i>N/A</i> clients will receive assistance with emergency custody or visitation rights.  | Number of clients who received assistance with emergency custody or visitation rights   |                           |                        |   |                           |  |
|--|---|---------------------------|------------------------|---|---------------------------|--|
| <b>Victim rights enforcement training to staff and services to clients:</b>  |   |                           |                        |   |                           |  |
| <u>ONLY</u> complete if agency has or will implement victim rights services to clients.  |   |                           |                        |   |                           |  |
| <u>Process Objectives/Standards</u>  | <u>Process Performance Measures</u>   | <u>Year 1 - Projected</u> | <u>Year 1 - Actual</u> | <u>Year 1 - Objective met?</u>                        | <u>Year 2 - Projected</u> |  |
| <i>__</i> clients will receive assistance with completing a victim impact statement.   | Number of clients assisted with completing a victim impact statement                    | 10                        | 2                      | Unlikely to meet as only 2 more criminal trials in Q4 | 5                         |  |
| <i>__</i> clients will receive assistance with exercising other victim rights.   | Number of clients assisted with exercising other victim rights                          | 100                       | 96                     | Expect to meet in Q4                                  | 100                       |  |
| <b>Civil legal assistance services:</b>  |   |                           |                        |   |                           |  |
| <u>ONLY</u> complete if the agency has or will implement civil legal assistance services.  |   |                           |                        |   |                           |  |
| <u>Process Objectives/Standards</u>  | <u>Process Performance Measures</u>   | <u>Year 1 - Projected</u> | <u>Year 1 - Actual</u> | <u>Year 1 - Objective met?</u>                        | <u>Year 2 - Projected</u> |  |
| <i>__</i> clients will receive assistance related to plenary orders of protection, civil no contact orders, or stalking no contact orders. | Number of clients who received assistance with court-issued plenary protective orders   | 50                        | 49                     | Expect to meet in Q4                                  | 50                        |  |
| <i>__</i> clients will receive assistance related to campus administrative protection/stay-away orders.                                    | Number of clients who received assistance with campus protective orders                 | 20                        | 29                     | Yes   | 20                        |  |
| <i>N/A</i> clients will receive legal assistance related to non-emergency family matters, including divorce, custody,                      | Number of clients who received legal assistance related to non-emergency family matters | N/A                       | 0                      |   |                           |  |

|  |  |     |     |                      |    |  |
|--|--|-----|-----|----------------------|----|--|
| <i>support and dependency.</i>   |  |     |     |                      |    |  |
| <i>__clients will receive legal assistance related to housing matters.</i>   | Number of clients who received legal assistance related to housing matters   | 5   | 6   | Yes                  | 5  |  |
| <i>__clients will receive legal assistance related to employment matters.</i>  | Number of clients who received legal assistance related to employment matters  | 40  | 23  | Expect to meet in Q4 | 40 |  |
| <i>__clients will receive legal assistance related to immigration matters.</i>   | Number of clients who received assistance related to immigration matters   | 5   | 5   | Yes                  | 5  |  |
| <i>__clients will receive legal assistance related to intervention with creditors, law enforcement (e.g., to obtain police records), or other entities on behalf of victims of identity theft and financial fraud.</i> | Number of clients who received legal assistance related to intervention with creditors, law enforcement (e.g., obtaining police records), or other entities on behalf of victims of identity theft and financial fraud | N/A | N/A |                      |    |  |
| <i>__clients will receive legal assistance related to intervention with schools/colleges in addressing the consequences of victimization.</i>  | Number of clients who received legal assistance related to intervention with schools/colleges in addressing the consequences of victimization  | 20  | 32  | Yes                  | 25 |  |
| <i>__clients will receive legal assistance related to intervention with other organizations in addressing the consequences of a person's victimization.</i>  | Number of clients who received legal assistance related to intervention with other organizations in addressing the consequences of victimization   | 5   | 3   | Expect to meet in Q4 | 5  |  |
| <i>__clients will receive assistance related to filing a motion to vacate and/or expunge certain convictions</i>   | Number of clients assisted with vacating and/or expunging convictions  | 10  | 13  | Yes                  | 10 |  |

| <i>based on their status of being victims</i>  |   |                           |                        |                                |                           |  |
|--|---|---------------------------|------------------------|--------------------------------|---------------------------|--|
| <b>Other client support services and staff training</b>  |   |                           |                        |                                |                           |  |
| <b>Process Objectives/Standards</b>  | <b>Process Performance Measures</b>   | <b>Year 1 - Projected</b> | <b>Year 1 - Actual</b> | <b>Year 1 - Objective met?</b> | <b>Year 2 - Projected</b> |  |
| <i>___ (# or %) clients [with limited English proficiency] will receive assistance with language translation.</i>  | Number of clients enrolled in program with limited or no English proficiency.                   | 25                        | 19                     | Expect to meet in Q4           | 25                        |  |
|  | Number of clients who received assistance with language translation.                            |                           | 19                     | Expect to meet in Q4           |                           |  |
| <i>___ clients will receive assistance with transportation.</i>  | Number of clients who received assistance with transportation.                                  | 20                        | 2                      | Unlikely to meet               | 20                        |  |
| <i>___ number of trainings about victim rights will be provided to staff providing legal assistance services. (Mandatory - minimum of 1 training per year, unless otherwise required by ICJIA)</i> | Number of staff trained on victim rights  | 2                         | 2                      | Yes                            | 2                         |  |
| <i>Provide ___ (#) of trauma skills training/consultations with staff to improve trauma-informed response. (Mandatory – minimum of 1 training per year)</i>  | Number of trauma skills trainings/consultations held with staff.                                | 2                         | 2                      | Yes                            | 2                         |  |
|  | Number of staff who successfully completed training/consultations.                              | 2                         | 2                      | Yes                            | 2                         |  |
| <i>Provide ___ (#) of other, more specialized trainings/technical assistance sessions with staff to enhance delivery of program services.</i>  | Number of specialized trainings/technical assistance sessions provided to staff.                | 10                        | 7                      | Expect to exceed in Q4         | 10                        |  |
|  | Number of staff who successfully completed specialized trainings/technical assistance sessions. |                           | 6                      |                                | 7                         |  |

| If applicable, address Year One additional objectives and/or add new service objectives for Years Two and Three. |  |                           |                        |                                |                           |  |
|--|--|---------------------------|------------------------|--------------------------------|---------------------------|--|
| <u>Process Objectives/Standards</u>  | <u>Process Performance Measures</u>                          | <u>Year 1 - Projected</u> | <u>Year 1 - Actual</u> | <u>Year 1 - Objective met?</u> | <u>Year 2 - Projected</u> |  |
| <i>Additional Service Objective #1:</i><br>5 crime victim compensation applications                              | Number of clients that were offered _____ CVC _____ service. |                           | 47                     |                                |                           |  |
|  | Number of clients who accessed _____ CVC _____ service.      | 5                         | 3                      | Expect to meet in Q3           | 5                         |  |

**Budget Detail**

Federal FTE: **2.75**

Match FTE: **.5**

| <b>Category</b> | <b>Federal</b>   | <b>Match</b>    | <b>Total</b>     |
|-----------------|------------------|-----------------|------------------|
| Personnel       | \$159,750        | \$36,500        | \$196,251        |
| Fringe          | \$31,542         | \$5,847         | \$37,388         |
| Travel          | \$3,063          | \$0             | \$3,063          |
| Contractual     | \$5,645          | \$19,136        | \$24,781         |
| <b>Total:</b>   | <b>\$200,000</b> | <b>\$61,483</b> | <b>\$261,483</b> |



## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

**Program Name:** Comprehensive Legal Assistance / Domestic Violence Legal Clinic

**Program Agency DUNS:** 172221496

**Funding Source:** FFY16 Victims of Crime Act: \$400,000; Match: \$100,000

**Agency Budget:** FY18: \$1,404,100

**Request Type:** Notice of Funding Opportunity Program Continuation: #1395-217

### **Program Description**

Domestic Violence Legal Clinic (DVLC) will continue to provide comprehensive legal services to victims of domestic violence. Grant-funded staff provide holistic legal services in the areas of family law, immigration, housing, consumer, and employment law.

### **Program Activities**

DVLC seeks support to deliver a complete continuum of civil legal services to survivors of domestic violence, increasing family law and immigration services and adding employment, consumer, and housing assistance to its areas of advocacy on behalf of survivors of domestic violence. All clients are represented by an attorney. The office's client support coordinator provides non-legal services to clients, ranging from emotional support and court accompaniment to connections to crucial resources, such as public benefits and emergency housing.

### **Goals**

Please see Past Performance section for description of goals.

### **Priorities**

This program meets the following ICJIA VOCA/VAWA priorities: #2 Fundamental Needs, #3 Core Services, #4 More advocates in more places, and #5 Underserved.

### **Funding Prospectus**

Staff expects to fund this program an additional two years: After the second year of funding, ICJIA will analyze the grantee to ensure it is meeting its goals and objectives prior to determining whether the grantee will receive an additional/remaining 12 months of funding.

**Past Performance**

DVLC was not able to meet many numeric goals in FY18 for a variety of reasons, most of which are not anticipated to recur in FY19. In the first quarter, DVLC encountered delays related to the challenges of opening a new physical space. In the third quarter, DVLC faced staff turnover, including turnover in division leadership.

| <b>GOAL: To provide victims comprehensive legal assistance services.</b>  |   |                           |                                       |                                |                           |  |
|---|---|---------------------------|---------------------------------------|--------------------------------|---------------------------|--|
| <b><u>Process Objectives/Standards</u></b>  | <b><u>Process Performance Measures</u></b>  | <b>Year 1 - Projected</b> | <b>Year 1 - Actual (Quarters 1-3)</b> | <b>Year 1 - Objective met?</b> | <b>Year 2 - Projected</b> |  |
| <i>Provide __(#) of adult clients with comprehensive legal assistance services.</i>   | Number of adult clients who requested services  |                           | 154                                   |                                |                           |  |
|   | Number of adult clients who received legal services                                   | 400                       | 230                                   | No                             | 300                       |  |
| <i>Provide comprehensive legal assistance services to clients at provider's full capacity.</i>  | Number of adult clients denied service due to not meeting eligibility requirements    |                           | 2                                     |                                |                           |  |
|   | Number of eligible adult clients denied services due to organizational capacity       |                           | 22                                    |                                |                           |  |
|   | Number of adult clients placed on a waiting list for legal assistance services        |                           | 22                                    |                                |                           |  |
| <b>Civil legal assistance services:</b>   |   |                           |                                       |                                |                           |  |
| <b><u>ONLY</u> complete if the agency has or will implement civil legal assistance services.</b>  |   |                           |                                       |                                |                           |  |
| <b><u>Process Objectives/Standards</u></b>  | <b><u>Process Performance Measures</u></b>  | <b>Year 1 - Projected</b> | <b>Year 1 - Actual</b>                | <b>Year 1 - Objective met?</b> | <b>Year 2 - Projected</b> |  |
| <i>__clients will receive assistance related to plenary orders of protection, civil no contact orders, or stalking no contact orders.</i> | Number of clients who received assistance with court-issued plenary protective orders | 50                        | 6                                     | No                             | 15                        |  |
| <i>__clients will receive assistance related to campus administrative protection/stay-away orders.</i>                                    | Number of clients who received assistance with campus protective orders               | 5                         | 0                                     | No                             | 0                         |  |

|  |  |                           |                        |                                |                           |  |
|--|--|---------------------------|------------------------|--------------------------------|---------------------------|--|
| <i>__clients will receive legal assistance related to non-emergency family matters, including divorce, custody, support and dependency.</i>  | Number of clients who received legal assistance related to non-emergency family matters  | 150                       | 98                     | No                             | 150                       |  |
| <i>__clients will receive legal assistance related to housing matters.</i>   | Number of clients who received legal assistance related to housing matters   | 50                        | 1                      | No                             | 25                        |  |
| <i>__clients will receive legal assistance related to employment matters.</i>  | Number of clients who received legal assistance related to employment matters  | 25                        | 1                      | No                             | 25                        |  |
| <i>__clients will receive legal assistance related to immigration matters.</i>   | Number of clients who received assistance related to immigration matters   | 125                       | 155                    | Yes                            | 175                       |  |
| <i>__clients will receive legal assistance related to intervention with creditors, law enforcement (e.g., to obtain police records), or other entities on behalf of victims of identity theft and financial fraud.</i> | Number of clients who received legal assistance related to intervention with creditors, law enforcement (e.g., obtaining police records), or other entities on behalf of victims of identity theft and financial fraud | 75                        | 3                      | No                             | 20                        |  |
| <i>__clients will receive legal assistance related to intervention with schools/colleges in addressing the consequences of victimization.</i>  | Number of clients who received legal assistance related to intervention with schools/colleges in addressing the consequences of victimization  | 10                        | 0                      | No                             | 5                         |  |
| <i>__clients will receive legal assistance related to intervention with other organizations in addressing the consequences of a person's victimization.</i>  | Number of clients who received legal assistance related to intervention with other organizations in addressing the consequences of victimization   | 25                        | 9                      | No                             | 15                        |  |
| <i>__clients will receive assistance related to filing a motion to vacate and/or expunge certain convictions based on their status of being victims</i>  | Number of clients assisted with vacating and/or expunging convictions  | 0                         | 0                      |                                | 0                         |  |
| <b>Other client support services and staff training</b>  |  |                           |                        |                                |                           |  |
| <b><u>Process Objectives/Standards</u></b>   | <b><u>Process Performance Measures</u></b>   | <b>Year 1 - Projected</b> | <b>Year 1 - Actual</b> | <b>Year 1 - Objective met?</b> | <b>Year 2 - Projected</b> |  |

|   |   |     |     |     |     |  |
|---|---|-----|-----|-----|-----|--|
| ___(# or %) clients [with limited English proficiency] will receive assistance with language translation.   | Number of clients enrolled in program with limited or no English proficiency.                   | 30% | 148 | Yes | 175 |  |
|   | Number of clients who received assistance with language translation.                            |     | 148 |     | 175 |  |
| ___clients will receive assistance with transportation.   | Number of clients who received assistance with transportation.                                  | 50  | 6   | No  | 20  |  |
| ___ number of trainings about victim rights will be provided to staff providing legal assistance services. (Mandatory - minimum of 1 training per year, unless otherwise required by ICJIA) | Number of staff trained on victim rights  |     | 1   | Yes | 1   |  |
| Provide ___(#) of trauma skills training/consultations with staff to improve trauma-informed response. (Mandatory - minimum of 1 training per year)   | Number of trauma skills trainings/consultations held with staff.                                | 1   | 1   | Yes | 1   |  |
|   | Number of staff who successfully completed training/consultations.                              |     | 15  |     |     |  |
| Provide ___(#) of other, more specialized trainings/technical assistance sessions with staff to enhance delivery of program services.   | Number of specialized trainings/technical assistance sessions provided to staff.                | 1   | 4   | Yes | 2   |  |
|   | Number of staff who successfully completed specialized trainings/technical assistance sessions. |     | 18  |     |     |  |

**Budget Detail**

FTE Federal: **6.8**

FTE Match: **.90**

| Budget Category            | Federal/State Amount | Match Amount         | Total Amount         |
|----------------------------|----------------------|----------------------|----------------------|
| 1. Personnel               | \$ 340,125.00        | \$ 50,075.00         | \$ 390,200.00        |
| 2. Fringe Benefits         | \$ 50,000.00         | \$ 22,782.00         | \$ 72,782.00         |
| 3. Travel                  | \$ -                 | \$ -                 | \$ -                 |
| 4. Equipment               | \$ -                 | \$ -                 | \$ -                 |
| 5. Supplies                | \$ -                 | \$ 7,200.00          | \$ 7,200.00          |
| 6. Contractual Services    | \$ 9,875.00          | \$ 79,872.00         | \$ 89,747.00         |
| 16. Indirect Costs         | \$ -                 | \$ -                 | \$ -                 |
| <b>TOTAL PROJECT COSTS</b> | <b>\$ 400,000.00</b> | <b>\$ 159,929.00</b> | <b>\$ 559,929.00</b> |

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

**Program Name:** Comprehensive Legal Services / Erie Neighborhood House

**Program Agency DUNS:** 013466441

**Funding Source:** FFY16 Victims of Crime Act: \$150,000; Match: \$37,500

**Agency Budget:** \$8,291,000

**Request Type:** Notice of Funding Opportunity Program Continuation: #1395-217

### **Program Description**

Erie Neighborhood House proposes to continue its VOCA-funded project by providing legal consultations and representation for victims of sexual assault and domestic violence in their immigration cases. Additionally, Erie House will continue to provide free mental health counseling and case management services to its immigration clients with the support of these funds.

### **Program Activities**

Erie Neighborhood House supports emergency legal assistance, victims' rights enforcement, and civil legal assistance. Each category includes specific types of legal action.

#### **Emergency Legal Assistance**

- Filing for emergency restraining or protective orders
- Obtaining emergency custody orders and visitation rights

#### **Victims' Rights Enforcement**

- Assisting victims in asserting their rights as victims or otherwise protecting their safety, privacy, or other interests as victims, in a criminal proceeding directly related to the victimization

#### **Civil Legal Assistance**

- Proceedings for protective/restraining orders or campus administrative protection/stay-away orders
- Family, custody, support, or dependency matters
- Contract, housing, or employment matters
- Immigration assistance
- Intervention with creditors, law enforcement (*e.g.*, to obtain police reports), and other entities
- Intervention with administrative agencies, schools/colleges, or tribal entities and other circumstances where legal advice or intervention would assist in addressing the consequences of a person's victimization
- Filing a motion to vacate or expunge a victim's conviction, or similar action, based on his/her status of being a victim, where permitted under Illinois law

**Goals**

Erie Neighborhood House proposes to serve at least 60 victims of sexual assault or domestic violence in FY19 through legal consultation or representation in immigration cases.

**Priorities**

This program meets the following ICJIA VOCA/VAWA priorities: #2 Fundamental Needs, #3 Core Services, #4 More advocates in more places, and #5 Underserved.

**Funding Prospectus**

Staff expects to fund this program an additional two years: After the second year of funding, ICJIA will analyze the grantee to ensure it is meeting its goals and objectives prior to determining whether the grantee will receive an additional/remaining 12 months of funding.

**Past Performance**

This fiscal year, Erie House is on track to meet or exceed most of its performance measures. During Erie House’s first three quarters, legal staff provided 43 victims of domestic violence or sexual assault with immigration legal services. These 43 individuals also were offered counseling and case management services to help support them throughout their immigration application and 12 individuals took advantage of these services. Counseling services were provided by the victim advocate/bilingual social worker who was hired thanks to VOCA funding to provide socio-emotional support to our clients. The victim advocate and immigration attorneys developed a referral process that allowed easy access to counseling services by the immigration legal service clients. Roughly half of individuals who were served had limited English proficiency and accessed translation services.

| <b>GOAL: To provide victims comprehensive legal assistance services.</b>                       |  |                           |                                       |                                |                           |  |
|--|--|---------------------------|---------------------------------------|--------------------------------|---------------------------|--|
| <b><u>Process Objectives/Standards</u></b>   | <b><u>Process Performance Measures</u></b>   | <b>Year 1 - Projected</b> | <b>Year 1 – Actual (Quarters 1-3)</b> | <b>Year 1 - Objective met?</b> | <b>Year 2 – Projected</b> |  |
| <i>Provide <b>50</b> of adult clients with comprehensive legal assistance services.</i>        | Number of adult clients who requested services                                     | 50                        | 43                                    | Yes                            | 60                        |  |
|  | Number of adult clients who received legal services                                | 50                        | 43                                    | Yes                            | 60                        |  |
| <i>Provide comprehensive legal assistance services to clients at provider’s full capacity.</i> | Number of adult clients denied service due to not meeting eligibility requirements | 0                         | 0                                     | Yes                            | 0                         |  |
|  | Number of eligible adult clients denied services due to organizational capacity    | 0                         | 0                                     | Yes                            | 0                         |  |

|   | Number of adult clients placed on a waiting list for legal assistance services        | 0                         | 0                      | Yes                            | 0                         |  |
|---|---|---------------------------|------------------------|--------------------------------|---------------------------|--|
| <b>Emergency legal assistance services:</b>   |   |                           |                        |                                |                           |  |
| <b><u>ONLY</u></b> complete if agency has or will implement emergency legal assistance services.  |   |                           |                        |                                |                           |  |
| <u>Process Objectives/Standards</u>   | <u>Process Performance Measures</u>   | <u>Year 1 - Projected</u> | <u>Year 1 - Actual</u> | <u>Year 1 - Objective met?</u> | <u>Year 2 - Projected</u> |  |
| <i>__clients will receive assistance with emergency orders of protection, civil no contact orders, or stalking no contact orders.</i>     | Number of clients who received assistance with these emergency protective orders      | n/a                       | n/a                    | n/a                            | n/a                       |  |
| <i>__clients will receive assistance with emergency custody or visitation rights.</i>   | Number of clients who received assistance with emergency custody or visitation rights | n/a                       | n/a                    | n/a                            | n/a                       |  |
| <b>Victim rights enforcement training to staff and services to clients:</b>   |   |                           |                        |                                |                           |  |
| <b><u>ONLY</u></b> complete if agency has or will implement victim rights services to clients.  |   |                           |                        |                                |                           |  |
| <u>Process Objectives/Standards</u>   | <u>Process Performance Measures</u>   | <u>Year 1 - Projected</u> | <u>Year 1 - Actual</u> | <u>Year 1 - Objective met?</u> | <u>Year 2 - Projected</u> |  |
| <i>__clients will receive assistance with completing a victim impact statement.</i>   | Number of clients assisted with completing a victim impact statement                  | n/a                       | n/a                    | n/a                            | n/a                       |  |
| <i>__clients will receive assistance with exercising other victim rights.</i>   | Number of clients assisted with exercising other victim rights                        | n/a                       | n/a                    | n/a                            | n/a                       |  |
| <b>Civil legal assistance services:</b>   |   |                           |                        |                                |                           |  |
| <b><u>ONLY</u></b> complete if the agency has or will implement civil legal assistance services.  |   |                           |                        |                                |                           |  |
| <u>Process Objectives/Standards</u>   | <u>Process Performance Measures</u>   | <u>Year 1 - Projected</u> | <u>Year 1 - Actual</u> | <u>Year 1 - Objective met?</u> | <u>Year 2 - Projected</u> |  |
| <i>__clients will receive assistance related to plenary orders of protection, civil no contact orders, or stalking no contact orders.</i> | Number of clients who received assistance with court-issued plenary protective orders | n/a                       | n/a                    | n/a                            | n/a                       |  |
| <i>__clients will receive assistance related to campus administrative protection/stay-away orders.</i>                                    | Number of clients who received assistance with campus protective orders               | n/a                       | n/a                    | n/a                            | n/a                       |  |

|  |  |                                  |                               |                                       |                                  |  |
|--|--|----------------------------------|-------------------------------|---------------------------------------|----------------------------------|--|
| <i>__clients will receive legal assistance related to non-emergency family matters, including divorce, custody, support and dependency.</i>  | Number of clients who received legal assistance related to non-emergency family matters  | n/a                              | n/a                           | n/a                                   | n/a                              |  |
| <i>__clients will receive legal assistance related to housing matters.</i>   | Number of clients who received legal assistance related to housing matters   | n/a                              | n/a                           | n/a                                   | n/a                              |  |
| <i>__clients will receive legal assistance related to employment matters.</i>  | Number of clients who received legal assistance related to employment matters  | n/a                              | n/a                           | n/a                                   | n/a                              |  |
| <i><u>50</u> clients will receive legal assistance related to immigration matters.</i>   | Number of clients who received assistance related to immigration matters   | 50                               | 43                            | Yes                                   | 60                               |  |
| <i>__clients will receive legal assistance related to intervention with creditors, law enforcement (e.g., to obtain police records), or other entities on behalf of victims of identity theft and financial fraud.</i> | Number of clients who received legal assistance related to intervention with creditors, law enforcement (e.g., obtaining police records), or other entities on behalf of victims of identity theft and financial fraud | n/a                              | n/a                           | n/a                                   | n/a                              |  |
| <i>__clients will receive legal assistance related to intervention with schools/colleges in addressing the consequences of victimization.</i>  | Number of clients who received legal assistance related to intervention with schools/colleges in addressing the consequences of victimization  | n/a                              | n/a                           | n/a                                   | n/a                              |  |
| <i>__clients will receive legal assistance related to intervention with other organizations in addressing the consequences of a person's victimization.</i>  | Number of clients who received legal assistance related to intervention with other organizations in addressing the consequences of victimization   | n/a                              | n/a                           | n/a                                   | n/a                              |  |
| <i>__clients will receive assistance related to filing a motion to vacate and/or expunge certain convictions based on their status of being victims</i>  | Number of clients assisted with vacating and/or expunging convictions  | n/a                              | n/a                           | n/a                                   | n/a                              |  |
| <b>Other client support services and staff training</b>  |  |                                  |                               |                                       |                                  |  |
| <b><u>Process Objectives/Standards</u></b>   | <b><u>Process Performance Measures</u></b>   | <b><u>Year 1 - Projected</u></b> | <b><u>Year 1 - Actual</u></b> | <b><u>Year 1 - Objective met?</u></b> | <b><u>Year 2 - Projected</u></b> |  |
| <i><u>25</u>(# or %) clients [with limited English proficiency] will receive assistance with</i>   | Number of clients enrolled in program with limited or no English proficiency.  | 25                               | 20                            | Yes                                   | 30                               |  |



|  |   |                           |                        |                                |                           |  |
|--|---|---------------------------|------------------------|--------------------------------|---------------------------|--|
| <i>language translation.</i>   | Number of clients who received assistance with language translation.                            | 25                        | 20                     | Yes                            | 30                        |  |
| <i>15 clients will receive assistance with transportation.</i>   | Number of clients who received assistance with transportation.                                  | 15                        | 0                      | No                             | 10                        |  |
| <i>1 number of trainings about victim rights will be provided to staff providing legal assistance services. (Mandatory - minimum of 1 training per year, unless otherwise required by ICJIA)</i> | Number of staff trained on victim rights  | 1                         | 1                      | Yes                            | 2                         |  |
| <i>Provide 4(#) of trauma skills training/consultations with staff to improve trauma-informed response. (Mandatory – minimum of 1 training per year)</i>   | Number of trauma skills trainings/consultations held with staff.                                | 4                         | 9                      | Yes                            | 4                         |  |
|  | Number of staff who successfully completed training/consultations.                              | 5                         | 5                      | Yes                            | 5                         |  |
| <i>Provide 4(#) of other, more specialized trainings/technical assistance sessions with staff to enhance delivery of program services.</i>   | Number of specialized trainings/technical assistance sessions provided to staff.                | 4                         | 4                      | Yes                            | 4                         |  |
|  | Number of staff who successfully completed specialized trainings/technical assistance sessions. | 2                         | 2                      | Yes                            | 2                         |  |
|  |   |                           |                        |                                |                           |  |
| <b><u>Process Objectives/Standards</u></b>   | <b><u>Process Performance Measures</u></b>  | <b>Year 1 - Projected</b> | <b>Year 1 - Actual</b> | <b>Year 1 - Objective met?</b> | <b>Year 2 - Projected</b> |  |
| <i>Additional Service Objective #1: 50 legal consultations for potential U-visa or VAWA applicants.</i>  | Number of clients that were offered legal consultations for potential U-visa or VAWA service.   | 50                        | 43                     | Yes                            | 40                        |  |
|  | Number of clients who accessed legal consultations for potential U-visa or VAWA service.        | 50                        | 43                     | Yes                            | 40                        |  |
| <i>Additional Service Objective #2: 25 clients represented in U-visa or VAWA Applications.</i>   | Number of clients that were offered representation in U-visa or VAWA service.                   | 25                        | 15                     | Yes                            | 20                        |  |
|  | Number of clients who accessed representation in U-visa or VAWA service.                        | 25                        | 15                     | Yes                            | 20                        |  |

|   |   |    |    |     |    |  |
|---|---|----|----|-----|----|--|
| <i>Additional Service Objective<br/>#3: 15 clients will receive<br/>mental health counseling<br/>services</i> | Number of clients that were<br>offered mental health<br>counseling service. | 15 | 12 | Yes | 15 |  |
|   | Number of clients who<br>accessed mental health<br>counseling service.      | 15 | 12 | Yes | 15 |  |

**Budget Detail**Federal FTE: **2.2**Match FTE: **.7**

| <b>Category</b>      | <b>Federal</b>   | <b>Match</b>    | <b>Total</b>     |
|----------------------|------------------|-----------------|------------------|
| Personnel            | \$108,139        | \$30,700        | \$138,839        |
| Fringe               | \$23,791         | \$6,754         | \$30,545         |
| Travel               | \$704            | \$46            | \$750            |
| Contractual Services | \$3,730          | \$0             | \$3,730          |
| Indirect Costs       | \$13,636         | \$0             | \$13,636         |
| <b>Total:</b>        | <b>\$150,000</b> | <b>\$37,500</b> | <b>\$187,500</b> |

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

**Program Name:** Comprehensive Legal Services / Highland Park Highwood Legal Aid Clinic

**Program Agency DUNS:** 080580945

**Funding Source:** FFY16 Victims of Crime Act: \$160,723; Match: \$40,180

**Agency Budget:** \$499,240

**Request Type:** Notice of Funding Opportunity Program Continuation: #1395-217

### **Program Description**

The mission of the Highland Park-Highwood Legal Aid Clinic (HPLAC) is to provide legal services to low-income individuals that live or work in Highland Park or Highwood. The clinic was created in response to a needs study in 2013 that found that those most vulnerable in its community had no access to justice in the areas of housing, immigration and domestic violence.

According to clinic case statistics, the majority of cases to date are on people who live in Highland Park, Highwood, and other towns in southern Lake County. Another 6 percent of clients are from Cook County. While there are other low- or no-cost legal service providers in Lake and Cook counties, they are, at a minimum, 20 minutes away by car, and even further by public transportation. The distance is far enough to be burdensome to HPLAC's client population.

### **Program Activities**

To provide civil legal assistance to individuals for a variety of services including:

#### **Emergency Legal Assistance**

- Filing for emergency restraining or protective orders
- Obtaining emergency custody orders and visitation rights

#### **Victims' Rights Enforcement**

- Assisting victims in asserting their rights as victims or otherwise protecting their safety, privacy, or other interests as victims, in a criminal proceeding directly related to the victimization

#### **Civil Legal Assistance**

- Proceedings for protective/restraining orders /stay-away orders
- Family, custody, support, respite care, or dependency matters
- Contract, housing, or employment matters
- Immigration assistance
- Intervention with creditors, law enforcement (*e.g.*, to obtain police reports), and other entities

- Intervention with administrative agencies, schools/colleges, or tribal entities and other circumstances where legal advice or intervention would assist in addressing the consequences of a person's victimization
- Filing a motion to vacate or expunge a victim's conviction, or similar action, based on his/her status of being a victim, where permitted under Illinois law

## **Goals**

Please see Past Performance section for description of goals.

## **Priorities**

This program meets the following ICJIA VOCA/VAWA priorities: #2 Fundamental Needs, #3 Core Services, #4 More advocates in more places, and #5 Underserved.

## **Funding Prospectus**

Staff expects to fund this program an additional two years: After the second year of funding, ICJIA will analyze the grantee to ensure it is meeting its goals and objectives prior to determining whether the grantee will receive an additional/remaining 12 months of funding.

## **Past Performance**

**Number Served:** The HPHLAC Domestic Violence project began in May 2017, two months before the grant began, with a goal of 10 cases/month. While it did not hit this goal in the first two quarters (34 cases), it exceeded that goal in the 3<sup>rd</sup> quarter (34 cases). The agency reports the increase in cases was due to expanding service area to West Deerfield Township and continued outreach efforts to local police and partners, resulting in becoming a better-known resource in the community.

**Family Law Assistance:** Family law assistance was a huge need for agency clients and the agency reacted by hiring a domestic violence staff attorney to focus on family law matters. Prior to hiring the staff attorney, pro bono attorneys with an expertise in family law assisted our clients. HPHLAC will continue collaborating with them on more complex cases. Duties include:

- Preparing a Petitioner for an Order of Protection in a divorce case.
- Finalizing parental responsibilities between an abuser and a client.
- Assisting with calculating and obtaining child support

**Training:** Every staff member has either received the 40-hour Domestic Violence Training or will participate in the training before the end of Year 1. Trauma training was provided to the entire staff, and much of the staff attended the Victim Rights Training. While the agency did not set a goal for technical training, the immigration attorney attended an immigration law training on U-Visas and VAWA self-petitions, and asylum, our BIA accredited representative attended a U-Visa, VAWA self-petition training, and our domestic violence staff attorney will be attending a family law conference/training in April.

**Assistance with English Translation:** All clients were served who needed English translation. Staff members speak Spanish, Korean, Polish, and Russian and translation was provided in all four languages.

**Emergency Orders of Protection (EOP) and Victim Compensation:** While goals were not set for either EOPs or Victim Assistance, the agency assisted seven clients in need of EOPs and assisted one victim in completing victim compensation paperwork.

| <u>Process Objectives/Standards</u>  | <u>Process Performance Measures</u>   | Year 1 - Projected | Year 1 - Actual (Quarters 1-3) | Year 1 - Objective met?                       | Year 2 - Projected |
|--|---|--------------------|--------------------------------|---|--------------------|
| <i>Provide ___(#) of adult clients with comprehensive legal assistance services.</i>   | Number of adult clients who requested services  | 120                | 68                             | No, but our Quarter 3 numbers exceeded goals. | 140                |
|  | Number of adult clients who received legal services                                   | 120                | 68                             | No, but our Quarter 3 numbers exceeded goals. | 140                |
| <i>Provide comprehensive legal assistance services to clients at provider's full capacity.</i>   | Number of adult clients denied service due to not meeting eligibility requirements    | 0                  | 0                              | Yes   | 0                  |
|  | Number of eligible adult clients denied services due to organizational capacity       | 0                  | 0                              | Yes   | 0                  |
|  | Number of adult clients placed on a waiting list for legal assistance services        | 0                  | 0                              | Yes   | 0                  |
| <u>Process Objectives/Standards</u>  | <u>Process Performance Measures</u>   | Year 1 - Projected | Year 1 - Actual                | Year 1 - Objective met?                       | Year 2 - Projected |
| <i>___clients will receive assistance with emergency orders of protection, civil no contact orders, or stalking no contact orders.</i> | Number of clients who received assistance with these emergency protective orders      |                    |                                |   |                    |
| <i>___clients will receive assistance with emergency custody or visitation rights.</i>   | Number of clients who received assistance with emergency custody or visitation rights |                    |                                |   |                    |
| <u>Process Objectives/Standards</u>  | <u>Process Performance Measures</u>   | Year 1 - Projected | Year 1 - Actual                | Year 1 - Objective met?                       | Year 2 - Projected |
| <i>___clients will receive assistance with completing a victim impact statement.</i>   | Number of clients assisted with completing a victim impact statement                  | N/A                | N/A                            | N/A   | N/A                |

|  |  |  |   |   |   |
|--|--|--|---|---|---|
| <i>__clients will receive assistance with exercising other victim rights.</i>  | Number of clients assisted with exercising other victim rights   | N/A  | N/A   | N/A   | N/A   |
| <b><u>Process Objectives/Standards</u></b>   | <b><u>Process Performance Measures</u></b>   | <b>Year 1 - Projected</b>  | <b>Year 1 - Actual</b>  | <b>Year 1 - Objective met?</b>  | <b>Year 2 - Projected</b>   |
| <i>__clients will receive assistance related to plenary orders of protection, civil no contact orders, or stalking no contact orders.</i>  | Number of clients who received assistance with court-issued plenary protective orders  | 120  | 16  | No.   | 25  |
| <i>__clients will receive assistance related to campus administrative protection/stay-away orders.</i>   | Number of clients who received assistance with campus protective orders  | N/A  | N/A   | N/A   | N/A   |
| <i>__clients will receive legal assistance related to non-emergency family matters, including divorce, custody, support and dependency.</i>  | Number of clients who received legal assistance related to non-emergency family matters  | 60   | 50 to date  | Exceeded  | 75  |
| <i>__clients will receive legal assistance related to housing matters.</i>   | Number of clients who received legal assistance related to housing matters   | 40   | 3   | No.   | 10  |
| <i>__clients will receive legal assistance related to employment matters.</i>  | Number of clients who received legal assistance related to employment matters  | N/A  | N/A   | N/A   | N/A   |
| <i>__clients will receive legal assistance related to immigration matters.</i>   | Number of clients who received assistance related to immigration matters   | 160  | 18  | No  | 40  |
| <i>__clients will receive legal assistance related to intervention with creditors, law enforcement (e.g., to obtain police records), or other entities on behalf of victims of identity theft and financial fraud.</i> | Number of clients who received legal assistance related to intervention with creditors, law enforcement (e.g., obtaining police records), or other entities on behalf of victims of identity theft and financial fraud | Our goal was to refer any cases like this, but to date, there have been none.                                      | Our goal was to refer any cases like this, but to date, there have been none. | Our goal was to refer any cases like this, but to date, there have been none. | We will refer cases   |
| <i>__clients will receive legal assistance related to intervention with schools/colleges in addressing the consequences of victimization.</i>  | Number of clients who received legal assistance related to intervention with schools/colleges in addressing the consequences of victimization  | Because there are no college campuses in Highland Park or Highwood, we did not anticipate this being a need at our | N/A   | N/A   | Because there are no college campuses in Highland Park or Highwood, we do not anticipate this being a |

|   |  |   |   |   |  |
|---|--|---|---|---|--|
|   |  | Clinic.   |   |   | need at our Clinic.  |
| <i>___clients will receive legal assistance related to intervention with other organizations in addressing the consequences of a person's victimization.</i>  | Number of clients who received legal assistance related to intervention with other organizations in addressing the consequences of victimization | Our goal was to refer any cases like this, but to date, there have been none. | Our goal was to refer any cases like this, but to date, there have been none. | Our goal was to refer any cases like this, but to date, there have been none. | We will refer cases  |
| <i>___clients will receive assistance related to filing a motion to vacate and/or expunge certain convictions based on their status of being victims</i>  | Number of clients assisted with vacating and/or expunging convictions  | Our goal was to refer any cases like this, but to date, there have been none. | Our goal was to refer any cases like this, but to date, there have been none. | Our goal was to refer any cases like this, but to date, there have been none. | We will refer cases  |
| <b><u>Process Objectives/Standards</u></b>  | <b><u>Process Performance Measures</u></b>   | <b>Year 1 - Projected</b>   | <b>Year 1 - Actual</b>  | <b>Year 1 - Objective met?</b>  | <b>Year 2 - Projected</b>                                  |
| <i>___75%(# or %) clients [with limited English proficiency] will receive assistance with language translation.</i>   | Number of clients enrolled in program with limited or no English proficiency.  | 75%   | 100%  | Objective Exceeded  | 80%  |
|   | Number of clients who received assistance with language translation.   | 15  | 20  | Objective Exceeded  | 80%  |
| <i>10%_clients will receive assistance with transportation.</i>   | Number of clients who received assistance with transportation.   | 0   | 0   | None of our clients have asked for help with transportation                   | 10%  |
| <i><u>1</u> number of trainings about victim rights will be provided to staff providing legal assistance services. (Mandatory - minimum of 1 training per year, unless otherwise required by ICJIA)</i> | Number of staff trained on victim rights   | Staff will attend one training  | 5 members of staff attended a training in November                            | Yes   | Staff will continue to attend trainings on victims' rights |
| <i>Provide ___(#) of trauma skills training/consultations with staff to improve trauma-informed response. (Mandatory – minimum of 1 training per year)</i>  | Number of trauma skills trainings/consultations held with staff.   | 1   | 1   | Yes   | Staff will continue to attend trainings on victims' rights |
|   | Number of staff who successfully completed training/consultations.   | 7   | 7   | Yes   | Staff will continue to attend at                           |

|   |   |                           |                        |                                     |  |
|---|---|---------------------------|------------------------|-------------------------------------|--|
|   |   |                           |                        |                                     | least one training on trauma skills  |
| <i>Provide __(#) of other, more specialized trainings/technical assistance sessions with staff to enhance delivery of program services.</i> | Number of specialized trainings/technical assistance sessions provided to staff.                | N/A                       | 2                      | We did not set a goal in this area. | Staff will continue to attend at least one training/year on family law and U-Visas |
|   | Number of staff who successfully completed specialized trainings/technical assistance sessions. | N/A                       | 2                      | No goal was set                     | Staff will continue to attend at least one training/year on family law and U-Visas |
| <b><u>Process Objectives/Standards</u></b>  | <b><u>Process Performance Measures</u></b>  | <b>Year 1 - Projected</b> | <b>Year 1 - Actual</b> | <b>Year 1 - Objective met?</b>      | <b>Year 2 - Projected</b>  |
| <i>Additional Service Objective #1:</i>   | Number of clients that were offered _____ service.  | N/A                       | N/A                    | N/A                                 | N/A  |
|   | Number of clients who accessed _____ service.   | N/A                       | N/A                    | N/A                                 | N/A  |
| <i>Additional Service Objective #2:</i>   | Number of clients that were offered _____ service.  | N/A                       | N/A                    | N/A                                 | N/A  |
|   | Number of clients who accessed _____ service.   | N/A                       | N/A                    | N/A                                 | N/A  |
| <i>Additional Service Objective #3:</i>   | Number of clients that were offered _____ service.  | N/A                       | N/A                    | N/A                                 | N/A  |
|   | Number of clients who accessed _____ service.   | N/A                       | N/A                    | N/A                                 | N/A  |



**Budget Detail Federal FTE 3.3 / Match FTE .25**

| Category      | Federal          | Match           |
|---------------|------------------|-----------------|
| Personnel     | \$123,040        | \$30,760        |
| Fringe        | \$26,040         | \$6,510         |
| Travel        | \$2,346          | \$586           |
| Supplies      | \$1,222          | \$305           |
| Contractual   | \$8,075          | \$2,019         |
| <b>Total:</b> | <b>\$160,723</b> | <b>\$40,180</b> |

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

**Program Name:** Comprehensive Legal Services / LAF

**Program Agency DUNS:** 068484294

**Funding Source:** FFY16 Victims of Crime Act: \$779,115; Match: \$194,779

**Agency Budget:** \$13,911,261

**Request Type:** Notice of Funding Opportunity Program Continuation: #1395-217

### **Program Description**

LAF is providing comprehensive legal services to victims of domestic violence, sexual assault, trafficking, financial exploitation and elder abuse. They partner with eight domestic violence social service providers focusing on suburban Cook County as well as utilizing their own intake and social workers for additional referrals and services for clients. They provide a comprehensive legal screening of victims and then provide legal services for the victims with experts in those areas as needed. This includes assistance with emergency protective orders, visitation rights, plenary protective orders, assistance related to non-emergency family law matters, immigration matters, consumer creditor and financial fraud and crime victim compensation.

### **Program Activities**

To provide civil legal assistance to individuals, including:

#### **Emergency Legal Assistance**

- Filing for emergency restraining or protective orders
- Obtaining emergency custody orders and visitation rights

#### **Civil Legal Assistance**

- Proceedings for protective/restraining orders or campus administrative protection/stay-away orders
- Family, custody, support, or dependency matters
- Contract, housing, or employment matters
- Immigration assistance
- Intervention with creditors, law enforcement (*e.g.*, to obtain police reports), and other entities
- Intervention with administrative agencies, schools/colleges, or tribal entities and other circumstances where legal advice or intervention would assist in addressing the consequences of a person's victimization
- Human Trafficking

- Filing a motion to vacate or expunge a victim’s conviction, or similar action, based on his/her status of being a victim, where permitted under Illinois law

**Goals**

Please see Past Performance section for description of goals.

**Priorities**

This program meets the following ICJIA VOCA/VAWA priorities: #2 Fundamental Needs, #3 Core Services, #4 More advocates in more places, and #5 Underserved.

**Funding Prospectus**

Staff expects to fund this program an additional two years: After the second year of funding, ICJIA will analyze the grantee to ensure it is meeting its goals and objectives prior to determining whether the grantee will receive an additional/remaining 12 months of funding.

**Past Performance**

Through end of the third quarter, LAF has assisted more than 850 clients, surpassing its projection of 700 clients while providing emergency protective orders, emergency visitation rights, plenary protective orders, assistance related to non-emergency family law matters, immigration matters, consumer creditor/financial fraud. LAF has demonstrated the capacity to provide comprehensive legal services to crime victims.

| <u>Process Objectives/Standards</u>  | <u>Process Performance Measures</u>  | <u>Year 1 - Projected</u> | <u>Year 1 – Actual (Quarters 1-3)</u> | <u>Year 1 - Objective met?</u> | <u>Year 2 – Projected</u> |
|--|--|---------------------------|---------------------------------------|--------------------------------|---------------------------|
| <i>Provide ___(#) of adult clients with comprehensive legal assistance services.</i>           | Number of adult clients who requested services                                     | N/A                       |                                       |                                |                           |
|  | Number of adult clients who received legal services                                | 700                       | 852                                   | Yes                            | 800                       |
| <i>Provide comprehensive legal assistance services to clients at provider’s full capacity.</i> | Number of adult clients denied service due to not meeting eligibility requirements | N/A                       |                                       |                                |                           |
|  | Number of eligible adult clients denied services due to organizational capacity    | N/A                       |                                       |                                |                           |

|   |   |                           |                        |                                |                           |
|---|---|---------------------------|------------------------|--------------------------------|---------------------------|
|   | Number of adult clients placed on a waiting list for legal assistance services          | N/A                       |                        |                                |                           |
| <b><u>Process Objectives/Standards</u></b>  | <b><u>Process Performance Measures</u></b>  | <b>Year 1 - Projected</b> | <b>Year 1 - Actual</b> | <b>Year 1 - Objective met?</b> | <b>Year 2 - Projected</b> |
| <i>__clients will receive assistance with emergency orders of protection, civil no contact orders, or stalking no contact orders.</i>       | Number of clients who received assistance with these emergency protective orders        | 12                        | 149                    | Yes                            | 100                       |
| <i>__clients will receive assistance with emergency custody or visitation rights.</i>   | Number of clients who received assistance with emergency custody or visitation rights   | 24                        | 48                     | Yes                            | 50                        |
| <b><u>Process Objectives/Standards</u></b>  | <b><u>Process Performance Measures</u></b>  | <b>Year 1 - Projected</b> | <b>Year 1 - Actual</b> | <b>Year 1 - Objective met?</b> | <b>Year 2 - Projected</b> |
| <i>__clients will receive assistance with completing a victim impact statement.</i>   | Number of clients assisted with completing a victim impact statement                    | N/A                       |                        |                                |                           |
| <i>__clients will receive assistance with exercising other victim rights.</i>   | Number of clients assisted with exercising other victim rights                          | N/A                       |                        |                                |                           |
| <b><u>Process Objectives/Standards</u></b>  | <b><u>Process Performance Measures</u></b>  | <b>Year 1 - Projected</b> | <b>Year 1 - Actual</b> | <b>Year 1 - Objective met?</b> | <b>Year 2 - Projected</b> |
| <i>__clients will receive assistance related to plenary orders of protection, civil no contact orders, or stalking no contact orders.</i>   | Number of clients who received assistance with court-issued plenary protective orders   | 100                       | 138                    | Yes                            | 125                       |
| <i>__clients will receive assistance related to campus administrative protection/stay-away orders.</i>                                      | Number of clients who received assistance with campus protective orders                 | 3                         | 1                      | Yes                            | 1                         |
| <i>__clients will receive legal assistance related to non-emergency family matters, including divorce, custody, support and dependency.</i> | Number of clients who received legal assistance related to non-emergency family matters | 600                       | 549                    | Yes                            | 600                       |
| <i>__clients will receive legal assistance related to housing matters.</i>  | Number of clients who received legal assistance related to housing matters              | 100                       | 45                     | No                             | 50                        |

|  |  |                           |                        |                                |                           |
|--|--|---------------------------|------------------------|--------------------------------|---------------------------|
| <i>__clients will receive legal assistance related to employment matters.</i>  | Number of clients who received legal assistance related to employment matters  | 80                        | 6                      | No                             | 10                        |
| <i>__clients will receive legal assistance related to immigration matters.</i>   | Number of clients who received assistance related to immigration matters   | 150                       | 127                    | Yes                            | 150                       |
| <i>__clients will receive legal assistance related to intervention with creditors, law enforcement (e.g., to obtain police records), or other entities on behalf of victims of identity theft and financial fraud.</i> | Number of clients who received legal assistance related to intervention with creditors, law enforcement (e.g., obtaining police records), or other entities on behalf of victims of identity theft and financial fraud | 50                        | 43                     | Yes                            | 50                        |
| <i>__clients will receive legal assistance related to intervention with schools/colleges in addressing the consequences of victimization.</i>  | Number of clients who received legal assistance related to intervention with schools/colleges in addressing the consequences of victimization  | 8                         | 2                      | No                             | 5                         |
| <i>__clients will receive legal assistance related to intervention with other organizations in addressing the consequences of a person's victimization.</i>  | Number of clients who received legal assistance related to intervention with other organizations in addressing the consequences of victimization   | 30                        | 13                     | No                             | 20                        |
| <i>__clients will receive assistance related to filing a motion to vacate and/or expunge certain convictions based on their status of being victims</i>  | Number of clients assisted with vacating and/or expunging convictions  | 2                         | 1                      | Yes                            | 2                         |
| <b><u>Process Objectives/Standards</u></b>   | <b><u>Process Performance Measures</u></b>   | <b>Year 1 - Projected</b> | <b>Year 1 - Actual</b> | <b>Year 1 - Objective met?</b> | <b>Year 2 - Projected</b> |
| <i>__ (# or %) clients [with limited English proficiency] will receive assistance with language translation.</i>   | Number of clients enrolled in program with limited or no English proficiency.  | 35%                       | 28%                    | No                             | 30%                       |

|   |   |                           |                        |                                |                           |
|---|---|---------------------------|------------------------|--------------------------------|---------------------------|
|   | Number of clients who received assistance with language translation.                            | N/A                       |                        |                                |                           |
| <i>__ clients will receive assistance with transportation.</i>  | Number of clients who received assistance with transportation.                                  | 120                       | 25                     | No                             | 75                        |
| <i>__ number of trainings about victim rights will be provided to staff providing legal assistance services.<br/>(Mandatory - minimum of 1 training per year, unless otherwise required by ICJIA)</i> | Number of staff trained on victim rights  | N/A                       | 12                     | N/A                            | 10                        |
| <i>Provide __(#) of trauma skills training/consultations with staff to improve trauma-informed response.<br/>(Mandatory – minimum of 1 training per year)</i>   | Number of trauma skills trainings/consultations held with staff.                                | 1 training                | 1                      | Yes                            | 1                         |
|   | Number of staff who successfully completed training/consultations.                              | 18 Staff                  | 22                     | Yes                            | 15                        |
| <i>Provide __(#) of other, more specialized trainings/technical assistance sessions with staff to enhance delivery of program services.</i>   | Number of specialized trainings/technical assistance sessions provided to staff.                | N/A                       |                        |                                |                           |
|   | Number of staff who successfully completed specialized trainings/technical assistance sessions. | 15                        | 15                     | Yes                            | 10                        |
| <b><u>Process Objectives/Standards</u></b>  | <b><u>Process Performance Measures</u></b>  | <b>Year 1 - Projected</b> | <b>Year 1 - Actual</b> | <b>Year 1 - Objective met?</b> | <b>Year 2 - Projected</b> |
| <i>Additional Service Objective #1:</i>   | Number of clients that were assisted in completing crime victim compensation applications.      | 700                       | 372                    | No                             | 350                       |
|   | Number of clients who accessed _____ service.   |                           |                        |                                |                           |
| <i>Additional Service Objective #2:</i>   | Number of clients that were offered _____ service.  |                           |                        |                                |                           |

|                                  |   |  |  |  |  |
|----------------------------------|---|--|--|--|--|
|                                  | Number of clients who accessed<br>_____ service.      |  |  |  |  |
| Additional Service Objective #3: | Number of clients that were offered<br>_____ service. |  |  |  |  |
|                                  | Number of clients who accessed<br>_____ service.      |  |  |  |  |

**Budget Detail FTE Fed 11.63 / Match 1.00**

| Category      | Federal          | Match            | Total            |
|---------------|------------------|------------------|------------------|
| Personnel     | \$591,648        | \$82,950         | \$674,598        |
| Fringe        | \$171,509        | \$17,378         | \$188,887        |
| Travel        | \$8,500          | \$0              | \$8,500          |
| Supplies      | \$958            | \$0              | \$958            |
| Contractual   | \$6,500          | \$99,672         | \$106,172        |
| <b>Total:</b> | <b>\$779,115</b> | <b>\$200,000</b> | <b>\$979,115</b> |

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

**Program Name:** Comprehensive Legal Services / Land of Lincoln Legal Assistance Foundation, Inc.

**Program Agency DUNS:** 084400076

**Funding Source:** FFY16 Victims of Crime Act: \$528,198; Match: \$132,050

**Agency Budget:** \$8,513,892

**Request Type:** Notice of Funding Opportunity Program Continuation: #1395-217

### **Program Description**

Land of Lincoln is the sole provider of the full range of civil legal services in 65 counties in central and southern Illinois, providing services through five regional offices, three satellite offices and a centralized intake, advice, and referral center. The agency's service area is comprised of more than 32,500 square miles and represents approximately 60 percent of the entire area of Illinois. Demand is extremely high for order of protection assistance, family law cases, and other areas of civil law on behalf of victims. After an order of protection is entered, litigation over custody, child support, visitation, and property issues is often protracted because abusers use the legal system as one last attempt to control their victims. Advocacy on legal issues that promote safety and stability, including public benefits, housing, and consumer issues, may be necessary to ensure the protection and well-being of the victim and the victim's family.

### **Program Activities**

To provide civil legal assistance to individuals for a variety of services, including:

#### **Civil Legal Assistance**

- Proceedings for protective/restraining orders or campus administrative protection/stay-away orders
- Family, custody, support, or dependency matters
- Contract, housing, or employment matters
- Immigration assistance
- Intervention with creditors, law enforcement (*e.g.*, to obtain police reports), and other entities
- Intervention with administrative agencies, schools/colleges, or tribal entities and other circumstances where legal advice or intervention would assist in addressing the consequences of a person's victimization
- Filing a motion to vacate or expunge a victim's conviction, or similar action, based on his/her status of being a victim, where permitted under Illinois law

### **Goals**

Please see Past Performance section for description of goals.



## **Priorities**

This program meets the following ICJIA VOCA/VAWA priorities: #2 Fundamental Needs, #3 Core Services, #4 More advocates in more places, and #5 Underserved.

## **Funding Prospectus**

Staff expects to fund this program an additional two years; however, with renewal at the end of each 12-month period. ICJIA will analyze each grantee within this program to ensure that each is meeting its goals and objectives, to decide if each grantee will receive the funding for the additional/remaining 12 months.

## **Past Performance**

At the end of this grant period, Land of Lincoln will have met or exceeded all objectives regarding civil legal assistance services to clients, as well as staff training. During the first three quarters of Year One, the program aided 1,110 victims of domestic violence, sexual assault, and stalking, including 840 clients who received assistance with plenary orders of protection and civil no contact orders and 270 clients who received assistance with family matters including divorce, custody, and support.

Continued were long-standing collaborations with 18 domestic violence support agencies in the agency's service territory to ensure it was reaching those victims with the most critical legal needs and providing seamless, comprehensive services to victims. Land of Lincoln has been collaborating with local domestic violence agencies for more than three decades. It receives daily referrals from many of them, who provide victims with emergency shelter, counseling, and other supportive services, as well as assistance in obtaining emergency orders of protection. Domestic violence support advocates are often able to assist victims in obtaining an emergency order of protection because the hearings are ex parte, with no one appearing for the abuser. The agencies refer victims to Land of Lincoln to provide representation and assistance in plenary order of protection hearings because the hearings are held after the abuser has been served and are often contested. The domestic violence agencies also refer clients to Land of Lincoln for representation in divorce, custody, and child support matters. Although most victims are referred from the domestic violence support agencies, the agency ensures that victims are referred to partner agencies for supportive services. Additionally, VOCA staff members hold quarterly meetings with each domestic violence agency to discuss challenges and evaluate the referral process between agencies to ensure seamless provision of services to victims.

Land of Lincoln partnered with Illinois Legal Aid Online (ILAO), Prairie State Legal Services, and LAF to expand the online access system in more areas of law. With VOCA funding, Land of Lincoln also partnered with ILAO to enhance services to domestic violence victims. ILAO created a Victims of Crime Portal through its website, where victims can get legal information and apply for services. By typing in their zip code and answering a few questions about the type of crime, victims can apply online for assistance from Land of Lincoln. They can choose to either complete an intake online or to call their local regional office for immediate assistance.

| <b><u>Process Objectives/Standards</u></b>  | <b><u>Process Performance Measures</u></b>  | <b>Year 1 - Projected</b> | <b>Year 1 – Actual (Quarters 1-3)</b> | <b>Year 1 - Objective met?</b> | <b>Year 2 – Projected</b> |
|---|---|---------------------------|---------------------------------------|--------------------------------|---------------------------|
| <i>Provide 1,100 (#) of adult clients with comprehensive legal assistance services.</i>   | Number of adult clients who requested services  | N/A                       | 1,259                                 | N/A                            | N/A                       |
|   | Number of adult clients who received legal services                                   | 645                       | 1,110                                 | Yes                            | 1,100                     |
| <i>Provide comprehensive legal assistance services to clients at provider’s full capacity.</i>  | Number of adult clients denied service due to not meeting eligibility requirements    | N/A                       | 310                                   | N/A                            | N/A                       |
|   | Number of eligible adult clients denied services due to organizational capacity       | N/A                       | 119                                   | N/A                            | N/A                       |
|   | Number of adult clients placed on a waiting list for legal assistance services        | N/A                       | 0                                     | N/A                            | N/A                       |
| <b><u>Process Objectives/Standards</u></b>  | <b><u>Process Performance Measures</u></b>  | <b>Year 1 - Projected</b> | <b>Year 1 - Actual</b>                | <b>Year 1 - Objective met?</b> | <b>Year 2 - Projected</b> |
| <i>__clients will receive assistance with emergency orders of protection, civil no contact orders, or stalking no contact orders.</i> | Number of clients who received assistance with these emergency protective orders      | N/A                       | N/A                                   | N/A                            | N/A                       |
| <i>__clients will receive assistance with emergency custody or visitation rights.</i>   | Number of clients who received assistance with emergency custody or visitation rights | N/A                       | N/A                                   | N/A                            | N/A                       |
| <b><u>Process Objectives/Standards</u></b>  | <b><u>Process Performance Measures</u></b>  | <b>Year 1 - Projected</b> | <b>Year 1 - Actual</b>                | <b>Year 1 - Objective met?</b> | <b>Year 2 - Projected</b> |
| <i>__clients will receive assistance with completing a victim impact statement.</i>   | Number of clients assisted with completing a victim impact statement                  | N/A                       | N/A                                   | N/A                            | N/A                       |
| <i>__clients will receive assistance with exercising other victim rights.</i>   | Number of clients assisted with exercising other victim rights                        | N/A                       | N/A                                   | N/A                            | N/A                       |
| <b><u>Process Objectives/Standards</u></b>  | <b><u>Process Performance Measures</u></b>  | <b>Year 1 - Projected</b> | <b>Year 1 - Actual</b>                | <b>Year 1 - Objective met?</b> | <b>Year 2 - Projected</b> |
| <i>335 clients will receive assistance related to plenary orders of protection, civil no contact orders, or stalking no contact</i>   | Number of clients who received assistance with court-issued plenary protective orders | 335                       | 301                                   | Yes                            | 335                       |

|  |  |     |     |     |     |
|--|--|-----|-----|-----|-----|
| <i>orders.</i>   |  |     |     |     |     |
| <i>__clients will receive assistance related to campus administrative protection/stay-away orders.</i>   | Number of clients who received assistance with campus protective orders  | N/A | N/A | N/A | N/A |
| <i><u>140</u> clients will receive legal assistance related to non-emergency family matters, including divorce, custody, support and dependency.</i>   | Number of clients who received legal assistance related to non-emergency family matters  | 140 | 110 | Yes | 140 |
| <i>__clients will receive legal assistance related to housing matters.</i>   | Number of clients who received legal assistance related to housing matters   | N/A | N/A | N/A | N/A |
| <i>__clients will receive legal assistance related to employment matters.</i>  | Number of clients who received legal assistance related to employment matters  | N/A | N/A | N/A | N/A |
| <i>__clients will receive legal assistance related to immigration matters.</i>   | Number of clients who received assistance related to immigration matters   | N/A | N/A | N/A | N/A |
| <i>__clients will receive legal assistance related to intervention with creditors, law enforcement (e.g., to obtain police records), or other entities on behalf of victims of identity theft and financial fraud.</i> | Number of clients who received legal assistance related to intervention with creditors, law enforcement (e.g., obtaining police records), or other entities on behalf of victims of identity theft and financial fraud | N/A | N/A | N/A | N/A |
| <i>__clients will receive legal assistance related to intervention with schools/colleges in addressing the consequences of victimization.</i>  | Number of clients who received legal assistance related to intervention with schools/colleges in addressing the consequences of victimization  | N/A | N/A | N/A | N/A |
| <i>__clients will receive legal assistance related to intervention with other organizations in addressing the consequences of a person's victimization.</i>  | Number of clients who received legal assistance related to intervention with other organizations in addressing the consequences of victimization   | N/A | N/A | N/A | N/A |

|   |   |                           |                        |                                |                           |
|---|---|---------------------------|------------------------|--------------------------------|---------------------------|
| <i>__clients will receive assistance related to filing a motion to vacate and/or expunge certain convictions based on their status of being victims</i>   | Number of clients assisted with vacating and/or expunging convictions                           | N/A                       | N/A                    | N/A                            | N/A                       |
| <b><u>Process Objectives/Standards</u></b>  | <b><u>Process Performance Measures</u></b>  | <b>Year 1 - Projected</b> | <b>Year 1 - Actual</b> | <b>Year 1 - Objective met?</b> | <b>Year 2 - Projected</b> |
| <i>__(# or %) clients [with limited English proficiency] will receive assistance with language translation.</i>   | Number of clients enrolled in program with limited or no English proficiency.                   | N/A                       | N/A                    | N/A                            | N/A                       |
|   | Number of clients who received assistance with language translation.                            | N/A                       | N/A                    | N/A                            | N/A                       |
| <i>__clients will receive assistance with transportation.</i>   | Number of clients who received assistance with transportation.                                  | N/A                       | N/A                    | N/A                            | N/A                       |
| <i>__ number of trainings about victim rights will be provided to staff providing legal assistance services. (Mandatory - minimum of 1 training per year, unless otherwise required by ICJIA)</i> | Number of staff trained on victim rights  | N/A                       | N/A                    | N/A                            | N/A                       |
| <i>Provide <u>1</u> (#) of trauma skills training/consultations with staff to improve trauma-informed response. (Mandatory – minimum of 1 training per year)</i>                                  | Number of trauma skills trainings/consultations held with staff.                                | 6                         | 1                      | Yes                            | 1                         |
|   | Number of staff who successfully completed training/consultations.                              | N/A                       | 23                     | N/A                            | N/A                       |
| <i>Provide <u>2</u> (#) of other, more specialized trainings/technical assistance sessions with staff to enhance delivery of program services.</i>  | Number of specialized trainings/technical assistance sessions provided to staff.                | 4                         | 13                     | Yes                            | 2                         |
|   | Number of staff who successfully completed specialized trainings/technical assistance sessions. | N/A                       | 23                     | N/A                            | N/A                       |
| <b><u>Process Objectives/Standards</u></b>  | <b><u>Process Performance Measures</u></b>  | <b>Year 1 - Projected</b> | <b>Year 1 - Actual</b> | <b>Year 1 - Objective met?</b> | <b>Year 2 - Projected</b> |

|   |  |     |     |     |     |
|---|--|-----|-----|-----|-----|
| <i>Additional Service Objective #1:</i> | Number of clients that were offered _____ service. | N/A | N/A | N/A | N/A |
|   | Number of clients who accessed _____ service.      | N/A | N/A | N/A | N/A |
| <i>Additional Service Objective #2:</i> | Number of clients that were offered _____ service. | N/A | N/A | N/A | N/A |
|   | Number of clients who accessed _____ service.      | N/A | N/A | N/A | N/A |
| <i>Additional Service Objective #3:</i> | Number of clients that were offered _____ service. | N/A | N/A | N/A | N/A |
|   | Number of clients who accessed _____ service.      | N/A | N/A | N/A | N/A |

**Budget Detail FTE: Fed 7.45 Match .975**

| <b>Category</b> | <b>Federal</b>   | <b>Match</b>     |
|-----------------|------------------|------------------|
| Personnel       | \$315,727        | \$102,610        |
| Fringe          | \$110,572        | \$36,849         |
| Travel          | \$19,144         |                  |
| Contractual     | 22,102           |                  |
| Indirect Costs  | 60,653           |                  |
| <b>Total:</b>   | <b>\$528,198</b> | <b>\$139,459</b> |

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

**Program Name:** Comprehensive Legal Assistance / Life Span

**Program Agency DUNS:** 057400087

**Funding Source:** FFY16 Victims of Crime Act: \$800,000; Match: \$200,000

**Agency Budget:** FY18: \$3,049,059

**Request Type:** Notice of Funding Opportunity Program Continuation: #1395-217

### **Program Description**

Life Span's proposal encompasses three main objectives: a) expand order of protection services in the Rolling Meadows and Skokie courthouses, b) add an attorney to its Des Plaines office for complicated family law cases, and c) expand immigration services in its Chicago and Des Plaines offices.

### **Program Activities**

Funding in the second and third year will enhance outreach efforts toward immigrants to promote and direct clients to Life Span's services. Life Span will do so through collaborations with agencies who serve specific populations such as KAN-WIN, Arab American Family Services and Apna Ghar. Life Span will engage in culturally and linguistically specific outreach in partnership with these agencies that includes community education.

### **Goals**

Please see Past Performance section for description of goals.

### **Priorities**

This program meets the following ICJIA VOCA/VAWA priorities: #2 Fundamental Needs, #3 Core Services, #4 More advocates in more places, and #5 Underserved.

### **Funding Prospectus**

Staff expects to fund this program an additional two years: After the second year of funding, ICJIA will analyze the grantee to ensure it is meeting its goals and objectives prior to determining whether the grantee will receive an additional/remaining 12 months of funding.

### **Past Performance**

Life Span was unable to meet some goals in FY18 due to some staffing issues. Life Span does not anticipate other barriers, such as high turnover, in the future.

| <b>GOAL: To provide victims comprehensive legal assistance services.</b>   |   |                           |                                       |                                |                           |  |
|--|---|---------------------------|---------------------------------------|--------------------------------|---------------------------|--|
| <u>Process Objectives/Standards</u>  | <u>Process Performance Measures</u>   | <b>Year 1 - Projected</b> | <b>Year 1 – Actual (Quarters 1-3)</b> | <b>Year 1 - Objective met?</b> | <b>Year 2 – Projected</b> |  |
| <i>Provide ___(#) of adult clients with comprehensive legal assistance services.</i>   | Number of adult clients who requested services  | 2150                      | 1170                                  | 85%                            | 2150                      |  |
|  | Number of adult clients who received legal services                                   | 2150                      | 1141                                  | 85%                            | 2150                      |  |
| <i>Provide comprehensive legal assistance services to clients at provider's full capacity.</i>   | Number of adult clients denied service due to not meeting eligibility requirements    |                           | 14                                    | N/A                            |                           |  |
|  | Number of eligible adult clients denied services due to organizational capacity       |                           | 15                                    | N/A                            |                           |  |
|  | Number of adult clients placed on a waiting list for legal assistance services        |                           | 0                                     | N/A                            |                           |  |
| <b>Emergency legal assistance services:</b>  |   |                           |                                       |                                |                           |  |
| <b><u>ONLY</u> complete if agency has or will implement emergency legal assistance services.</b>                                       |   |                           |                                       |                                |                           |  |
| <u>Process Objectives/Standards</u>  | <u>Process Performance Measures</u>   | <b>Year 1 - Projected</b> | <b>Year 1 - Actual</b>                | <b>Year 1 - Objective met?</b> | <b>Year 2 - Projected</b> |  |
| <i>___clients will receive assistance with emergency orders of protection, civil no contact orders, or stalking no contact orders.</i> | Number of clients who received assistance with these emergency protective orders      | 500                       | 247                                   | 74%                            | 500                       |  |
| <i>___clients will receive assistance with emergency custody or visitation rights.</i>   | Number of clients who received assistance with emergency custody or visitation rights | 535                       | 283                                   | 79%                            | 535                       |  |
| <b>Victim rights enforcement training to staff and services to clients:</b>  |   |                           |                                       |                                |                           |  |
| <b><u>ONLY</u> complete if agency has or will implement victim rights services to clients.</b>   |   |                           |                                       |                                |                           |  |
| <u>Process Objectives/Standards</u>  | <u>Process Performance Measures</u>   | <b>Year 1 - Projected</b> | <b>Year 1 - Actual</b>                | <b>Year 1 - Objective met?</b> | <b>Year 2 - Projected</b> |  |

| <i>__clients will receive assistance with completing a victim impact statement.</i>  | Number of clients assisted with completing a victim impact statement   | 25                        | 16                     | Yes                            | 25                        |  |
|--|--|---------------------------|------------------------|--------------------------------|---------------------------|--|
| <i>__clients will receive assistance with exercising other victim rights.</i>  | Number of clients assisted with exercising other victim rights   | 535                       | 343                    | 96%                            | 535                       |  |
| <b>Civil legal assistance services:</b>  |  |                           |                        |                                |                           |  |
| <b><u>ONLY</u></b> complete if the agency has or will implement civil legal assistance services.   |  |                           |                        |                                |                           |  |
| <b>Process Objectives/Standards</b>  | <b>Process Performance Measures</b>  | <b>Year 1 - Projected</b> | <b>Year 1 - Actual</b> | <b>Year 1 - Objective met?</b> | <b>Year 2 - Projected</b> |  |
| <i>__clients will receive assistance related to plenary orders of protection, civil no contact orders, or stalking no contact orders.</i>  | Number of clients who received assistance with court-issued plenary protective orders  | 700                       | 127                    | 27%                            | 500                       |  |
| <i>__clients will receive assistance related to campus administrative protection/stay-away orders.</i>   | Number of clients who received assistance with campus protective orders  | 200                       | 93                     | 70%                            | 200                       |  |
| <i>__clients will receive legal assistance related to non-emergency family matters, including divorce, custody, support and dependency.</i>  | Number of clients who received legal assistance related to non-emergency family matters  | 1500                      | 942                    | 94%                            | 1500                      |  |
| <i>__clients will receive legal assistance related to housing matters.</i>   | Number of clients who received legal assistance related to housing matters   | 300                       | 212                    | Yes                            | 300                       |  |
| <i>__clients will receive legal assistance related to employment matters.</i>  | Number of clients who received legal assistance related to employment matters  | 300                       | 198                    | Yes                            | 300                       |  |
| <i>__clients will receive legal assistance related to immigration matters.</i>   | Number of clients who received assistance related to immigration matters   | 650                       | 296                    | 68%                            | 650                       |  |
| <i>__clients will receive legal assistance related to intervention with creditors, law enforcement (e.g., to obtain police records), or other entities on behalf of victims of identity theft and financial fraud.</i> | Number of clients who received legal assistance related to intervention with creditors, law enforcement (e.g., obtaining police records), or other entities on behalf of victims of identity theft and financial fraud | 50                        | 32                     | Yes                            | 50                        |  |
| <i>__clients will receive legal assistance related to intervention with schools/colleges in addressing the consequences of victimization.</i>  | Number of clients who received legal assistance related to intervention with schools/colleges in addressing the consequences of victimization  | 200                       | 110                    | 83%                            | 200                       |  |



|  |  |                           |                        |                                |                           |  |
|--|--|---------------------------|------------------------|--------------------------------|---------------------------|--|
| <i>___ clients will receive legal assistance related to intervention with other organizations in addressing the consequences of a person's victimization.</i>  | Number of clients who received legal assistance related to intervention with other organizations in addressing the consequences of victimization | 250                       | 196                    | Yes                            | 250                       |  |
| <i>___ clients will receive assistance related to filing a motion to vacate and/or expunge certain convictions based on their status of being victims</i>  | Number of clients assisted with vacating and/or expunging convictions  | 25                        | 0                      | No                             | 10                        |  |
| <b>Other client support services and staff training</b>  |  |                           |                        |                                |                           |  |
| <b><u>Process Objectives/Standards</u></b>   | <b><u>Process Performance Measures</u></b>   | <b>Year 1 - Projected</b> | <b>Year 1 - Actual</b> | <b>Year 1 - Objective met?</b> | <b>Year 2 - Projected</b> |  |
| <i>___ (# or %) clients [with limited English proficiency] will receive assistance with language translation.</i>  | Number of clients enrolled in program with limited or no English proficiency.  | 1100                      | 447                    | 61%                            | 1100                      |  |
|  | Number of clients who received assistance with language translation.   | 1100                      | 476                    | 65%                            | 1100                      |  |
| <i>___ clients will receive assistance with transportation.</i>  | Number of clients who received assistance with transportation.   | 200                       | 60                     | 45%                            | 150                       |  |
| <i>___ number of trainings about victim rights will be provided to staff providing legal assistance services.<br/>(Mandatory - minimum of 1 training per year, unless otherwise required by ICJIA)</i> | Number of staff trained on victim rights   | 2                         | 11                     | Yes                            | 11                        |  |
| <i>Provide ___ (#) of trauma skills training/consultations with staff to improve trauma-informed response.<br/>(Mandatory - minimum of 1 training per year)</i>  | Number of trauma skills trainings/consultations held with staff.   | 22                        | 32                     | Yes                            | 22                        |  |
|  | Number of staff who successfully completed training/consultations.   | 11                        | 11                     | Yes                            | 11                        |  |
| <i>Provide ___ (#) of other, more specialized trainings/technical assistance sessions with staff to enhance delivery of program services.</i>  | Number of specialized trainings/technical assistance sessions provided to staff.   | 7                         | 11                     | Yes                            | 11                        |  |
|  | Number of staff who successfully completed specialized trainings/technical assistance sessions.  | 7                         | 11                     | Yes                            | 11                        |  |
| <b>If applicable, address Year One additional objectives and/or add new service objectives for Years Two and Three.</b>  |  |                           |                        |                                |                           |  |
| <b><u>Process Objectives/Standards</u></b>   | <b><u>Process Performance Measures</u></b>   | <b>Year 1 - Projected</b> | <b>Year 1 - Actual</b> | <b>Year 1 - Objective met?</b> | <b>Year 2 - Projected</b> |  |

|   |  |     |    |     |     |  |
|---|--|-----|----|-----|-----|--|
| <i>Additional Service Objective #1: # clients who will receive assistance related to interventions with law enforcement and/or prosecutors for the purpose of obtaining U-Visa certifications</i> | Number of clients that were offered service. | 300 | 75 | 38% | 250 |  |
|   | Number of clients who accessed service.      |     |    |     |     |  |

**Budget Detail**

Federal FTE: **2.56**

Match FTE: **10.7**

| <i>Budget Category</i>         | <i>Federal/State Amount</i> | <i>Match Amount</i>  | <i>Total Amount</i>    |
|--------------------------------|-----------------------------|----------------------|------------------------|
| <i>1. Personnel</i>            | \$ 538,502.00               | \$ 107,024.00        | \$ 645,526.00          |
| <i>2. Fringe Benefits</i>      | \$ 118,663.00               | \$ 31,993.00         | \$ 150,656.00          |
| <i>3. Travel</i>               | \$ 7,448.00                 | \$ -                 | \$ 7,448.00            |
| <i>4. Equipment</i>            | \$ -                        | \$ -                 | \$ -                   |
| <i>5. Supplies</i>             | \$ 6,452.00                 | \$ 13,622.00         | \$ 20,074.00           |
| <i>6. Contractual Services</i> | \$ 128,935.00               | \$ 37,967.00         | \$ 166,902.00          |
| <i>16. Indirect Costs</i>      | \$ -                        | \$ 9,394.00          | \$ 9,394.00            |
| <b>TOTAL PROJECT COSTS</b>     | <b>\$ 800,000.00</b>        | <b>\$ 200,000.00</b> | <b>\$ 1,000,000.00</b> |

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

**Program Name:** Comprehensive Legal Assistance / Metropolitan Family Services

**Program Agency DUNS:** 079745246

**Funding Source:** FFY16 Victims of Crime Act: \$800,000; Match \$200,000

**Agency Budget:** FY18: \$61,130,000

**Request Type:** Notice of Funding Opportunity Program Continuation: #1395-217

### **Program Description**

Metropolitan Family Services Safe Families Program provides direct representation to populations that have been underserved, namely victims of domestic violence who have children in common with their abusers and who are participating as complaining witnesses in a criminal case at the Centralized Domestic Violence Courthouse.

### **Program Activities**

The Metropolitan Family Services Safe Families Program, in partnership with the Cook County State's Attorney's Office, has successfully obtained child-related remedies for domestic violence victims who have children in common with their abusers through the criminal case in which the victim is a complaining witness. These remedies, include, but not limited to, child support, physical custody, structured parenting time, and assisting victims who have children in common with their abusers in maintaining separation. Prior to the start of this program, these remedies were not readily available to complaining witnesses in conjunction with criminal cases at the Centralized Domestic Violence Courthouse.

### **Goals**

Please see Past Performance section for description of goals.

### **Priorities**

This program meets the following ICJIA VOCA/VAWA priorities: #2 Fundamental Needs, #3 Core Services, #4 More advocates in more places, and #5 Underserved.

### **Funding Prospectus**

Staff expects to fund this program an additional two years: After the second year of funding, ICJIA will analyze the grantee to ensure it is meeting its goals and objectives prior to determining whether the grantee will receive an additional/remaining 12 months of funding.

**Past Performance**

The Metropolitan Family Services program started about a month later than expected due to unanticipated delays both in hiring and in creating the court infrastructure necessary to support the program. However, the program met most goals.

| <b>GOAL: To provide victims comprehensive legal assistance services.</b>                         |  |                           |                                       |                                |                           |
|--|--|---------------------------|---------------------------------------|--------------------------------|---------------------------|
| <b><u>Process Objectives/Standards</u></b>   | <b><u>Process Performance Measures</u></b>   | <b>Year 1 - Projected</b> | <b>Year 1 – Actual (Quarters 1-3)</b> | <b>Year 1 - Objective met?</b> | <b>Year 2 – Projected</b> |
| <i>Provide __(#) of adult clients with comprehensive legal assistance services.</i>              | Number of adult clients who requested services                                     | Not specified             | 723                                   | N/A                            | 950                       |
|  | Number of adult clients who received legal services                                | 1000                      | 581                                   | No                             | 750                       |
| <i>Provide comprehensive legal assistance services to clients at provider’s full capacity.</i>   | Number of adult clients denied service due to not meeting eligibility requirements | Not specified             | 142                                   | N/A                            | 200                       |
|  | Number of eligible adult clients denied services due to organizational capacity    | 0                         | 0                                     | YES                            | 0                         |
|  | Number of adult clients placed on a waiting list for legal assistance services     | N/A                       | N/A                                   | N/A                            | N/A                       |
| <b>Emergency legal assistance services:</b>  |  |                           |                                       |                                |                           |
| <b><u>ONLY</u> complete if agency has or will implement emergency legal assistance services.</b> |  |                           |                                       |                                |                           |
| <b><u>Process Objectives/Standards</u></b>   | <b><u>Process Performance</u></b>  | <b>Year 1 - Projected</b> | <b>Year 1 – Actual</b>                | <b>Year 1 - Objective</b>      | <b>Year 2 – Projected</b> |

|   | <u>Measures</u>   |                    | (Quarters 1-3)                 | met?                    |                    |  |
|---|---|--------------------|--------------------------------|-------------------------|--------------------|--|
| <i>__clients will receive assistance with emergency orders of protection, emergency civil no contact orders, emergency stalking no contact orders, or ex-parte protective orders.</i> | Number of clients who received assistance with these emergency protective orders      | 500                | 143                            | No                      | 200                |  |
| <i>__clients will receive assistance with emergency custody or visitation rights.</i>   | Number of clients who received assistance with emergency custody or visitation rights | 400                | 132                            | No                      | 175                |  |
| <b>Victim rights enforcement training to staff and services to clients:</b>   |   |                    |                                |                         |                    |  |
| <b><u>ONLY</u></b> complete if agency has or will implement victim rights services to clients.  |   |                    |                                |                         |                    |  |
| <u>Process Objectives/Standards</u>   | <u>Process Performance Measures</u>   | Year 1 - Projected | Year 1 – Actual (Quarters 1-3) | Year 1 - Objective met? | Year 2 – Projected |  |
| <i>__clients will receive assistance with completing a victim impact statement.</i>   | Number of clients assisted with completing a victim impact statement                  | N/A                | N/A                            | N/A                     | N/A                |  |
| <i>__clients will receive assistance with exercising other victim rights.</i>   | Number of clients assisted with exercising other victim rights                        | 500                | 166                            | No                      | 200                |  |
| <b>Civil legal assistance services:</b>   |   |                    |                                |                         |                    |  |
| <b><u>ONLY</u></b> complete if the agency has or will implement civil legal assistance services.  |   |                    |                                |                         |                    |  |
| <u>Process Objectives/Standards</u>   | <u>Process Performance Measures</u>   | Year 1 - Projected | Year 1 – Actual (Quarters 1-3) | Year 1 - Objective met? | Year 2 – Projected |  |

|  |   |     |     |     |     |
|--|---|-----|-----|-----|-----|
| <i>clients will receive assistance related to plenary orders of protection, plenary civil no contact orders, plenary stalking no contact orders, or final protective orders.</i>                                     | Number of clients who received assistance with court-issued plenary protective orders   | 150 | 67  | No  | 125 |
| <i>clients will receive assistance related to campus administrative protection/stay-away orders.</i>   | Number of clients who received assistance with campus protective orders   | N/A | N/A | N/A | N/A |
| <i>clients will receive legal assistance related to non-emergency family matters, including divorce, custody, support and dependency.</i>  | Number of clients who received legal assistance related to non-emergency family matters   | 50  | 353 | Yes | 350 |
| <i>clients will receive legal assistance related to housing matters.</i>   | Number of clients who received legal assistance related to housing matters  | N/A | N/A | N/A | N/A |
| <i>clients will receive legal assistance related to employment matters.</i>  | Number of clients who received legal assistance related to employment matters   | N/A | N/A | N/A | N/A |
| <i>clients will receive legal assistance related to immigration matters.</i>   | Number of clients who received assistance related to immigration matters  | 40  | 49  | Yes | 50  |
| <i>clients will receive legal assistance related to intervention with creditors, law enforcement (e.g., to obtain police records), or other entities on behalf of victims of identity theft and financial fraud.</i> | Number of clients who received legal assistance related to intervention with creditors, law enforcement (e.g., obtaining police records), or other entities on behalf of victims of | N/A | N/A | N/A | N/A |

|   |  |                           |                                       |                                |                           |  |
|---|--|---------------------------|---------------------------------------|--------------------------------|---------------------------|--|
|   | identity theft and financial fraud   |                           |                                       |                                |                           |  |
| <i>__clients will receive legal assistance related to intervention with schools/colleges in addressing the consequences of victimization.</i>               | Number of clients who received legal assistance related to intervention with schools/colleges in addressing the consequences of victimization    | N/A                       | N/A                                   | N/A                            | N/A                       |  |
| <i>__clients will receive legal assistance related to intervention with other organizations in addressing the consequences of a person's victimization.</i> | Number of clients who received legal assistance related to intervention with other organizations in addressing the consequences of victimization | N/A                       | N/A                                   | N/A                            | N/A                       |  |
| <i>__clients will receive assistance related to filing a motion to vacate and/or expunge certain convictions based on their status of being victims</i>     | Number of clients assisted with vacating and/or expunging convictions  | N/A                       | N/A                                   | N/A                            | N/A                       |  |
| <b>Other client support services and staff training</b>   |  |                           |                                       |                                |                           |  |
| <b><u>Process Objectives/Standards</u></b>  | <b><u>Process Performance Measures</u></b>   | <b>Year 1 - Projected</b> | <b>Year 1 – Actual (Quarters 1-3)</b> | <b>Year 1 - Objective met?</b> | <b>Year 2 – Projected</b> |  |
| <i>__(# or %) clients [with limited English proficiency] will receive assistance with language translation.</i>   | Number of clients enrolled in program with limited or no English proficiency.  | 300                       | 169                                   | No                             | 200                       |  |
|   | Number of clients who received   | 300                       | 155                                   | No                             | 200                       |  |

|   |   |                           |   |                                |  |
|---|---|---------------------------|---|--------------------------------|--|
|   | assistance with language translation.   |                           |   |                                |  |
| <i>__clients will receive assistance with transportation.</i>   | Number of clients who received assistance with transportation.                                  | 200                       | 125   | No                             | 160  |
| <i>__ number of trainings about victim rights will be provided to staff providing legal assistance services. (Mandatory - minimum of 1 training per year, unless otherwise required by ICJIA)</i> | Number of staff trained on victim rights  | Not specified             | 2 trainings/<br>all 16 staff attended at least one training | Yes                            | 2 trainings/<br>all staff to attend at least one |
| <i>Provide __(#) of trauma skills training/consultations with staff to improve trauma-informed response. (Mandatory – minimum of 1 training per year)</i>   | Number of trauma skills trainings/ consultations held with staff.                               | 3 trainings               | 4 trainings   | Yes                            | 2 trainings                                      |
|   | Number of staff who successfully completed training/ consultations.                             | Not specified             | 9 staff   | N/A                            | All staff to attend at least one                 |
| <i>Provide __(#) of other, more specialized trainings/technical assistance sessions with staff to enhance delivery of program services.</i>   | Number of specialized trainings/technical assistance sessions provided to staff.                | 3 trainings               | 16 trainings  | Yes                            | 5 trainings                                      |
|   | Number of staff who successfully completed specialized trainings/technical assistance sessions. | Not specified             | 15 staff  | N/A                            | All staff to attend at least one                 |
| <b>If applicable, address Year One additional objectives and/or add new service objectives for Years Two and Three.</b>   |   |                           |   |                                |  |
| <b><u>Process Objectives/Standards</u></b>  | <b><u>Process Performance Measures</u></b>  | <b>Year 1 – Projected</b> | <b>Year 1 – Actual (Quarters 1-3)</b>                       | <b>Year 1 - Objective met?</b> | <b>Year 2 - Projected</b>                        |



|   |  |   |              |   |                                       |
|---|--|---|--------------|---|---------------------------------------|
| <i>Additional Service Objective #1: Increase stability for victims of domestic violence and their families by obtaining child support in at least 25% of plenary orders of protection (or final protective order).</i>                    | Number of clients who requested child support in their plenary order of protection.                            | 25% of those who requested relief would receive it. | 36 requested | Yes (72% of those who request relief received it.)  | 50% of those who request will receive |
|   | Number of clients who were awarded child support in their plenary order of protection.                         | 25% of those who requested relief would receive it. | 26 received  | Yes (72% of those who request relief received it.)  | 85% of those who request will receive |
| <i>Additional Service Objective #2: Increase stability for victims of domestic violence and their families by securing them possession of their children in at least 75% of plenary orders of protection (or final protective order).</i> | Number of clients who requested possession of their children in their plenary order of protection.             | 75% of those who requested relief would receive it. | 53 requested | Yes (96% of those who requested received)           | 85% of those who request will receive |
|   | Number of clients who were awarded possession of their children in their plenary order of protection.          | 75% of those who requested relief would receive it. | 51 received  | Yes (96% of those who requested received)           | 85% of those who request will receive |
| <i>Additional Service Objective #3: Increase stability for victims of domestic violence and their families by securing them exclusive possession of their residence in at least 75% of plenary orders of protection.</i>                  | Number of clients that requested exclusive possession of their residence in their plenary order of protection. | 75% of those who requested relief would receive it. | 63 requested | Yes (97% of those who requested relief received it) | 85% of those who request will receive |
|   | Number of clients who were awarded possession of their residence in their plenary order of protection.         | 75% of those who requested relief would receive it. | 61 received  | Yes (97% of those who requested relief received it) | 85% of those who request will receive |

**Budget Detail**

**Federal FTE: 11.14**

**Match FTE: 2.26**

| <i>Budget Category</i>         | <i>Federal/State Amount</i> | <i>Match Amount</i>  | <i>Total Amount</i>    |
|--------------------------------|-----------------------------|----------------------|------------------------|
| <i>1. Personnel</i>            | \$ 550,301.00               | \$ 139,009.00        | \$ 689,310.00          |
| <i>2. Fringe Benefits</i>      | \$ 137,575.00               | \$ 34,752.00         | \$ 172,327.00          |
| <i>3. Travel</i>               | \$ -                        | \$ -                 | \$ -                   |
| <i>4. Equipment</i>            | \$ -                        | \$ -                 | \$ -                   |
| <i>5. Supplies</i>             | \$ -                        | \$ -                 | \$ -                   |
| <i>6. Contractual Services</i> | \$ -                        | \$ -                 | \$ -                   |
| <i>16. Indirect Costs</i>      | \$ 112,124.00               | \$ 28,323.00         | \$ 140,447.00          |
| <b>TOTAL PROJECT COSTS</b>     | <b>\$ 800,000.00</b>        | <b>\$ 202,084.00</b> | <b>\$ 1,002,084.00</b> |

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

**Program Name:** Comprehensive Legal Assistance / Prairie State Legal Services Central Region

**Program Agency DUNS:** 021434485

**Funding Source:** FFY16 Victims of Crime Act: \$729,876; Match: \$182,469

**Agency Budget:** FY18: \$12,759,000

**Request Type:** Notice of Funding Opportunity Program Continuation: #1395-217

### **Program Description**

Prairie State Legal Services (PSLS) will provide comprehensive legal services to victims of domestic violence and sexual assault. Grant-funded staff provide holistic legal services in the areas of family, housing, consumer, and employment law.

Central region counties served include Fulton, Henderson, Henry, Iroquois, Kankakee, Knox, Lee, Livingston, McDonough, McLean, Marshall, Mercer, Peoria, Whiteside, Rock Island, Stark, Tazewell, Warren, and Woodford.

### **Program Activities**

Project staff will continue to provide emergency legal assistance and civil legal assistance. PSLS added some services related to victim rights enforcement to adjust for changes in criminal orders of protection. PSLS staff will continue to represent victims in obtaining protective orders when needed to provide for their safety and security. PSLS will continue to assess non-emergency cases to evaluate whether representation is appropriate for VOCA services based on the criteria and program capacity. PSLS will continue to offer legal counsel in matters related to each individual's victimization.

### **Goals**

Please see Past Performance section for description of goals.

### **Priorities**

This program meets the following ICJIA VOCA/VAWA priorities: #2 Fundamental Needs, #3 Core Services, #4 More advocates in more places, and #5 Underserved.

**Funding Prospectus**

Staff expects to fund this program an additional two years: After the second year of funding, ICJIA will analyze the grantee to ensure it is meeting its goals and objectives prior to determining whether the grantee will receive an additional/remaining 12 months of funding.

**Past Performance**

In Year One, as of March 15, 2018, PSLs served 702 victims in its central region service area. Almost every objective is expected to be met or exceeded due to quick project start.

| <b>GOAL: To provide victims comprehensive legal assistance services.</b>   |  |                                  |  |                                       |                                  |   |
|--|--|----------------------------------|--|---------------------------------------|----------------------------------|---|
| <b><u>Process Objectives/Standards</u></b>   | <b><u>Process Performance Measures</u></b>   | <b><u>Year 1 - Projected</u></b> | <b><u>Year 1 - Actual (Quarters 1-3)</u></b> | <b><u>Year 1 - Objective met?</u></b> | <b><u>Year 2 - Projected</u></b> |   |
| <i>Provide 900 adult clients with comprehensive legal assistance services.</i>   | Number of adult clients who requested services                                     | N/A                              | 585  | N/A                                   | 560                              |   |
|  | Number of adult clients who received legal services                                | 900                              | 702  | Yes (Estimated)                       | 900                              |   |
| <i>Provide comprehensive legal assistance services to clients at provider's full capacity.</i>   | Number of adult clients denied service due to not meeting eligibility requirements | N/A                              | 0  | N/A                                   | n/a                              |   |
|  | Number of eligible adult clients denied services due to organizational capacity    | N/A                              | 0  | N/A                                   | n/a                              |   |
|  | Number of adult clients placed on a waiting list for legal assistance services     | N/A                              | 0  | N/A                                   | -                                | - |
| <b>Emergency legal assistance services:</b>  |  |                                  |  |                                       |                                  |   |
| <b><u>ONLY</u> complete if agency has or will implement emergency legal assistance services.</b>                                       |  |                                  |  |                                       |                                  |   |
| <b><u>Process Objectives/Standards</u></b>   | <b><u>Process Performance Measures</u></b>   | <b><u>Year 1 - Projected</u></b> | <b><u>Year 1 - Actual</u></b>                | <b><u>Year 1 - Objective met?</u></b> | <b><u>Year 2 - Projected</u></b> |   |
| <i>45 clients will receive assistance with emergency orders of protection, civil no contact orders, or stalking no contact orders.</i> | Number of clients who received assistance with these emergency protective orders   | 45                               | 46   | Yes                                   | 45                               |   |

|   |   |                           |                        |                                |                           |  |
|---|---|---------------------------|------------------------|--------------------------------|---------------------------|--|
| <u>5</u> clients will receive assistance with emergency custody or visitation rights.   | Number of clients who received assistance with emergency custody or visitation rights   | 5                         | 8                      | Yes                            | 5                         |  |
| <b>Victim rights enforcement training to staff and services to clients:</b>   |   |                           |                        |                                |                           |  |
| <u>ONLY</u> complete if agency has or will implement victim rights services to clients.   |   |                           |                        |                                |                           |  |
| <b>Process Objectives/Standards</b>   | <b>Process Performance Measures</b>   | <b>Year 1 - Projected</b> | <b>Year 1 - Actual</b> | <b>Year 1 - Objective met?</b> | <b>Year 2 - Projected</b> |  |
| <u>  </u> clients will receive assistance with completing a victim impact statement.  | Number of clients assisted with completing a victim impact statement                    | N/A                       | N/A                    | N/A                            | 0                         |  |
| <u>  </u> clients will receive assistance with exercising other victim rights.  | Number of clients assisted with exercising other victim rights                          | N/A                       | N/A                    | N/A                            | 10                        |  |
| <b>Civil legal assistance services:</b>   |   |                           |                        |                                |                           |  |
| <u>ONLY</u> complete if the agency has or will implement civil legal assistance services.   |   |                           |                        |                                |                           |  |
| <b>Process Objectives/Standards</b>   | <b>Process Performance Measures</b>   | <b>Year 1 - Projected</b> | <b>Year 1 - Actual</b> | <b>Year 1 - Objective met?</b> | <b>Year 2 - Projected</b> |  |
| <u>400</u> clients will receive assistance related to plenary orders of protection, civil no contact orders, or stalking no contact orders.   | Number of clients who received assistance with court-issued plenary protective orders   | 400                       | 468                    | Yes                            | 460                       |  |
| <u>0</u> clients will receive assistance related to campus administrative protection/stay-away orders.  | Number of clients who received assistance with campus protective orders                 | 0                         | 1                      | N/A                            | 0                         |  |
| <u>440</u> clients will receive legal assistance related to non-emergency family matters, including divorce, custody, support and dependency. | Number of clients who received legal assistance related to non-emergency family matters | 440                       | 308                    | No                             | 400                       |  |
| <u>10</u> clients will receive legal assistance related to housing matters.   | Number of clients who received legal assistance related to housing matters              | 10                        | 40                     | Yes                            | 40                        |  |
| <u>5</u> clients will receive legal assistance related to employment matters.   | Number of clients who received legal assistance related to employment matters           | 5                         | 2                      | No                             | 5                         |  |

|  |  |                                  |                               |                                       |                                  |  |
|--|--|----------------------------------|-------------------------------|---------------------------------------|----------------------------------|--|
| <u>0</u> clients will receive legal assistance related to immigration matters.   | Number of clients who received assistance related to immigration matters   | 0                                | 5                             | N/A                                   | 0                                |  |
| <u>0</u> clients will receive legal assistance related to intervention with creditors, law enforcement (e.g., to obtain police records), or other entities on behalf of victims of identity theft and financial fraud. | Number of clients who received legal assistance related to intervention with creditors, law enforcement (e.g., obtaining police records), or other entities on behalf of victims of identity theft and financial fraud | 0                                | N/A                           | N/A                                   | 0                                |  |
| <u>0</u> clients will receive legal assistance related to intervention with schools/colleges in addressing the consequences of victimization.  | Number of clients who received legal assistance related to intervention with schools/colleges in addressing the consequences of victimization  | 0                                | 2                             | N/A                                   | 2                                |  |
| <u>0</u> clients will receive legal assistance related to intervention with other organizations in addressing the consequences of a person's victimization.  | Number of clients who received legal assistance related to intervention with other organizations in addressing the consequences of victimization   | 0                                | N/A                           | N/A                                   | 0                                |  |
| <u>0</u> clients will receive assistance related to filing a motion to vacate and/or expunge certain convictions based on their status of being victims  | Number of clients assisted with vacating and/or expunging convictions  | 0                                | N/A                           | N/A                                   | 0                                |  |
| <b>Other client support services and staff training</b>  |  |                                  |                               |                                       |                                  |  |
| <b><u>Process Objectives/Standards</u></b>   | <b><u>Process Performance Measures</u></b>   | <b><u>Year 1 - Projected</u></b> | <b><u>Year 1 - Actual</u></b> | <b><u>Year 1 - Objective met?</u></b> | <b><u>Year 2 - Projected</u></b> |  |
| <u>8</u> (# or %) clients [with limited English proficiency] will receive assistance with language translation.  | Number of clients enrolled in program with limited or no English proficiency.  | 8                                | 27                            | Yes                                   | 25                               |  |
|  | Number of clients who received assistance with language translation.   | 8                                | 27                            | Yes                                   | 25                               |  |
| <u>40</u> clients will receive assistance with transportation.   | Number of clients who received assistance with transportation.   | 40                               | 3                             | No                                    | 15                               |  |
| <u>1</u> number of trainings about victim rights will be provided to staff providing legal assistance services.  | Number of staff trained on victim rights   | N/A                              | 14                            | N/A                                   | 12                               |  |

|  |   |     |    |     |    |  |
|--|---|-----|----|-----|----|--|
| <i>(Mandatory - minimum of 1 training per year, unless otherwise required by ICJIA)</i>  |   |     |    |     |    |  |
| <i>Provide 1__(#) of trauma skills training/consultations with staff to improve trauma-informed response. (Mandatory – minimum of 1 training per year)</i> | Number of trauma skills trainings/consultations held with staff.                                | 1   | 1  | Yes | 1  |  |
|  | Number of staff who successfully completed training/consultations.                              | N/A | 14 | N/A | 12 |  |
| <i>Provide 2__(#) of other, more specialized trainings/technical assistance sessions with staff to enhance delivery of program services.</i>               | Number of specialized trainings/technical assistance sessions provided to staff.                | 2   | 3  | Yes | 1  |  |
|  | Number of staff who successfully completed specialized trainings/technical assistance sessions. | N/A | 14 | N/A | 12 |  |

**Budget Detail**

Federal FTE: 8      Match FTE: 2

| <i>Budget Category</i>         | <i>Federal/State Amount</i> | <i>Match Amount</i>  | <i>Total Amount</i>  |
|--------------------------------|-----------------------------|----------------------|----------------------|
| <i>1. Personnel</i>            | \$ 467,960.00               | \$ 123,483.00        | \$ 591,443.00        |
| <i>2. Fringe Benefits</i>      | \$ 124,240.00               | \$ 32,784.00         | \$ 157,024.00        |
| <i>3. Travel</i>               | \$ 14,151.00                | \$ 2,264.00          | \$ 16,415.00         |
| <i>4. Equipment</i>            | \$ -                        | \$ -                 | \$ -                 |
| <i>5. Supplies</i>             | \$ -                        | \$ -                 | \$ -                 |
| <i>6. Contractual Services</i> | \$ 61,902.00                | \$ 8,085.00          | \$ 69,987.00         |
| <i>16. Indirect Costs</i>      | \$ 61,623.00                | \$ 15,853.00         | \$ 77,476.00         |
| <b>TOTAL PROJECT COSTS</b>     | <b>\$ 729,876.00</b>        | <b>\$ 182,469.00</b> | <b>\$ 912,345.00</b> |

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

**Program Name:** Comprehensive Legal Assistance / Prairie State Legal Services Collar Region

**Program Agency DUNS:** 021434485

**Funding Source:** FFY16 Victims of Crime Act: \$798,473; Match: \$199,618

**Agency Budget:** FY18: \$12,759,000

**Request Type:** Notice of Funding Opportunity Grant Continuation: #1395-217

### **Program Description**

Prairie State Legal Services (PSLS) provides comprehensive legal services to victims of domestic violence and sexual assault. PSLS provides holistic legal services in the areas of housing, employment, public benefits, and immigration—issues resulting from abuse.

Collar counties served include Grundy, Kane, Kendall, Lake, and Will.

### **Program Activities**

Project staff will continue to provide emergency legal assistance and civil legal assistance. PSLS added some services related to victim rights enforcement to adjust for changes in criminal orders of protection. PSLS staff will continue to represent victims in obtaining protective orders when needed to provide for their safety and security. PSLS will continue to assess non-emergency cases to evaluate whether representation is appropriate for VOCA services based on the criteria and program capacity. PSLS will continue to offer legal counsel in matters related to each individual's victimization.

### **Goals**

Please see Past Performance section for description of goals.

### **Priorities**

This program meets the following ICJIA VOCA/VAWA priorities: #2 Fundamental Needs, #3 Core Services, #4 More advocates in more places, and #5 Underserved.

### **Funding Prospectus**

Staff expects to fund this program an additional two years: After the second year of funding, ICJIA will analyze the grantee to ensure it is meeting its goals and objectives prior to determining whether the grantee will receive an additional/remaining 12 months of funding.



**Past Performance**

In Year One, as of March 15, 2018, PSLs served 816 victims in its Collar county service area. Almost every objective is expected to be met or exceeded due to quick project start.

| <b>GOAL: To provide victims comprehensive legal assistance services.</b>  |   |                                  |  |                                       |                                  |  |
|---|---|----------------------------------|--|---------------------------------------|----------------------------------|--|
| <b><u>Process Objectives/Standards</u></b>  | <b><u>Process Performance Measures</u></b>  | <b><u>Year 1 - Projected</u></b> | <b><u>Year 1 - Actual (Quarters 1-3)</u></b> | <b><u>Year 1 - Objective met?</u></b> | <b><u>Year 2 - Projected</u></b> |  |
| <i>Provide 1100 adult clients with comprehensive legal assistance services.</i>   | Number of adult clients who requested services  | N/A                              | 721  | N/A                                   | 725                              |  |
|   | Number of adult clients who received legal services                                   | 1100                             | 816  | It will be.                           | 1100                             |  |
| <i>Provide comprehensive legal assistance services to clients at provider's full capacity.</i>  | Number of adult clients denied service due to not meeting eligibility requirements    | N/A                              | 0  | N/A                                   | 0                                |  |
|   | Number of eligible adult clients denied services due to organizational capacity       | N/A                              | 0  | 0                                     | 0                                |  |
|   | Number of adult clients placed on a waiting list for legal assistance services        | N/A                              | N/A  | 0                                     | 0                                |  |
| <b>Emergency legal assistance services:</b>   |   |                                  |  |                                       |                                  |  |
| <b><u>ONLY</u> complete if agency has or will implement emergency legal assistance services.</b>  |   |                                  |  |                                       |                                  |  |
| <b><u>Process Objectives/Standards</u></b>  | <b><u>Process Performance Measures</u></b>  | <b><u>Year 1 - Projected</u></b> | <b><u>Year 1 - Actual</u></b>                | <b><u>Year 1 - Objective met?</u></b> | <b><u>Year 2 - Projected</u></b> |  |
| <i>200 clients will receive assistance with emergency orders of protection, civil no contact orders, or stalking no contact orders.</i> | Number of clients who received assistance with these emergency protective orders      | 200                              | 256  | Yes                                   | 260                              |  |
| <i>10 clients will receive assistance with emergency custody or visitation rights.</i>  | Number of clients who received assistance with emergency custody or visitation rights | 10                               | 25   | Yes                                   | 20                               |  |
| <b>Victim rights enforcement training to staff and services to clients:</b>   |   |                                  |  |                                       |                                  |  |
| <b><u>ONLY</u> complete if agency has or will implement victim rights services to clients.</b>  |   |                                  |  |                                       |                                  |  |

| <b>Process Objectives/Standards</b>   | <b>Process Performance Measures</b>   | <b>Year 1 - Projected</b> | <b>Year 1 - Actual</b> | <b>Year 1 - Objective met?</b> | <b>Year 2 - Projected</b> |  |
|---|---|---------------------------|------------------------|--------------------------------|---------------------------|--|
| <i>__clients will receive assistance with completing a victim impact statement.</i>   | Number of clients assisted with completing a victim impact statement  | 0                         | 1                      | N/A                            | 0                         |  |
| <i>__clients will receive assistance with exercising other victim rights.</i>   | Number of clients assisted with exercising other victim rights  | 0                         | N/A                    | N/A                            | 20                        |  |
| <b>Civil legal assistance services:</b>   |   |                           |                        |                                |                           |  |
| <b>ONLY</b> complete if the agency has or will implement civil legal assistance services.   |   |                           |                        |                                |                           |  |
| <b>Process Objectives/Standards</b>   | <b>Process Performance Measures</b>   | <b>Year 1 - Projected</b> | <b>Year 1 - Actual</b> | <b>Year 1 - Objective met?</b> | <b>Year 2 - Projected</b> |  |
| <i>400 clients will receive assistance related to plenary orders of protection, civil no contact orders, or stalking no contact orders.</i>                   | Number of clients who received assistance with court-issued plenary protective orders   | 400                       | 441                    | Yes                            | 450                       |  |
| <i>__clients will receive assistance related to campus administrative protection/stay-away orders.</i>  | Number of clients who received assistance with campus protective orders   | 0                         | 0                      | 0                              | 0                         |  |
| <i>__clients will receive legal assistance related to non-emergency family matters, including divorce, custody, support and dependency.</i>                   | Number of clients who received legal assistance related to non-emergency family matters   | 600                       | 391                    | No                             | 525                       |  |
| <i>10 clients will receive legal assistance related to housing matters.</i>   | Number of clients who received legal assistance related to housing matters  | 10                        | 90                     | Yes                            | 90                        |  |
| <i>5 clients will receive legal assistance related to employment matters.</i>   | Number of clients who received legal assistance related to employment matters   | 5                         | 3                      | Yes (estimated)                | 5                         |  |
| <i>60 clients will receive legal assistance related to immigration matters.</i>   | Number of clients who received assistance related to immigration matters  | 60                        | 49                     | Yes (estimated)                | 50                        |  |
| <i>__clients will receive legal assistance related to intervention with creditors, law enforcement (e.g., to obtain police records), or other entities on</i> | Number of clients who received legal assistance related to intervention with creditors, law enforcement (e.g., obtaining police records), or other entities on behalf | 0                         | 0                      | N/A                            | 0                         |  |

|  |  |                           |                        |                                |                           |  |
|--|--|---------------------------|------------------------|--------------------------------|---------------------------|--|
| <i>behalf of victims of identity theft and financial fraud.</i>  | of victims of identity theft and financial fraud   |                           |                        |                                |                           |  |
| <i>clients will receive legal assistance related to intervention with schools/colleges in addressing the consequences of victimization.</i>  | Number of clients who received legal assistance related to intervention with schools/colleges in addressing the consequences of victimization    | 4                         | 1                      | N/A                            | 0                         |  |
| <i>clients will receive legal assistance related to intervention with other organizations in addressing the consequences of a person's victimization.</i>                                      | Number of clients who received legal assistance related to intervention with other organizations in addressing the consequences of victimization | 0                         | 0                      | N/A                            | 0                         |  |
| <i>clients will receive assistance related to filing a motion to vacate and/or expunge certain convictions based on their status of being victims</i>  | Number of clients assisted with vacating and/or expunging convictions  | 0                         | 0                      | N/A                            | 0                         |  |
| <b>Other client support services and staff training</b>  |  |                           |                        |                                |                           |  |
| <b>Process Objectives/Standards</b>  | <b>Process Performance Measures</b>  | <b>Year 1 - Projected</b> | <b>Year 1 - Actual</b> | <b>Year 1 - Objective met?</b> | <b>Year 2 - Projected</b> |  |
| <i>275 (# or %) clients [with limited English proficiency] will receive assistance with language translation.</i>  | Number of clients enrolled in program with limited or no English proficiency.  | 275                       | 151                    | No                             | 200                       |  |
|  | Number of clients who received assistance with language translation.   | N/A                       | 151                    | N/A                            | 200                       |  |
| <i>40 clients will receive assistance with transportation.</i>   | Number of clients who received assistance with transportation.   | 40                        | 1                      | no                             | 15                        |  |
| <i>number of trainings about victim rights will be provided to staff providing legal assistance services. (Mandatory - minimum of 1 training per year, unless otherwise required by ICJIA)</i> | Number of staff trained on victim rights   | N/A                       | 14                     | N/A                            | 11                        |  |

|  |   |     |    |     |    |  |
|--|---|-----|----|-----|----|--|
| Provide 1__ (#) of trauma skills training/consultations with staff to improve trauma-informed response. (Mandatory – minimum of 1 training per year) | Number of trauma skills trainings/consultations held with staff.                                | 1   | 1  | Yes | 1  |  |
|  | Number of staff who successfully completed training/consultations.                              | N/A | 14 | N/A | 12 |  |
| Provide __(#) of other, more specialized trainings/technical assistance sessions with staff to enhance delivery of program services.                 | Number of specialized trainings/technical assistance sessions provided to staff.                | 2   | 3  | Yes | 1  |  |
|  | Number of staff who successfully completed specialized trainings/technical assistance sessions. | N/A | 14 | N/A | 10 |  |

### **Budget Detail**

Federal FTE: **9.8**

Match FTE: **1.4**

| <i>Budget Category</i>         | <i>Federal/State Amount</i> | <i>Match Amount</i> | <i>Total Amount</i> |
|--------------------------------|-----------------------------|---------------------|---------------------|
| <b>1. Personnel</b>            | \$ 555,025.00               | \$ 78,717.00        | \$ 633,742.00       |
| <b>2. Fringe Benefits</b>      | \$ 147,359.00               | \$ 20,898.00        | \$ 168,257.00       |
| <b>3. Travel</b>               | \$ -                        | \$ 7,973.00         | \$ 7,973.00         |
| <b>4. Equipment</b>            | \$ -                        | \$ -                | \$ -                |
| <b>5. Supplies</b>             | \$ -                        | \$ -                | \$ -                |
| <b>6. Contractual Services</b> | \$ 23,501.00                | \$ 80,663.00        | \$ 104,164.00       |
| <b>16. Indirect Costs</b>      | \$ 72,588.00                | \$ 11,368.00        | \$ 83,956.00        |
| <b>TOTAL PROJECT COSTS</b>     | \$ 798,473.00               | \$ 199,619.00       | \$ 998,092.00       |

## BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

**Program Name:** Comprehensive Legal Assistance / Prairie State Legal Services Northern Region

**Program Agency DUNS:** 021434485

**Funding Source:** FFY16 Victims of Crime Act \$639,353; Match: \$159,838

**Agency Budget:** FY18: \$12,759,000

**Request Type:** Notice of Funding Opportunity Grant Continuation #1395-217

### **Program Description**

Prairie State Legal Services (PSLS) provides comprehensive legal services to victims of domestic violence and sexual assault. PSLS provides holistic legal services in the areas of housing, employment, public benefits, and debt—issues resulting from abuse.

Northern region counties served include Boone, Bureau, Carroll, DeKalb, Jo Daviess, LaSalle, McHenry, Ogle, Putnam, Stephenson, and Winnebago.

### **Program Activities**

Project staff will continue to provide emergency legal assistance and civil legal assistance. PSLS added some services related to victim rights enforcement to adjust for changes in criminal orders of protection. PSLS staff will continue to represent victims in obtaining protective orders when needed to provide for their safety and security. PSLS will continue to assess non-emergency cases to evaluate whether representation is appropriate for VOCA services based on the criteria and program capacity. PSLS will continue to offer legal counsel in matters related to each individual's victimization.

### **Goals**

Please see Past Performance section for description of goals.

### **Priorities**

This program meets the following ICJIA VOCA/VAWA priorities: #2 Fundamental Needs, #3 Core Services, #4 More advocates in more places, and #5 Underserved.

### **Funding Prospectus**

Staff expects to fund this program an additional two years: After the second year of funding, ICJIA will analyze the grantee to ensure it is meeting its goals and objectives prior to determining whether the grantee will receive an additional/remaining 12 months of funding.

**Past Performance**

In Year One, as of March 15, 2018, PSLs has served 517 victims. Almost every objective is expected to be met or exceeded due to quick project start.

| <b>GOAL: To provide victims comprehensive legal assistance services.<br/>Year to date data is through March 15, 2018</b>               |   |                           |                                       |                                |                           |  |
|--|---|---------------------------|---------------------------------------|--------------------------------|---------------------------|--|
| <b><u>Process Objectives/Standards</u></b>   | <b><u>Process Performance Measures</u></b>  | <b>Year 1 - Projected</b> | <b>Year 1 - Actual (Quarters 1-3)</b> | <b>Year 1 - Objective met?</b> | <b>Year 2 - Projected</b> |  |
| <i>Provide 750 adult clients with comprehensive legal assistance services.</i>   | Number of adult clients who requested services  | n/a                       | 475                                   | N/A                            | n/a                       |  |
|  | Number of adult clients who received legal services                                   | 750                       | 517                                   | It will be.                    | 750                       |  |
| <i>Provide comprehensive legal assistance services to clients at provider's full capacity.</i>   | Number of adult clients denied service due to not meeting eligibility requirements    | n/a                       |                                       | N/A                            | n/a                       |  |
|  | Number of eligible adult clients denied services due to organizational capacity       | n/a                       | 0                                     | N/A                            | n/a                       |  |
|  | Number of adult clients placed on a waiting list for legal assistance services        | n/a                       | 0                                     | N/A                            | n/a                       |  |
| <b>Emergency legal assistance services:</b>  |   |                           |                                       |                                |                           |  |
| <b><u>ONLY</u> complete if agency has or will implement emergency legal assistance services.</b>                                       |   |                           |                                       |                                |                           |  |
| <b><u>Process Objectives/Standards</u></b>   | <b><u>Process Performance Measures</u></b>  | <b>Year 1 - Projected</b> | <b>Year 1 - Actual</b>                | <b>Year 1 - Objective met?</b> | <b>Year 2 - Projected</b> |  |
| <i>25 clients will receive assistance with emergency orders of protection, civil no contact orders, or stalking no contact orders.</i> | Number of clients who received assistance with these emergency protective orders      | 25                        | 108                                   | Yes                            | 110                       |  |
| <i>5 clients will receive assistance with emergency custody or visitation rights.</i>  | Number of clients who received assistance with emergency custody or visitation rights | 5                         | 3                                     | Yes                            | 5                         |  |
| <b>Victim rights enforcement training to staff and services to clients:</b>  |   |                           |                                       |                                |                           |  |
| <b><u>ONLY</u> complete if agency has or will implement victim rights services to clients.</b>   |   |                           |                                       |                                |                           |  |

| <b>Process Objectives/Standards</b>   | <b>Process Performance Measures</b>   | <b>Year 1 - Projected</b> | <b>Year 1 - Actual</b> | <b>Year 1 - Objective met?</b> | <b>Year 2 - Projected</b> |  |
|---|---|---------------------------|------------------------|--------------------------------|---------------------------|--|
| <i>__clients will receive assistance with completing a victim impact statement.</i>   | Number of clients assisted with completing a victim impact statement  | 0                         | 0                      | N/A                            | 0                         |  |
| <i>__clients will receive assistance with exercising other victim rights.</i>   | Number of clients assisted with exercising other victim rights  | 0                         | 0                      | N/A                            | 10                        |  |
| <b>Civil legal assistance services:</b>   |   |                           |                        |                                |                           |  |
| <b>ONLY</b> complete if the agency has or will implement civil legal assistance services.   |   |                           |                        |                                |                           |  |
| <b>Process Objectives/Standards</b>   | <b>Process Performance Measures</b>   | <b>Year 1 - Projected</b> | <b>Year 1 - Actual</b> | <b>Year 1 - Objective met?</b> | <b>Year 2 - Projected</b> |  |
| <i>250 clients will receive assistance related to plenary orders of protection, civil no contact orders, or stalking no contact orders.</i>                   | Number of clients who received assistance with court-issued plenary protective orders   | 250                       | 276                    | Yes                            | 300                       |  |
| <i>__clients will receive assistance related to campus administrative protection/stay-away orders.</i>  | Number of clients who received assistance with campus protective orders   | 0                         | 0                      | N/A                            | 0                         |  |
| <i>__clients will receive legal assistance related to non-emergency family matters, including divorce, custody, support and dependency.</i>                   | Number of clients who received legal assistance related to non-emergency family matters   | 450                       | 281                    | No                             | 380                       |  |
| <i>__clients will receive legal assistance related to housing matters.</i>  | Number of clients who received legal assistance related to housing matters  | 10                        | 28                     | Yes                            | 30                        |  |
| <i>__clients will receive legal assistance related to employment matters.</i>   | Number of clients who received legal assistance related to employment matters   | 5                         | 2                      | No                             | 5                         |  |
| <i>__clients will receive legal assistance related to immigration matters.</i>  | Number of clients who received assistance related to immigration matters  | 0                         | 3                      | N/A                            | 0                         |  |
| <i>__clients will receive legal assistance related to intervention with creditors, law enforcement (e.g., to obtain police records), or other entities on</i> | Number of clients who received legal assistance related to intervention with creditors, law enforcement (e.g., obtaining police records), or other entities on behalf | 0                         | 0                      | N/A                            | 0                         |  |

|  |  |                                  |                               |                                       |                                  |  |
|--|--|----------------------------------|-------------------------------|---------------------------------------|----------------------------------|--|
| <i>behalf of victims of identity theft and financial fraud.</i>  | of victims of identity theft and financial fraud   |                                  |                               |                                       |                                  |  |
| <i>__clients will receive legal assistance related to intervention with schools/colleges in addressing the consequences of victimization.</i>  | Number of clients who received legal assistance related to intervention with schools/colleges in addressing the consequences of victimization    | 0                                | 0                             |                                       | 0                                |  |
| <i>__clients will receive legal assistance related to intervention with other organizations in addressing the consequences of a person's victimization.</i>                                      | Number of clients who received legal assistance related to intervention with other organizations in addressing the consequences of victimization | 0                                | 0                             |                                       | 0                                |  |
| <i>__clients will receive assistance related to filing a motion to vacate and/or expunge certain convictions based on their status of being victims</i>  | Number of clients assisted with vacating and/or expunging convictions  | 0                                | 0                             |                                       | 0                                |  |
| <b>Other client support services and staff training</b>  |  |                                  |                               |                                       |                                  |  |
| <b><u>Process Objectives/Standards</u></b>   | <b><u>Process Performance Measures</u></b>   | <b><u>Year 1 - Projected</u></b> | <b><u>Year 1 - Actual</u></b> | <b><u>Year 1 - Objective met?</u></b> | <b><u>Year 2 - Projected</u></b> |  |
| <i>20 (# or %) clients [with limited English proficiency] will receive assistance with language translation.</i>   | Number of clients enrolled in program with limited or no English proficiency.  | 20                               | 23                            | Yes                                   | 25                               |  |
|  | Number of clients who received assistance with language translation.   | 20                               | 23                            | Yes                                   | 25                               |  |
| <i>40 clients will receive assistance with transportation.</i>   | Number of clients who received assistance with transportation.   | 40                               | 1                             | No                                    | 5                                |  |
| <i>1 number of trainings about victim rights will be provided to staff providing legal assistance services. (Mandatory - minimum of 1 training per year, unless otherwise required by ICJIA)</i> | Number of staff trained on victim rights   | No projection                    | 9                             | N/A                                   | 9                                |  |



|   |   |     |   |     |   |  |
|---|---|-----|---|-----|---|--|
| Provide 1__(#) of trauma skills trainings/consultations with staff to improve trauma-informed response.<br>(Mandatory – minimum of 1 training per year) | Number of trauma skills trainings/consultations held with staff.                                | 1   | 1 | Yes | 1 |  |
|   | Number of staff who successfully completed training/consultations.                              | n/a | 9 | N/A | 9 |  |
| Provide 2__(#) of other, more specialized trainings/technical assistance sessions with staff to enhance delivery of program services.                   | Number of specialized trainings/technical assistance sessions provided to staff.                | 2   | 3 | Yes | 1 |  |
|   | Number of staff who successfully completed specialized trainings/technical assistance sessions. | n/a | 9 | N/A | 7 |  |

**Budget Detail**

Federal FTE: **7.1569**

Match FTE: **1.2209**

| Budget Category            | Federal/State Amount | Match Amount         | Total Amount         |
|----------------------------|----------------------|----------------------|----------------------|
| 1. Personnel               | \$ 442,906.00        | \$ 80,473.00         | \$ 523,379.00        |
| 2. Fringe Benefits         | \$ 117,593.00        | \$ 21,365.00         | \$ 138,958.00        |
| 3. Travel                  | \$ 9,447.00          | \$ -                 | \$ 9,447.00          |
| 4. Equipment               | \$ -                 | \$ -                 | \$ -                 |
| 5. Supplies                | \$ -                 | \$ -                 | \$ -                 |
| 6. Contractual Services    | \$ 11,347.00         | \$ 47,816.00         | \$ 59,163.00         |
| 16. Indirect Costs         | \$ 58,060.00         | \$ 10,184.00         | \$ 68,244.00         |
| <b>TOTAL PROJECT COSTS</b> | <b>\$ 639,353.00</b> | <b>\$ 159,838.00</b> | <b>\$ 799,191.00</b> |



ILLINOIS  
CRIMINAL JUSTICE  
INFORMATION AUTHORITY

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300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

**MEMORANDUM**

TO: Budget Committee Members

FROM: Greg Stevens, Acting Associate Director, Federal & State Grants Unit

DATE: June 21, 2018

RE: **FFY18 Violence Against Women Act Sexual Assault Service Program Plan Introduction**

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This memo describes the FFY18 Violence Against Women Act (VAWA) Sexual Assault Service Program (SASP) Plan Introduction.

**VAWA SASP FFY18 INTRODUCTION**

The FFY18 VAWA SASP award to Illinois was \$530,390 and \$26,520 of that was set aside for administration purposes. The designations recommended in this memo and future designations will be consistent with the priorities set forth in the FFY17-FFY20 VAWA Multi-Year Plan.

**RECOMMENDED DESIGNATION**

On January 10 and 11, 2017, ICJIA convened an Ad Hoc Victim Services Committee to review past priorities and define new ones for the use of STOP VAWA funds. The committee recommended that FFY17-FFY20 VAWA funds be used principally to continue to support successful programs previously funded through VAWA.

The following continuation designation is for a previously funded VAWA program deemed successful by staff.

*Illinois Coalition Against Sexual Assault (ICASA):* The Sexual Assault Services Formula Grant Program directs grant dollars to states and to assist them in supporting rape crisis centers and other nonprofit, nongovernmental organizations that provide core services, direct intervention, and related assistance to victims of sexual assault. Rape crisis centers and other nonprofit organizations such as dual programs providing both domestic violence and sexual violence intervention services play a vital role in assisting sexual assault victims through the healing process, as well as assisting victims through the medical, criminal justice, and other social support systems. As in previous years, staff recommends designating FFY18 VAWA SASP funds in the amount of \$503,870 to ICASA to be subgranted to ICASA's partner agencies through a request-for-proposals process.

Staff will be available at the meeting to answer any questions.

**BUDGET COMMITTEE GRANT RECOMMENDATION REPORT**

**Program Name:** Sexual Assault Services Program / Illinois Coalition Against Sexual Assault

**Program Agency DUNS:** 604291997

**Funding Source:** FFY18 Violence Against Women Act Sexual Assault Services Program:  
\$503,870

**Agency Budget:** \$26,358,741

**Request Type:** Continuation

**Program Description**

The Sexual Assault Services Program (SASP) was created by the Violence Against Women and Department of Justice Reauthorization Act of 2005 and is the first federal funding stream solely dedicated to the provision of direct intervention and related assistance for victims of sexual assault. Women and men of all ages, as well as children, can be victims of sexual assault. The perpetrator can be a relative, acquaintance, or a stranger. Nearly half of all women and one in five men have experienced some form of sexual violence in their lifetime. Also, nearly one in five (18.3 percent) women and one in 71 men (1.4 percent) in the United States have been raped at some time in their lives.

For many victims, it may take years to recover from the physical and psychological trauma caused by rape and other forms of sexual violence. To heal from the trauma, survivors often need support from family and friends, as well as critical direct intervention and related assistance from victim-centered social service organizations, such as rape crisis centers, through 24-hour sexual assault hotlines, crisis intervention, and medical and criminal justice accompaniment.

SASP directs grant dollars to states to assist them in supporting rape crisis centers that provide core services, direct intervention, and related assistance to victims of sexual assault. Rape crisis centers and other nonprofit organizations such as dual programs providing both domestic violence and sexual violence intervention services play vital roles in assisting sexual assault victims through the healing process, as well as assisting victims through the medical, criminal justice, and other social support systems. Funds provided through the SASP program are designed to supplement other funding sources directed at addressing sexual assault.

In Illinois, VAWA SASP funds are distributed to local sexual assault service providers through an interagency agreement between ICJIA and the Illinois Coalition Against Sexual Assault (ICASA). Under the SASP program, ICASA will make funds available to 32-member agencies for the provision of hotline, advocacy, counseling, and outreach services to adults and children. The funded agencies will be selected through a competitive application process in which applicants will be evaluated based on demonstrated need in the service area, previous and proposed performance, reasonableness of program plan, consistency of budget and program plan and compliance with ICASA's service standards.

**Program Activities**

|   |       |  |
|---|-------|--|
| <u>In-person Counseling</u> – Services must include sexual assault crisis intervention and sexual assault counseling. Centers may provide sexual assault therapy.   | Staff | August 1, 2018, through September 30, 2019 |
| <u>Information and Referral</u> – The center will respond to telephone or in-person requests for information about sexual assault. The center will share additional sources about sexual assault or explain services which may be helpful to a victim, significant other or interested individual.  | Staff | August 1, 2018, through September 30, 2019 |
| <u>24-hour Hotline</u> or 24-hour Accessibility to Telephone Crisis.  | Staff | August 1, 2018, through September 30, 2019 |
| <u>Intervention</u> – The center will maintain a telephone line or other access to 24-hour telephone crisis intervention for victims, significant others and other individuals needing assistance. 24-hour access means that a person (not a pager, answering machine or voice mail system) must answer the phone to respond to the caller; this may be a center staff person, volunteer or answering service worker. | Staff | August 1, 2018, through September 30, 2019 |

**Goals**

**Goal 1:** Ensure that victims of sexual assault receive fair, supportive treatment from hospital emergency room personnel and the criminal justice system.

| <b>Objective</b>  | <b>Performance Indicator</b>   |
|---|--|
| <ul style="list-style-type: none"> <li>Advocates will provide 700 hours of medical and criminal justice advocacy service.</li> </ul>  | <ul style="list-style-type: none"> <li>The number of sexual assault victims who receive medical and/or criminal justice advocacy services.</li> </ul>  |
| <ul style="list-style-type: none"> <li>Provide 2,400 hours of sexual assault crisis intervention counseling, sexual assault counseling and sexual assault therapy.</li> </ul> | <ul style="list-style-type: none"> <li>The number of hours of counseling services provided including non-client crisis intervention, individual, family and group and on-going counseling and significant other consultation.</li> </ul> |
| <ul style="list-style-type: none"> <li>Serve victims in communities that have generally been under-served.</li> </ul>   | <ul style="list-style-type: none"> <li>The number of victims served that represent unserved populations (rural populations, people of color and people with disabilities).</li> </ul>  |
| <ul style="list-style-type: none"> <li>Each funded rape crisis center will sustain its 24-hour hotline.</li> </ul>  | <ul style="list-style-type: none"> <li>Hotlines are operational 24-hours per day.</li> </ul>   |

**Priorities**

N/A

**Funding Prospectus**

N/A

**Past Performance**

N/A

**Budget Detail**

|   |                  |
|---|------------------|
| Subcontracts with sexual assault service providers. | \$503,870        |
| <b>Total:</b>                                       | <b>\$503,870</b> |