



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

**ICJIA Institutional Review Board
Meeting Minutes**

June 1, 2017, 3:00 p.m.
Illinois Criminal Justice Information Authority
300 W. Adams Street, Suite 200
Chicago, Illinois 60606

I. Call to Order

Era Laudermilk called the meeting to order at 3:00 p.m. ICJIA Associate General Counsel Simeon Kim called the roll.

II. Roll Call

Member Name	Present	Absent	By Telephone
Dr. Rachel Johnston, Chair		X	
Executive Director John Maki, ICJIA	X		
Ms. Era Laudermilk	X		
Dr. LaDonna Long	X		
Dr. Evan Harrington		X	
Dr. Dan Cooper	X		
Ms. Maya Szilak	X		

Five members were present in person and a quorum was established. Dr. Long arrived at approximately 3:10 pm.

III. Approval of Meeting Minutes: February 16, 2017

Ms. Laudermilk asked for a motion to approve the minutes. Mr. Maki moved to approve the minutes. Dr. Cooper seconded the motion. The motion passed by unanimous voice vote.

IV. Applications for Review

1. Full IRB applications

a. Study of Police-Led Referrals to Treatment Initiatives in Illinois

Principle investigator: Jessica Reichert

Ms. Reichert said researchers will survey and interview police agency staff about police-led substance use disorder diversion initiatives operating in Illinois. She said the purpose is to learn more about the characteristics and implementation issues of these initiatives. She said the initiatives are new, but growing across the country, and more information is needed to understand how they operate, ways in which they differ, and the challenges and successes of these initiatives to inform other police agencies interested in implementing similar initiatives.

Ms. Szilak asked if it would be 10 departments. Ms. Reichert stated that it would be mostly police chiefs or sheriffs. Ms. Laudermilk asked if there is a survey portion and an interview component. Ms. Reichert said yes.

Ms. Laudermilk asked for a motion to approve the application. Mr. Maki moved to approve the application. Ms. Szilak seconded the motion. The motion passed by unanimous voice vote.

b. Outcome Evaluation of the Safe Passage Initiative

Principle investigator – Ms. Reichert

Ms. Reichert said data will be collected and analyzed for an evaluation of the police-led substance use disorder treatment initiative (or diversion initiative) called *Safe Passage*, operating in Lee, Whiteside, and Livingston counties. The outcome evaluation will analyze administrative program data, including client treatment records, and data collected through a pre- and post-test survey.

Dr. Cooper asked about the linking mechanism to clarify that information is stored separately. Ms. Reichert stated that there was going to be a key that would have identifiers, and she would remove the key.

Ms. Laudermilk asked for a motion to approve the application. Mr. Maki moved to approve the application. Dr. Cooper seconded the motion. The motion passed by unanimous voice vote.

2. Renewal application.

a. Evaluation of the Illinois Family Violence Coordinating Council's Protocol Training

Principle investigator – Dr. Lynne Mock

Dr. Mock said the purpose of the study is to evaluate the Illinois Family Violence Coordinating Council's (IFVCC) training on model protocols and mini-tool kits for assisting victims of domestic violence, elder abuse, and abuse of persons with disabilities. The evaluation will inform efforts to enhance the program and document progress toward its goals.

She said the renewal was requested to continue data collection through September 30, 2017, to complete a report for the Office for Violence Against Women, which is supporting the evaluation.

She said amendments included a pre/post-test for the mini-tool kits and changes in the types and number of participants.

Ms. Laudermilk asked for a motion to approve the application. Dr. Cooper moved to approve the application. Mr. Maki seconded the motion. The motion passed by unanimous voice vote.

V. Old business

None.

VI. New Business

1. Expedited applications:

- a. Evaluation of Illinois Bullying Prevention Programs – Year 1 & 2 (Dr. Mock)
- b. Study of the Impact of Legal Debts (Lily Gleicher)
- c. Process and Outcome Evaluation of Illinois Drug Task Forces (J. Reichert)

2. Ms. Reichert said she would like to hold a brief IRB meeting for a new study before the August meeting.

VII. Adjourn

Ms. Laudermilk asked for a motion to adjourn. Mr. Maki moved to adjourn. Dr. Cooper seconded the motion. The motion passed by unanimous voice vote at 3:15 p.m.